

Academic Affairs Meeting Minutes

Date: 4/02/2018, Monday 3:30-4:30 PM

Location: Max Merrill Room, Library 221

<p><u>Present (voting members):</u> Stephanie André (<i>Transfer Faculty</i>) – Chair Jessica Giglio (<i>Transfer Faculty</i>) Amy Harper (<i>Faculty Forum President-elect</i>) Deb Malone (<i>Faculty at Large</i>) Ken Swartwout (<i>CTE Faculty</i>) Matthew Lachance (<i>CTE Faculty</i>) Betsy Julian (<i>VPI</i>)</p>	<p><u>Absent (voting members):</u> TBD (<i>ASCOCC representative</i>) Barbara Bellinger (<i>Classified Representative</i>)</p>
<p><u>Present (non-voting members):</u> Jeff Floyd (<i>IT Representative</i>) Stacey Donohue (<i>Shared Governance Workgroup</i>) Krista Leaders (<i>Committee Specialist</i>) Vickery Viles (<i>Director of Curriculum & Assessment</i>) Courtney Whetstine (<i>Director of Admissions & Registrar</i>) Thor Erickson (<i>ChairMoot Representative</i>) Ralph Phillips (<i>CTE Council Representative</i>)</p>	<p><u>Absent (non-voting members):</u></p>

(Note: **Approvals and Action items written in red.**)

Unfinished Business

- 1) **Review Minutes from 3/19/18 Meeting**
 - a) The meeting was open to review the minutes from 3/19/18.
 - i) Approved with suggested corrections
 - b) **Motion to approve the minutes Betsy 1st, Deb 2nd. Motion passed.**
- 2) **Discussion Only:** Review Curriculum Committee minutes from 3/12, 3/13, 3/20
- 3) **Second Reading:** Revisions to section G-6-3 of GPM—"Academic Affairs Committee"
 - a) Stephanie added the suggested revisions
 - b) Corrected formatting issues
 - c) G-6-3.4 change **Presentation Process to Committee Process**
 - d) G-6-3.4 change **1. Discussion Items to Information Items**
 - e) Discussion ensued regarding removing the statement ...excluding faculty promotion, tenure, and evaluation from G-6-3.4. Simplest solution would be to let the Chair decide what feedback, informational, action items will be considered.
 - i) Add a bullet that states Academic Affairs does not have the authority to change policies or procedures related to faculty, promotion, tenure and evaluation.
 - (1) Suggestion to remove the statement from the G-6-3 draft and that it is an ongoing discussion that Faculty Forum Executive Committee will address.
 - f) **Add Student Services to the Recommendations for Implementation chart and capitalize Banner**
- 4) **Betsy moved to accept with suggested changes, Deb Malone 2nd. Motion passed**

- 5) **Second Reading:** Labor Management Committee’s revisions to section G-34 of GPM—“Faculty Policies”
 - a) No objections to changes made in section GP-34 of GPM – “Faculty Policies”

New Business

1. Information Item: Award Realignment Project (Betsy and Vickery)
 - a. Align college awards and degrees with state wording on transcripts
 - b. Determine exactly what the requirements are for awards and degrees
 - c. Create consistency in acceptable grades for meeting requirements
 - d. Academic Affairs begins the discussion to be sent to the Board for finalization by the end of 2018 and added to the next catalog year.

Betsy Julian motioned to adjourn, Deb Malone 2nd.

The meeting adjourned at 4:34pm.

Next Meeting: Monday, April 16, 2018 – Max Merrill, Library 221 at 3:30 p.m.