

## Academic Affairs Committee Minutes

Date: 10/17/22, 3:30-4:30 pm, MET 208

<p><b><u>Present (voting members):</u></b> Kiri Simning (<i>Faculty at Large</i>) Jake Agatucci (<i>Transfer Faculty</i>) Tyler Hayes (<i>Registrar</i>) Annemarie Hamlin (<i>VPAA</i>) Becky Plassmann (<i>Faculty Senate Representative</i>) Ralph Phillips (<i>CTE Faculty</i>)</p>	<p><b><u>Absent (voting members):</u></b> Paula Simone (<i>CTE Faculty</i>) – Chair</p>
<p><b><u>Present (non-voting members):</u></b> David Schappe (<i>CTE Council Representative</i>) Sarah Baron (<i>Faculty Forum Executive Committee</i>)</p>	<p><b><u>Absent (non-voting members):</u></b> Chloe Vogel (<i>Committee Specialist</i>)</p> <p><b><u>Guests:</u></b> Mindy Williams (<i>Faculty Forum Executive Committee</i>) Tony Russell (<i>Instructional Dean</i>)</p>

Meeting called to order at 3:30

Note: **Approval and Action items written in red.**

### **Unfinished Business**

1. Review Academic Affairs Committee minutes from 10/3

**Kiri Simning motioned to approve, Jake Agatucci 2<sup>nd</sup>, motion passed unanimously.**

### **Old Business:**

1. **Revised GE Outcomes:** *Annemarie Hamlin, Vice President of Academic Affairs and Tyler Hayes, Director of Admissions and Records*
  - a. HECC advised that the outcomes should not deviate substantially from the 2009 approved outcomes, especially the criteria.
  - b. HECC also advised that we check with the most frequent transfer partners to see if they have any issues with the changes in outcomes.
  - c. Jane Denison-Furness did not see any conflict with common course numbering and the work that is going along with that. She is less familiar with MTMs. Annemarie noted that it would be beneficial to explore MTMs.
  - d. PCC uses the Institutional Outcomes for assessment purposes, but they maintain the other outcomes for advising and working with students.
  - e. Theresa from the Transfer Council stated, “We, the Colleges, have free range to make changes.”
    - We will need to use the common course numbering but we can also use our own program outcomes that sit outside of those.
  - f. There is no place in web forms where general education outcomes are listed.
    - Web forms does not store transfer degrees so we would need to upload GEOs to each course individually.
  - g. Tyler Hayes noted that we’re connecting with popular transfer institutions, such as Oregon State University, University of Oregon, and Portland State University.
    - The State is allowing for some flexibility within learning outcomes.

- 20% of the outcomes can be uniquely developed by the College, while 80% are prescribed common course numbers across the board. This applies to each individual course.
- h. It would be helpful if the Academic Affairs committee members looked at the outcomes, and made sure that they align. This could be discussed during the 2<sup>nd</sup> reading.

**Reviewed.**

**2. Syllabus Template Language**

- a. The draft could include Diversity and Inclusion resources, Military Resources, the Principles of Community, and the Land Acknowledgement.
  - There could also be a separate Canvas resource page.
- b. The VPAA office will revise the College closure document.
- c. Please read the questions about the Class Syllabus template.

**Reviewed.**

**New Business:**

- 1. **New Public Health Program:** *Sarah Baron, Public Health Professor*
  - a. One Year Certificate, focused on Community Health Workers and Peer Support Specialists in Public Health Systems.
  - b. Versatile certificate that can translate to a Transfer Degree, incorporating the principles of Guided Pathways.
  - c. Could augment the Community Health Workers with Community Health course options as CEUs.
  - d. Will be Oregon Health Association certified upon completion of 80 hours of training.
    - CEUs are needed in order to maintain the certification.
  - e. 70-person waitlist and a high-demand workforce.
    - Faculty members are currently available to teach.

**Becky Plassmann motioned to approve, Kiri Simning 2<sup>nd</sup>, motion passed unanimously.**

*Meeting adjourned at 4:30.*