**LOA Asst Day Prep (Sept. 14, 2:30-4pm, OCH 141)**

1. Recognition plan (LOA will recognize the projects we identified last year)
	1. Name of award?
	2. Currently presenting awards for exemplar strategies, want to make room for awards for overall project (or improvement).
		1. COCC Learning Outcomes Assessment Exemplary Commendation (Recognition, Award)
		2. COCC Assessment Commendation
		3. eventually Project Excellence Award
	3. What to give them?
		1. Letter
		2. Chocolate?
		3. Other?
	4. Content review (see drafts)
2. Asst day logistics
	1. General education clicker quiz (Discussed in the spring briefly; Sara is drafting a short presentation to provide context to the general ed session, let her know if you would like to help develop or present.)
	2. Your support role
3. Rubrics for Plan, Analyze, new forms (I sent you copies of everything except the rubric for analyze).
4. Meeting times for fall