

Curriculum Committee Meeting Minutes – DRAFT

Date: 1/22/19, Tuesday 8:30-9:30AM

Location: Ochoco 141

Present (voting members):

- Elizabeth Hylton (Chair, Faculty Forum, At Large)
- Jenni Newby (Instructional Dean, Presidential Appointment)
- Michele Decker (Faculty Forum, CTE Representative)
- Ron Boldenow (Faculty Forum, CTE Representative)
- Sara Henson (Faculty Forum, Transfer Representative)
- Sarah Fuller (Faculty Forum, Transfer Representative)

Present (non-voting members):

- Jared Forell (Assistant Director of Curriculum and Technology, Admissions and Records)
- Vickery Viles (Director of Curriculum and Assessment, Curriculum and Assessment)

Absent (non-voting members):

- Erika Carman (Instructional Systems Support Specialist, Curriculum and Assessment)
- Keri Podell (Academic Advisor, CAP Center)
- ASCOCC Representative (not yet appointed)

Guests

- Lilli Ann Linford-Foreman (Communications faculty member)

Minutes: (Note: **Approvals and required action items** written in red)

Consent agenda

1. Approve 1/15/19 committee minutes
2. Second Reading/Old Business
 - a. BUS, Aviation (Karl Baldessari)

Courses

AV 112	AV 112: Technically Advanced Aircraft	Edited	kbaldessari
AV 112A	AV 112A: Tech Advanced Aircraft Lab	Deleted	kbaldessari

AV 222H	AV 222H: Airplane Flight Lab	Edited	kbaldessari
AV 222I	AV 222I: Airplane Flight Lab	Edited	kbaldessari
AV 222J	AV 222J: Airplane Flight Lab	Edited	kbaldessari
AV 222K	AV 222K: Airplane Flight Lab	Edited	kbaldessari
AV 222M	AV 222M: Airplane Flight Lab	Deleted	kbaldessari

Program

5120	5120: Aviation - Professional Pilot Airplane AAS	Edited	kbaldessari
5122	5122: Aviation - Professional Pilot: Helicopter AAS	Edited	kbaldessari

- b. HHP, Outdoor Leadership (Tim Peterson)

Courses

HHP 292	HHP 292: Water Safety Instructor	Deleted	tmpeterson
HHPA 136	HHPA 136: Boot Camp	Edited	tmpeterson
OL 171	OL 171: OL Technical Skills	Edited	tmpeterson
OL 194AA	OL 194AA: Avy Level I and Rescue	Edited	tmpeterson

Program

1272: Outdoor Leadership AAOT	Edited	tmpeterson
---	--------	------------

- c. CIS, Geographical Information Systems (Art Benefiel or representative)

Courses

GEOG 284	GEOG 284: GIS Customization	Edited	abenefiel
--------------------------	---	--------	-----------

Ron Boldenow moved to approve the consent agenda, Sara Henson seconded; motion passed.

First Reading/New Business

1. FAC, Communication (Lilli Ann Linford-Foreman)

COMM 111	COMM 111: Fundamentals Public Speaking	Added	lforeman
COMM 114	COMM 114: Argumentation Discourse	Added	jbouknight
COMM 115	COMM 115: Intro Intercultural Comm.	Added	jbouknight
COMM 188	COMM 188: Spec Studies: Communication	Added	lforeman
COMM 199	COMM 199: Selected Topics: Communication	Added	lforeman
COMM 218	COMM 218: Interpersonal Communication	Added	lforeman
COMM 219	COMM 219: Small Group Communication	Added	jbouknight
COMM 220	COMM 220: Gender Communication	Added	jbouknight
COMM 230	COMM 230: Film Rhetoric	Added	lforeman
COMM 234	COMM 234: Visual Rhetoric	Added	jbouknight
COMM 241	COMM 241: Media, Communication, Society	Added	jbouknight
COMM 242	COMM 242: Intro Broadcast-Podcast	Added	jbouknight
COMM 250	COMM 250: Listening	Added	jbouknight
COMM 251	COMM 251: Emotional Intelligence	Added	jbouknight
COMM 252	COMM 252: Team Skills	Added	jbouknight
COMM 253	COMM 253: Conflict Management	Added	jbouknight
COMM 255	COMM 255: Free Expression Public Assem	Added	jbouknight
COMM 270	COMM 270: Communicating Love	Added	jbouknight
COMM 280	COMM 280: CWE-Communication	Added	jbouknight
COMM 298	COMM 298: Independent Study: Comm.	Added	lforeman
COMM 299	COMM 299: Selected Topics: Communication	Added	jbouknight
SP 111	SP 111: Fundamentals Public Speaking	Deleted	lforeman
SP 114	SP 114: Argumentation Discourse	Deleted	jbouknight
SP 115	SP 115: Intro Intercultural Commun	Deleted	jbouknight
SP 188	SP 188: Special Studies: Speech	Deleted	lforeman

SP 199	SP 199: Selected Topics: Speech	Deleted	lforeman
SP 218	SP 218: Interpersonal Communication	Deleted	lforeman
SP 219	SP 219: Small Group Communication	Deleted	jbouknight
SP 220	SP 220: Gender Communication	Deleted	jbouknight
SP 230	SP 230: Film Rhetoric	Deleted	lforeman
SP 234	SP 234: Visual Rhetoric	Deleted	jbouknight
SP 241	SP 241: Media, Communication, Society	Deleted	jbouknight
SP 242	SP 242: Intro Broadcast-Podcast	Deleted	jbouknight
SP 250	SP 250: Listening	Deleted	jbouknight
SP 251	SP 251: Emotional Intelligence	Deleted	jbouknight
SP 252	SP 252: Team Skills	Deleted	jbouknight
SP 253	SP 253: Conflict Management	Deleted	jbouknight
SP 255	SP 255: Free Expression Public Assem	Deleted	jbouknight
SP 270	SP 270: Communicating Love	Deleted	jbouknight
SP 280	SP 280: CWE-Speech Internship	Deleted	jbouknight
SP 298	SP 298: Independent Study: Speech	Deleted	lforeman
SP 299	SP 299: Selected Topics: Speech	Deleted	jbouknight

Discussion on COMM courses in general:

- Thank you for the body of work—many courses were edited and improved.
- Will the discipline be called Speech/Communications?
 - Yes but the listing in the catalog will be communication. The change in prefix puts us in alignment with Oregon universities. All courses have an element of oral communication but not necessarily giving speeches.
- The conversion of SP to COMM kept the old course numbering system, which doesn't have a clear logic (for example, COMM 111 has prereqs, but 200-level courses don't)
 - We didn't change course numbering, some numbers align with other schools.
- Discussion of use of recommended prep of WR 121.
 - **Vickery will add "or to be taken with" to recommended preparation of COMM 111 and other courses using recommended preparation of WR 121.**
- 200-level courses, don't meet general education requirements, presumably transfer as electives; do they count in the major?
 - Communication majors vary considerably; our courses are similar to what other institutions are offering.
- Are these courses transferable?
 - They have been previously demonstrated to be transferable.
 - COMM 241 indicates that the chair approved it previously to be on general education list.
 - Pre-2010 there was no requirement for a university registrar's approval
 - Curriculum hasn't required faculty to verify
- Some courses meet related instruction but some don't; should more COMM courses meet related instruction?

- The related task force is not finished, so there are no defined outcomes for COMM to use. When the work is finished the COMM courses will be reviewed to see if they should be added.
 - Ecosystem will show connections to COMM courses once Erika edits the new courses to programs (after approval).
- Assessment tasks: sometimes listed separately by outcome and some lumped together.
 - Does Curriculum Committee need to have them broken out or is lumping the tasks together okay?
 - Lumping together is okay, especially given workload. Student-facing work is consistent.
- Jared is closely reviewing equivalencies to ensure that the process works.

Discussion on specific courses:

- COMM 115 is Arts and Letters (A&L), Oral Communication (OC), and Cultural Literacy (CL). Discussion of how this works for students.
- COMM 111--minor change to SLO 7 (removed "any"). Throughout the class, they articulate the analysis of other students' oral presentations.
 - Nice work improving outcomes.
- COMM 114
 - Compliments on improvements to description.
 - Meets OC foundational skills, but has recommended prep of COMM 111, which is also an OC foundational skills course. Why is this course a foundational skills course and not an A&L?
 - Jon submitted this proposal; Lilli Ann believes that this course doesn't meet the creative element of the A&L outcomes.
 - Discussion of the difference between recommended preparation and prerequisites.
 - SLO 1: choice of the word "behaviors"
 - Lilli Ann will consult with Jon to see if he would like to edit this outcome prior to second reading.
- COMM 218
 - SLO 6 typo fixed
 - Review of several SLOs and choice of "recognize"
 - Lilliann to review prior to second reading.
- COMM 230
 - Fixed typo in SLO 7.
- COMM 234
 - Changed location of "persuasive"
- COMM 241
 - Description refers to careers in media, but not included in outline or outcomes.
 - Lillian will check with Jon to see if should be included in outline prior to second reading.
- COMM 250
 - SLO 1, 2 seem low level, simplistic. It's a 200-level, one credit course.
 - Lillian will review SLOs 1 and 2 and provide any edits prior to second reading.
- COMM 251
 - Transfer statement referred to last curriculum revision—that was some time ago.

- Interdisciplinary.
- COMM 252
 - Discussed use of word “enumerate.”
- COMM 253
 - “Itemize”; is this what you really want them to do? Should this be enumerate?
 - Changed to “describe” and minor rewording.
- COMM 270
 - SLOs 1 and 5 are statements rather than active.
 - SLO 5 disconnect in SLO and assessment task of exam, discussion
 - Reworded SLO 1 during meeting.

Ron Boldenow moved to accept the proposal for new COMM courses, Sara Henson seconded; motion passed.

Sara Henson moved, Ron Boldenow seconded to approve deletions of SP courses. Motion approved.

The following agenda items were not discussed at this meeting.

2. NUR, Nursing (Michele Decker)

Program

5540	5540: Nursing (RN) AAS	Edited	jmiller25
----------------------	--	--------	-----------

Second Reading/Old Business.

3. SCI, Biology (previously tabled, Minor edit) **This is an agenda edit, should be BI 231.**

BI 234	BI 234: Microbiology	Edited	echaput
------------------------	--------------------------------------	--------	---------

TabledQ

1. Tabled pending questions to Owen Murphy

First Reading

HHP 231	HHP 231: Human Sexuality	Edited	omurphy
-------------------------	--	--------	---------

2. Tabled pending companion CIS revisions

Informational items: minor revisions (e.g. added content outline)

CIS 122	CIS 122: Introduction to Programming	Edited
CIS 125A1	CIS 125A1: AutoCAD 1	Edited
CIS 125E	CIS 125E: Excel	Edited
CIS 125G	CIS 125G: Photoshop	Edited
CIS 125I	CIS 125I: Adobe Illustrator	Edited
CIS 125V	CIS 125V: Visio	Edited
CIS 125WA	CIS 125WA: Web Animation	Edited
CIS 135DB	CIS 135DB: Database Theory/SQL	Edited
CIS 140	CIS 140: A+ Essentials I	Edited
CIS 145	CIS 145: A+ Essentials II	Edited
CIS 178	CIS 178: Internet in Depth	Edited
CIS 195	CIS 195: Web Development I	Edited
CIS 198	CIS 198: CIS Projects	Edited

CIS 235	CIS 235: IT in Business	Edited
CIS 244	CIS 244: Information Systems Analysis	Edited
CIS 279L	CIS 279L: Linux+	Edited
CS 160	CS 160: Computer Science Orientation	Edited