**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Agenda**

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| **Date:** | January 16, 2019 | **Facilitator(s):** | Sarah |
| **Time:** | 1:30-2:30 pm | **Notes:** | Vickery |
| **Place:** | tbd | **Agenda Maker:** | Sarah |

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| **Attendees:** | Christopher Hazlett |  | Mindy Williams  |  | **Guests:** |  |
| Jessie Russell |  | Sarah Fuller |  | Betsy Julian |  |
| Kirsten Hostetler |  | Vickery Viles |  |  |  |
| Michele Decker |  | Wayne Yeatman |  |  |  |

Agenda

(Action items and person responsible in red)

1. Call to order (5 minutes), Chair
	1. Review of previous meeting notes, All
2. Updates from deans re:workgroups (Sarah)
	1. How to support projects earlier in process next year: buddy system similar to PIRT? How would that look and fit into the timing of assessment day?
	2. What to do about projects/reports that are significantly below expectations: discussion continued
3. Closing the loop expectations: discussion continued from parking lot
4. Work plan for future meetings
	1. Picking exemplary projects – sooner rather than later – while still fresh in our minds

(Feb 13th)

* 1. Update on how many scheduled projects were not turned in (Feb 13th?)
	2. Forms updates based upon our work reading the projects (Feb 27th/March 13th)
	3. Assessment Day planning (spring term)

Winter meetings:

Wednesday, January 16, 2019

Wednesday, February 13, 2019

Wednesday, February 27, 2019

Wednesday, March 13, 2019

Parking Lot/Future meetings:

* Cycle for GE courses offered with very little frequency
* Closing the loop: measuring twice
* Lead or captain for GEGs?