

**Curriculum Committee Meeting Minutes – APPROVED**

**Date: 3/12/18, Tuesday 3:15-5:00PM**

**Location: Ochoco 141**

**Present (voting members):**

- Jenni Newby (Instructional Dean)
- Jessica Giglio (Transfer Representative)
- Michele Decker (CTE Representative)
- Sara Henson (Transfer Representative)
- Wayne Yeatman (CTE Representative)

**Absent (voting members): None**

- Elizabeth Hylton (Transfer Representative)

**Present (non-voting members):**

- Jared Forell (Assistant Director of Curriculum and Technology, Admissions and Records)
- Vickery Viles (Director of Curriculum and Assessment, Curriculum and Assessment)

**Absent (non-voting members):**

- Erika Carman (Instructional Systems Support Specialist, Curriculum and Assessment)
- ASCOCC Representative (not yet appointed)
- Keri Podell (Academic Advisor, CAP Center)

**Guests:**

- Ken Mays (Faculty, Automotive Discipline, NIR Department)

**Minutes:** (Note: *Approvals and required action items* written in red)

**Consent agenda**

1. Approve minutes from 3/6/18 meeting.
2. **Second Readings recommended for consent (no changes):**

**Fine Arts and Communication Department, Communication Discipline, Jon Bouknight**

Courses, edits (*Removed from consent agenda, see below.*)

<a href="#">SP 241</a>	<a href="#">SP 241: Media, Communication, Society</a>	Edited, added to CL list
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Courses, inactivated

<a href="#">SP 254</a>	<a href="#">SP 254: Free Expression Public Assem</a>
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**CCI Department, CCI Discipline, Wayne Yeatman**

a. Courses- new

<a href="#">BAK 215</a>	<a href="#">BAK 215: Laminated Dough Viennoiserie</a>	Added
<a href="#">BAK 225</a>	<a href="#">BAK 225: Entremets</a>	Added
<a href="#">BAK 230</a>	<a href="#">BAK 230: Plated Desserts Presentation</a>	Added

<a href="#">BAK 260</a>	<a href="#">BAK 260: Advanced Speciality Cakes</a>	Added
<a href="#">CUL 105</a>	<a href="#">CUL 105: International Exchange Prep</a>	Added

<a href="#">CUL 242</a>	<a href="#">CUL 242: Charcuterie</a>	Added
HM 230	<a href="#">HM 230: Lodging Management</a>	Added

b. Course edits

<a href="#">CUL 280</a>	<a href="#">CUL 280: Culinary Industry Internship</a>	Credits to variable, Contact hours, SLOs
HM 190	HM 190: Dining Room Operations	Title, description
HM 280	<a href="#">HM 280: Hospitality Indust. Internship</a>	Credits to variable, Contact hours, SLOs

c. Course inactivation

<a href="#">HM 106: Lodging Management</a>	Deleted
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d. Program edits

<a href="#">5262: Culinary Arts AAS</a>	Course list, enrollment options
<a href="#">5263: Baking and Pastry Arts AAS</a>	Course list
<a href="#">5430: Hospitality Management AAS</a>	Course list, entrance requirements
<a href="#">5432: Hospitality Management CC</a>	Course list, related instruction

**SOC Department, Education Discipline, Amy Howell**

Courses, new

<a href="#">ED 141</a>	<a href="#">ED 141: Youth Mentoring Advocacy</a>
<a href="#">ED 224</a>	<a href="#">ED 224: AntiBias Curric in Education</a>
<a href="#">ED 240</a>	<a href="#">ED 240: Learning through Play</a>
<a href="#">ED 245</a>	<a href="#">ED 245: Trauma Sensitive Classrooms</a>

Programs, edited

<a href="#">5340</a>	<a href="#">5340: Early Childhood Education AAS</a>	Course changes: added option of ED 224 to ED 219, Added to EC Electives ED 141, 240, 245 and total from 3-4 credits to 11, Removed CIS 120, HHP 252A, and human relation choice (already has ED 176), Added option of HHP 266 to FN 225,
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<u>5341</u>	<u>5341: Child, Family and Community (CFC) Studies CC</u>	Course changes: added option of ED 224 to ED 219, Added option of HHP 266 to FN 225, changed to choice of PSY 201 or 215 rather than both required, Removed DS and added choice of ED 176 or ED 245
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**HUM Department, Humanities Discipline, Stacey Donohue**

Course, new

<u>WR 098</u>	<u>WR 098: Seminar</u>	Added
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**3. Second Readings recommended for consent (changes from first to second reading listed in purple):**

**CIS Department, CIS Discipline, Ralph Phillips**

Courses, new

<u>CIS 101</u>	<u>CIS 101: IT Orientation</u>	Added
<u>CIS 125DV</u>	<u>CIS 125DV: Digital Video Productions</u>	Added
<u>CIS 279CL</u>		
<u>CIS 279OP</u>	<i>(Removed from consent agenda, see below.)</i>	Revised SLO without "understand"

**Courses, edited**

<u>CIS 284EH</u>	<u>Ethical Hacking</u>	Course description, added outline elements.
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Courses, inactivated

<u>CIS 125DW</u>	<u>CIS 125DW: Introduction to Dreamweaver</u>	Deleted
<u>CIS 125FL</u>	<u>CIS 125FL: Introduction to Flash</u>	Deleted

Programs, new

<u>7130</u>	<u>7130: Cybersecurity STCC</u>	New program
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Programs, edited

<u>5206</u>	<u>5206: Computer Information Systems: Desktop Support AAS</u>	Course changes: removal of CIS 295 from Desktop Support Option list
<u>5207</u>	<u>5207: Computer Information Systems: Web Development AAS</u>	Course changes: Adding CIS 125DV to the web development options list

**HHP Department, Public Health Discipline, Karen Heckert**

Courses, edited

<u>HHP 100</u>	<u>HHP 100: Intro to Public Health</u>	Edited
<u>HHP 210</u>	<u>HHP 210: Intro to Health Care System</u>	Edited <b>Confirmed GE status at OSU</b>

Course, new

HHP 110	HHP 110: Public Health Professions	Added Revised SLOs
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Programs, edited

1295	1295: Public Health AAOT	Course changes: addition of notes on two tracks at OSU
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**NIR Department, Automotive Discipline, COURSE Changes**

<a href="#">AUT 115</a>	<a href="#">AUT 115: College Success for Auto Tech</a>	Added
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(additional assessment tasks needed, SH suggestions for SLOs)

Course inactivation

AUT 109

Course edits

Need to check prereqs for all AUT 111 based courses (edited AUT 270 to require AUT 206)

<a href="#">AUT 101</a>	<a href="#">AUT 101: Basic Electricity-Automotive</a>	Edited	
<a href="#">AUT 102</a>	<a href="#">AUT 102: Automotive Electric I</a>	Edited	
<a href="#">AUT 103</a>	<a href="#">AUT 103: Automotive Electric II</a>	Edited	
<a href="#">AUT 104</a>	<a href="#">AUT 104: Automotive Electric III</a>	Edited	
<a href="#">AUT 105</a>	<a href="#">AUT 105: Diesel Performance I</a>	Edited	
<a href="#">AUT 106</a>	<a href="#">AUT 106: Automotive Program Orientation</a>	Edited	
<a href="#">AUT 107</a>	<a href="#">AUT 107: Mechanical Systems I</a>	Edited	
<a href="#">AUT 110</a>	<a href="#">AUT 110: Small Gas Engines</a>	Edited	
<a href="#">AUT 111</a>	<a href="#">AUT 111: Computerized Engine Controls</a>	Edited	
<a href="#">AUT 112</a>	<a href="#">AUT 112: Basic Engine Performance I</a>	Edited	
<a href="#">AUT 113</a>	<a href="#">AUT 113: Basic Engine Performance II</a>	Edited	
<a href="#">AUT 114</a>	<a href="#">AUT 114: Welding for the Auto Trade</a>	Edited	Removed instructor approval
<a href="#">AUT 201</a>	<a href="#">AUT 201: Automotive Engines</a>	Edited	
<a href="#">AUT 202</a>	<a href="#">AUT 202: Manual Drive Trains I</a>	Edited	New SLOs different than 203
<a href="#">AUT 203</a>	<a href="#">AUT 203: Manual Drive Trains II</a>	Edited	
<a href="#">AUT 204</a>	<a href="#">AUT 204: Steering and Suspension</a>	Edited	
<a href="#">AUT 205</a>	<a href="#">AUT 205: Engine Performance I</a>	Edited	
<a href="#">AUT 206</a>	<a href="#">AUT 206: Engine Performance II</a>	Edited	
<a href="#">AUT 208</a>	<a href="#">AUT 208: Automotive Brakes</a>	Edited	
<a href="#">AUT 216A</a>	<a href="#">AUT 216A: CWE Automotive A</a>	Edited	
<a href="#">AUT 216B</a>	<a href="#">AUT 216B: CWE Automotive B</a>	Edited	
<a href="#">AUT 251</a>	<a href="#">AUT 251: Automatic Transmissions I</a>	Edited	

<a href="#">AUT 253</a>	<a href="#">AUT 253: Automotive Air Conditioning</a>	Edited	
<a href="#">AUT 256</a>	<a href="#">AUT 256: Automatic Transmissions II</a>	Edited	
<a href="#">AUT 260</a>	<a href="#">AUT 260: Diesel Performance II</a>	Edited	Changed prereq from AUT 111 to AUT 206
<a href="#">AUT 270</a>	<a href="#">AUT 270: Auto Controller Systems I</a>	Edited	Changed prereq from AUT 111 to AUT 206
<a href="#">AUT 271</a>	<a href="#">AUT 271: Auto Controller Systems II</a>	Edited	Changed prereq from AUT 111 to AUT 206 (left rec prep of AUT 270)
<a href="#">AUT 280</a>	<a href="#">AUT 280: Hybrid Electric Vehicles I</a>	Edited	CD revised, Changed prereq from AUT 111 to AUT 206
<a href="#">AUT 281</a>	<a href="#">AUT 281: Hybrid Electric Vehicles II</a>	Edited	Changed prereq from AUT 111 to AUT 206 (left rec prep of AUT 280)

**General Department, General Discipline, Vickery Viles**

<a href="#">1850</a>	<a href="#">1850: Medical Imaging AS</a>	Deleted	Inactivation, Edited communication plan

**Jessica moves, Sara seconded removal of SP 241 and CIS 279OP from the consent agenda and approval of consent agenda. Motion passed.**

SP 241

- Discussed logistics of cultural literacy and reviewed history of approval of SP 241.
- The explanation for this CL status demonstrated that the text is the primary source of the cultural aspect of the course--will it still meet cultural literacy outcomes if a different text is used?
- Reviewed SLOs and determined that they do in fact address cultural literacy regardless of text.

**Sara moved, Michele seconded to approve SP 241. Motion passed.**

CIS 279OP

- Review of outcome 5, “understand” has been replaced with “develop knowledge.” Committee recommends: Identify sources and types of data and events related to security monitoring. Michele will bring that suggestion to Ralph.

**Sara moved, Jenni seconded approval of CIS 279OP. Motion passed.**

**New Business/First Reading**

- 1. NIR Department, Automotive Discipline, Ken Mays**



<a href="#">5140</a>	<a href="#">5140: Master Automotive Technician CC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">5142</a>	<a href="#">5142: Automotive Management AAS</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr, removal of AUT 216B
<a href="#">5143</a>	<a href="#">5143: Automotive Management: Technology in Electronics and Diagnostics AAS</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr, Addition of AUT 201, 202, 203, 204, 208, 251, 256, removal of GS 104, MFG 100, MFG 118, Replaced health requirement with 252A
<a href="#">7130</a>	<a href="#">7130: Automotive Basic Skills with Welding STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7131</a>	<a href="#">7131: Automotive Basic Skills with Basic Engine Performance STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7132</a>	<a href="#">7132: Automotive Hybrid Electric Vehicles (HEV) Technician - Level 1 STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7133</a>	<a href="#">7133: Automotive Hybrid Electric Vehicles (HEV) Technician - Level 2 STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7134</a>	<a href="#">7134: Clean Energy Diesel Technician (Advanced) STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7135</a>	<a href="#">7135: Automotive Controller Systems Technician Level 1 STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7136</a>	<a href="#">7136: Automotive Controller Systems Technician Level 2 STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7142</a>	<a href="#">7142: Automotive Drive Train Technician STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7143</a>	<a href="#">7143: Automotive Engine Technician STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7144</a>	<a href="#">7144: Automotive Heating Air Conditioning Technician STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7146</a>	<a href="#">7146: Under-Car Technician STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7151</a>	<a href="#">7151: Automotive Electrical Technician (Basic) STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7152</a>	<a href="#">7152: Automotive Electrical Technician (Advanced) STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr
<a href="#">7153</a>	<a href="#">7153: Automotive Engine Performance Technician STCC</a>	Edited	Course changes: replaced AUT 109 1 cr with AUT 115 2 cr

**Automotive program**

The program description for 5142 AAS refers to both AAS and CC leading to employment as a technician or middle manager. This was edited during the meeting to reflect only AAS preps towards technician and middle management.

**Sara moved to approve the automotive program changes; Jenni seconded, motion approved.**

**2. SOC Department, Criminal Justice Discipline, Sara Henson**

<a href="#">CJ 250</a>	<a href="#">CJ 250: Terrorism Emergency Management</a>	Added
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Context from Sara Henson: Originally PS 250 taught by someone with both CJ and political science background; upon review, they decided it fit better in CJ discipline. Searched other colleges and universities for equivalency and found a number of similar courses used to help with outcomes revision.

Discussion:

- Formerly taught under PS prefix but not equivalent to this course. Same subject but different disciplinary lens.
- Evidence of general education status indicates that a student may need to petition at Western Oregon University. Statement also could be read to understand that it would meet GE. **Jared will follow up to clarify GE status.**

**Michele Decker moved, Jenni Newby seconded to approve contingent on affirmation from WOU. Passed.**

**3. SOC Department, Human Development Discipline, Sara Henson**

<a href="#">HD 103</a>	<a href="#">HD 103: Strategies for Life Management</a>	Added
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Sara Henson explained that the origin of this class came from experiences with students who had anxiety and health issues related to college attendance. They are teaching it now as a HD 199 course. The new course would be a supplement to HD 100CS, more focused on healthier self-supporting habits. Agreement that this course would be helpful to nursing and culinary students. Likely not offered every term.

**Michele moved, Jessica seconded. Motion passed.**

**4. SOC Department, Human Services Discipline, Sara Henson/Monica Vines**

<a href="#">HS 180</a>	<a href="#">HS 180: Addictions, HIV and other</a>	Edited	Title, CD, SLO
<a href="#">HS 201</a>	<a href="#">HS 201: Families and Addictions</a>	Edited	CD, SLO
<a href="#">HS 208</a>	<a href="#">HS 208: Multicultural Issues Hum Serv</a>	Edited	CD, SLO

Sara representing Monica. Follow up to curriculum revisions from last year. Updated course description and SLOs.

- HS 180 course description is not clear (course looks at intersection of infectious disease and substance addictions). Made minor revisions; **Sara will review with Monica.**
- Outcomes question: course objectives vs outcomes with outside focus. Michele had suggestions to make outcomes more externally-focused. **Michele will send suggestions to Monica.**
- Minor typo in HS 208, made in committee. Discussion of human relations explanation which was not required to be filled out; this is not required but may be added at this time.

**Jessica moved, Michele seconded. Motion passed.**

**5. SOC Department, Psychology Discipline, Sara Henson/Rebecca Walker Sands**

<a href="#">PSY 250</a>	<a href="#">PSY 250: Readings in Psychology</a>	Added
<a href="#">PSY 261</a>	<a href="#">PSY 261: Indonesia Field Study</a>	Added

Sara representing psychology and Matt Novak. Both of these courses have been taught as 199's a number of times.

PSY 250 came from a realization that students need to know how to read scientific journals. Not requested to be added to general education. OSU and UO have upper division courses on reading scientific literature. Made minor change to SLOs.

PSY 261 helps students prepare for Indonesia field study doing primate research. Some understanding of culture but also creation of research plan for field research project. Will likely be offered only if a student is planning on field study, so not great frequency.

**Michele moved, Jessica seconded. Motion passed.**

**6. MTH Department, Math Discipline, Jessica Giglio**

<a href="#">MTH 261A</a>	<a href="#">MTH 261A: Introduction to Linear Algebra</a>	Added
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Jessica provided background for this proposal. OSU's engineering have been using MTH 253 from COCC but need additional time with linear algebra. This course will bridge the need for engineering students. Discussion:

- Has math connected with impacted departments? Encouraged math to follow up with engineering advisors.
- Would this be taken concurrently with MTH 253 or sequentially? Either way would work.
- Recommended preparation based on OSU's practice.

**Sara moved, Jenni seconded. Motion passed.**

**Adjourn: 4:50PM**

**Next Meeting: March 13, 2018—OCH 141 at 8:00AM**