



Form 1: Presentation Checklist

Accelerated Certificates

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Use the instructions for this document to complete your presentation checklist; then e-mail your completed presentation checklist (not the instructions) to the Academic Affairs chair by his or her specified deadline. Please note: If an item listed is not relevant to your specific presentation to Academic Affairs, please mark as N/A. Use as many pages as necessary.

PROPOSAL OVERVIEW

There is a gap in our Catalog's available awards for short-term, non-CPCC certificates. This proposal for "Accelerated Certificates" of 12-35 credits would fill that gap. More information is provided in the attached document.

TYPE OF AGENDA ITEM

- Information Item (requires approval of AA Chair)
Action Item
Information and committee feedback
Procedure—revision (Attach current procedure with proposed changes illustrated with track changes)
Procedure—new
Identify suggested location in GPM:
Policy—revision (Attach current policy with proposed changes illustrated with track changes)
Policy—new
Identify suggested location in GPM:
New academic program (Complete only items #1 and #2 on this form and attach stage 2 document.)
Other: New Certificate Category in COCC Catalog

BUDGET

No budget necessary.

INSTRUCTIONAL REQUIREMENTS

No instructional requirements necessary.

OPERATIONAL NEEDS, CURRENT AND FUTURE

We would need to create the award category in the Catalog, and A&R would need to create the necessary codes in Banner.

STUDENT IMPACT

This certificate would provide new, short-term programs for students that are not CPCC-related.

ANTICIPATED IMPLEMENTATION TIMELINE

If approved, this award category would be added to the AY 24-25 Catalog.

Potential Titles for Certificates <45 credits

In use at other postsecondary institutions (CA, WA, NV, AZ, NM, TX, MN, NC, MD, CT, NY):

- Certificates of Completion
- Less-than-one-year certificates
- Career Certificate
- FastTrack certificates
- Stackable certificates
- Certificate of Achievement
- Certificate of Proficiency
- Skills Certificates
- Micro-credentials
- Certificates of Competency*
- <Program Title> Certificates
- Advanced Technical Certificates
- Enhanced Skills Certificates
- Level 1 and 2 Certificates

**Given the growth of competency-based education and CCWD/NWCCU policy around it, I would not recommend this title.*

Imaginations Running Wild:

- Short duration certification
- Emphasis certificate
- Career Starter certificate
- Career Builder certificate

Non-CPCC programs of less than 44 credits at COCC:

Proposed for 24-25 Catalog:

- Construction Trades and Apprenticeship Readiness (12)

In Catalog Now (all as one-year certificates of completion, save one):

1. Business Admin – Accounting Clerk (39)
2. Business Admin – Entrepreneurship (38)
3. Business Admin – Office Professional (37)
4. Community Health (43)
5. CIS (43)
6. ECE – Child, Family, and Community Studies (31) – *listed as CPCC in Catalog, but was not submitted as a CPCC at state*
7. ECE – Equity in Education (36)
8. Graphic Design (39)
9. Illustration (39)
10. Nursing Assistant (35)
11. Pharm Tech (40)