**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Agenda**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | 12/15/2017 | **Facilitator(s):** | Mindy |
| **Time:** | 1:30-2:30 | **Notes:** |  |
| **Place:** | OCH 141 | **Agenda Maker:** | Vickery and Mindy |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Attendees:** | Sarah Fuller |  | Vickery Viles |  | **Guests:** |  |
| Jason Lamb |  | Mindy Williams |  | Betsy Julian |  |
| Deborah Malone |  | Wayne Yeatman |  | Jenni Newby |  |
| Shannon Waller |  | Zelda Ziegler |  | Julie Downing |  |
|  |  |  |  | Michael Fisher |  |

Agenda

(Action items and person responsible in red)

1. Call to order (5 minutes), Chair
   1. Welcome deans
   2. Review of previous meeting notes, All
   3. Notetaker this meeting:
2. Feedback to faculty on assessment plans
   1. Reminder of [feedback plan](../../../System%20of%20Assessment/Asst%20Report%20feedback%20schedule.xlsx)
   2. Process used for 2017-18, Mindy (5 minutes)
      1. First and second readers
      2. Philosophy that improvements are for the future (don’t rewrite the plan)
   3. [Location of feedback in N drive](../../../Program%20and%20Degree%20level%20Reports,%20feedback/REPORTS,%20feedback/2017%202018/GE%20Finished%20final%20reads), Vickery
3. Theme: Project is difficult to discern
   1. Really hard to understand what is proposed
   2. Do they need help?
4. Theme: Project provokes significant questions
   1. Essential elements are missing (form issue?)
   2. Disconnect between outcomes and measurement
   3. Relatively minor issues (related to use of simple form?): Doesn’t identify who will analyze, or what students are assessed
5. Theme: Excellent models
6. Feedback discussion
   1. How will the feedback occur?
   2. How can LOA support?

Next meeting:

Jan. 19(OCH 141)

Feb. 2 (OCH 141)

Parking Lot/Future meetings:

* 2017 Assessment Day survey feedback
* Structure/Framework at COCC (winter or spring topic)
* Professionalism – particularly in CTE programs
* Lead or captain for GEGs?