

Academic Affairs Meeting Minutes

Date: 04/29/2019, Monday 3:30-4:30 PM

Location: Max Merrill Room, Library 221

<p><u>Present (voting members):</u> Jessica Giglio (<i>Transfer Faculty</i>) – Chair Michael Hansen (<i>Faculty at Large</i>) John Liccardo (<i>Transfer Faculty</i>) Ken Swartwout (<i>CTE Faculty</i>) Wayne Yeatman (<i>CTE Faculty</i>) Amy Harper (<i>Faculty Forum President</i>)</p>	<p><u>Absent (voting members):</u> TBD (<i>ASCOCC representative</i>) Barbara Bellinger (<i>Classified Representative</i>)</p>
<p><u>Present (non-voting members):</u> Tyler Hayes (<i>Director Admissions & Registrar</i>) Betsy Julian (<i>VPI</i>) Paula Simone (<i>CTE Council & ChairMoot Representative</i>) Jeff Floyd (<i>IT Representative</i>) Vickery Viles (<i>Director of Curriculum & Assessment</i>) Stacey Donohue (<i>Shared Governance Committee</i>) Krista Leaders (<i>Committee Specialist</i>)</p>	<p><u>Absent (non-voting members):</u></p>

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

- 1) Review Academic Affairs Committee minutes from 4/15/19
 - a) **John Liccardo motioned to approve, Michael Hansen 2nd, motion passed unanimously**
- 2) Review Curriculum Committee minutes from 4/16
- 3) **Second Reading:** Awards/Residency Proposal
 - a) **John Liccardo motioned to approve, Michael Hansen 2nd, motion passed unanimously.**
- 4) **Second Reading:** Credit Hour Policy
 - a) **John Liccardo motioned to approve, Michael Hansen 2nd, motion passed unanimously with minor changes.**

New Business

1) Informational Item: Faculty Senate pilot

- a) The recent Supreme Court Ruling in Janus v. AFSCME has prompted the Faculty Forum, the bargaining unit for full-time and adjunct faculty at COCC, to cease automatic membership.
 - i) The forum will continue to represent all faculty in negotiations.
 - ii) The forum can no longer function as a place for discussion of work issues, policy and procedures.

- b) The Faculty Senate pilot will function as the primary interface between faculty and college administration.
 - c) The one-year pilot will determine appropriate membership.
 - d) Determine the scope of responsibilities of the group and how the senate will interact with:
 - i) Policy Committees: Academic Affairs, College Affairs, Student Affairs
 - (1) The Senate will be responsible for making decisions regarding faculty evaluations, development, promotions and tenure.
 - ii) Advisory committees: Promotions, Tenure, PIRT, RSC, TLC
 - (1) The Senate will give feedback to entities making decisions regarding workload, course/program assessment.
 - iii) Administrative groups: Chairmoot, CTE Council
 - (1) The Senate has the potential to reduce the frequency of meetings for Chairmoot
 - (2) Senate could become the communication tool for faculty instead of Chairmoot
 - e) The Senate will be a place for faculty to have a voice, may include PT faculty, Basic Skills faculty, and Non-credit faculty.
- 2) **Discussion Item: Internal Proposals form**
- a) The current proposal form is in need of revision to better accommodate internal proposals.
 - b) Discussion ensued regarding current structure of the form and possible changes to layout and length.

The meeting adjourned at 4:15 pm.

Next Meeting: is scheduled for May 13, 3:30 – 4:30, Max Merrill room