

Curriculum Committee Meeting Minutes - APPROVED

Date: 2/28/17, Tuesday 8:30-9:30AM

Location: Ochoco 141

Present (voting members):

- Jessica Giglio (*transfer representative*)
- Eric Magidson (*CTE representative*)
- Wayne Yeatman (*CTE representative*)
- Sara Henson (*transfer representative*)
- Jenni Newby (*Instructional Dean*)

Absent (voting members):

- None

Present (non-voting members):

- Keri Podell (*Academic Advisor, CAP Center*)

Absent (non-voting members):

- ASCOCC Representative (*not yet appointed*)
- Vickery Viles (*Director of Curriculum and Assessment*)
- Jared Forell (*Assistant Director of Admissions & Records-Curriculum and Technology*)
- Erika Wooler (*Instructional Systems Support Specialist*)

Guests:

- Rebecca Walker-Sands (*Chair, World Languages & Cultures*)
- Tony Russell (*Chair, Nursing*)
- Wayne Yeatman (*Full time faculty, Culinary – and Curriculum Committee member*)

Minutes: (Note: **Approvals and required action items** written in red)

Consent agenda

1. Minutes from 2/21/17 meeting.
 - a. **Eric Magidson motioned to approve the minutes from 2/21/17, Wayne Yeatman seconded the motion, and Jenni Newby abstained, as she was not present at the 2/21/17 meeting. The committee approved the motion unanimously.**

Old Business/Second Readings

None

New Business/First Readings

1. World Languages and Cultures/Chinese (8:31 a.m.)
 - a. New Course
 - i. CHN 141 (Chinese Culture Through Film)
 1. Rebecca Walker-Sands presented a new course (CHN 141), which complements an existing course, HUM 210 (Culture and Literature of Asia) and highlights the Chinese language program. CHN 141 could be

offered concurrently or in sequence with HUM 210. CHN 141 fulfills General Education and Cultural Diversity requirements.

2. The committee discussed the wording used for the course outcomes and assessments, suggesting more specific and measurable wording. The committee also discussed pre-requisites, equivalencies with Oregon universities, and the course description.
 3. **Required action: Update course wording in outcomes and assessments to be more specific and measurable.**
 4. **Required action: Verify equivalency with University of Oregon (need to check with Vickery Viles regarding process/mechanics).**
- ii. **Sara Henson motioned to approve the new course CHN 141 with suggested edits for the first reading and Wayne Yeatman seconded the motion. The committee unanimously approved the motion.**
2. Nursing (8:51 a.m.)
- a. 2016-17 Addendum request
 - i. Footnote 2, both columns on page 137, accept NUR 95 for two years not five
 1. Tony Russell answered questions regarding the proposed change to the footnote regarding NUR 95, as well as teaching out students who completed NUR 101 and NUR 103.
 - b. Program Revision
 - i. NUR 101 Removal (inactivated)
 - ii. NUR 106 (increase from 9-12 credits)
 1. The committee questioned felt the wording was confusing and suggested stating completely “increase from 9 to 12 credits.”
 2. **Required action: Clarify the credit increase statement.**
 - iii. Addition of option to FN 225 of HHP 240
 1. The committee asked whether the impact to both Science and HHP Departments was considered with this addition. Tony Russell replied that it had been considered and Nursing felt it was negligible.
 2. Jenni Newby asked about the addition of HHP 240 to the AAOT. Tony Russell replied that it went through Curriculum last year, but needed to be added to the course list.
 3. **Required action: Clarify the FN 225 and HHP 240 options.**
 - c. Course Revisions
 - i. NUR 101 Removal (inactivated)
 - ii. NUR 106 (increase from 9-12 credits, removal of prerequisite)
 1. The committee noted the missing COGs on the revised form. Tony Russell had not included them since they were unchanged from the original form. The committee would like to see them listed on the revised form.
 2. **Required action: List COGs on the revised form.**

- d. **Sara Henson motioned to approve all revisions and additions with suggested edits for Nursing first reading and Eric Magidson seconded the motion. The committee unanimously approved the motion.**
3. Culinary (9:08 a.m.)
- a. Program Revisions: identical revisions to CUL AAS (5262), CUL CC (5260), BAK AAS (5263), BAK CC (5264)
- i. Add option of BA 214 to WR 121
1. Wayne Yeatman discussed adding the option of BA 214 to the programs listed.
- a. The committee discussed WR 121 and BA 214 outcomes, and asked about Culinary students' needs in terms of writing.
- i. Per Wayne Yeatman, BA 214 is more applicable to students' work and the program degrees/certificates, but WR 121 is useful for transfer students. WR 227 can also transfer, but has a prerequisite of WR 121. WR 127 could be an option.
- b. The committee discussed giving students an option of either course, the increase in Dual Credit students completing WR 121 in high school, and the value of Writing courses that could transfer to another program or college.
- c. The committee asked about the impact to WR 121 courses if Culinary students chose BA 214 over WR 121.
- i. **Required action: Talk to Annemarie Hamlin (Chair of Humanities Dept) regarding impact on WR 121.**
- b. Program Revisions: identical revisions to HM AAS (), HM CC ()
- i. Addition of LIB 100
1. Wayne Yeatman explained the addition of LIB 100, comparing it to the same requirement in the Business Department. He noted that LIB 100 is offered every term with multiple sections. Adding LIB 100 helps with consistency in the certificate credits.
- c. Course Revisions:
- i. BAK 110 (change to requisite)
- ii. BAK 220 (change course description)
- iii. BAK 255s (change course description and requisites)
- iv. CUL 110 (change to requisite)
- v. HM 101 (change title)
- vi. **Required action: Update outcomes, assessments, and requisites.**
- d. **Sara Henson motioned to approve all revisions and additions with suggested edits for Culinary first reading and Eric Magidson seconded the motion. The committee unanimously approved the motion.**

Adjourn: 9:32AM

Next Meeting: March 7, 2017—OCH 141 at 8:30AM