

CENTRAL OREGON COMMUNITY COLLEGE

BUDGET COMMITTEE MEETING

Wednesday, March 8, 2006 – 6:00 PM
Christiansen Board Room – Boyle Education Center

AGENDA

	<u>Presenter</u>
I. Call to Order	Friedman
II. Introduction of Guests	Friedman
III. Election of Chair	Friedman
IV. Budget Message	Middleton
V. Cash Flow (Revenue/Expense Projection)	Gregory
VI. 2006-07 Proposed Non-General Fund Budget	Bloyer
VII. Budget Calendar, Next Meeting – <u>Wednesday, April 12, 2006 – 6:00 PM</u> <u>Sisters High School, Sisters, Oregon</u>	
IX. Adjourn	

CENTRAL OREGON COMMUNITY COLLEGE
 Board of Directors' Meeting - AGENDA
 Wednesday, March 8, 2006 – 7:00 PM
 Christiansen Board Room, Boyle Education Center

TIME**	ITEM	ENC.*	ACTION	PRESENTER
7:00 pm	I. Call to Order			Dorsch
	II. Introduction of Guests			Dorsch
7:05 pm	III. Agenda Changes			
7:05pm	IV. Public Hearing and Testimony			
	A. ASCOCC (Assoc. Students of COCC)			Bondarenko ^P
	B. Technology Update			McCoy ^P
7:15 pm	V. Consent Agenda***			
	A. Board Meeting Minutes–	5.a	X	Smith
	B. Personnel			
	1. New Hire Report (January/February 2006)	5.b1	X	Buckles ^A
	C. Promotions	5.c	X	Walsh ^A
	D. Tenure	5.d	X	Walsh ^A
	E. Retail Management Certificate	5.e	X	Kress
	F. 2 nd Reading/Approval of Policy GP II	5.f	X	Lee
7:20 pm	VI. Information Items			
	A. Campus Indicators-High School Student Options	6.a		Moorehead/McCoy ^A
	B. High School Outreach Activities			Moorhead/Walsh ^P
	C. Financial Statements	6.c*		Bloyer ^A
7:30 pm	VII. Old Business			
	A. President's Evaluation Committee Report			Lee ^P
	B. Board Input re: OCCA Strategic Planning Next Steps			Lee ^P
7:45 pm	VIII. New Business			
	A. Classified Appreciation Proclamation	8.a	X	Middleton ^P
	B. Naming of Building (Newberry Hall)	8.b	X	Jones ^A
	C. Tax Exemption Request	8.c*	X	McCoy ^A
8:00 pm	IX. Board of Directors' Operations			
	A. Board Member Activities			
8:10 pm	X. President's Report			
	A. Mid-Year Report			Middleton ^P
8:20 pm	XI. Dates			
	A. March 1-31 Art Exhibit – The Gallery at Pinckney Center - COCC (Exhibition of Student Art from Central Oregon High Schools & Middle Schools)			
	B. April 12 – Board of Directors Meeting at <u>Sisters High School</u>			
8:20 pm	XII. Adjourn			

* Material to be distributed at the meeting (as necessary). ** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. ^P = indicates a Presentation will be provided. A = indicates the presenter is Available for background information if requested.

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS' MEETING
Wednesday, February 8, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

PRESENT: Anthony Dorsch, Donald Reeder, John Overbay, Connie Lee, Dana Bratton, Steve Bryant-Board Attorney, Dr. James Middleton-President, Julie Smith-Board Secretary.

ABSENT: Dr. Joyce L. Garrett, Dr. Ronald Foerster

INTRODUCTION OF GUESTS:

Celeste Brody, Kathy Walsh, Gail Tague, Diana Glenn, John Gregory, Jan Volz
Ross Tomlin, Lisa Bloyer, Jim Weaver, Matt McCoy, Jim Jones, Anna Bourdarenko,
Ron Paradis, Carol Mooreheard, Yoko Minoura -The Bulletin and others.

AGENDA CHANGES: Delete: Exhibit: 8.a, La Pine Land Donation

PUBLIC HEARING AND TESTIMONY:

ASCOCC – (Associated Students of Central Oregon Community College)

Anna Bourdarenko reported that the ASCOCC continues to plan events on and off campus for students that include movies, bowling, climbing, and blood drives.

She reported that the students will be taking a survey in the near future regarding the importance of the proposed Student Center.

CONSENT AGENDA:

Emeritus Status for Sara Paulson

On behalf of the college, President Middleton thanked Ms. Sara Paulson for her outstanding contributions “finger prints” that she has made to COCC.

Mr. Reeder requested that a “Thank You” recognition plaque be prepared for presentation to Ms. Paulson at an upcoming board meeting. He noted that Sara was recognized and honored as one of the top 50 most influential people in the College’s first 50 year history. Board members were in agreement.

Mr. John Overbay moved to approve the Consent Agenda. Ms. Connie Lee seconded.

MCU. Approved. M02/06:1

BE IT RESOLVED that the Board of Directors’ reviewed and approved the Meeting Minutes of January 11, 2006 (Exhibit: 5.a);

BE IT RESOLVED that the Board of Directors’ reviewed and approved the December 2005 – January 2006 New Hire Report (Exhibit: 5.bl);

BE IT RESOLVED that the Board of Directors’ approves emeritus status for retiring administrator, Sara Paulson (Exhibit: 5.c).

INFORMATION ITEMS:

Campus Indicators – Winter Term – 4th Week Enrollment – (Exhibit: 6.a)

President Middleton noted that COCC continues to grow in FTE while the rest of the state continues to decline slightly in FTE numbers.

He also invited the Board to visit the “Research, Assessment & Planning” web site link <http://rap.cocc.edu/default.aspx> for additional Campus Indicators information.

Financial Statements – (Exhibit: 6.b)

The Board of Directors' were apprised of the January 2006 Financial Statements.

Update-Winter Storm Damage & Recovery Planning

Mr. Matt McCoy-Vice President for Institutional Advancement, reported on events that occurred on December 15 and 16, 2005, noting that the college's power, telephone systems, heating and air conditioning were adversely affected. While the winter storm damage was significant, “total cost of repairs and replacement was just under \$25,000.” He commended the outstanding work of cleanup and repair by many, in particular, those in ITS and Campus Services.

RFP's for Real Estate Development (Exhibit: 6.e)

Mr. Jim Jones-Vice President and Chief Financial Officer, reviewed that the college had initiated a process to solicit conceptual proposals for the development of College property along the northern edge of Shevlin Park Road. He noted that part of the process was to determine what factors the College would identify in the RFP and consider as it reviews submitted proposals.

The Board of Directors were in agreement to proceed

Sabbaticals – (Exhibit: 6.f)

The Board of Directors' were apprised of the sabbatical requests granted for Sara Krempel, Michael Holtzclaw and Greg Lyons.

OLD BUSINESS:

Real Estate Development Process (Handout: 8.b)

Mr. Jim Jones reviewed (Handout: 8.b) for consideration which describes the Developer Selection Process, and a timeline for proposals for the possible projects on the college-owned property located north of Shevlin Park Road.

Board consensus is to proceed with the process.

BOARD OF DIRECTORS' OPERATIONS

Budget Committee Appointment-Zone 1 (Exhibit: 7.a)

Mr. Don Reeder moved to appoint Mr. Jay Henry of Madras, to the COCC Budget Committee, representing Zone 1. Mr. John Overbay seconded.

MCU. Approved. M02/06:2

Board Self-Evaluation – 1st Reading - Policy Change

Board discussion consensus is to amend Board Policy GP 11: Board Monitoring/Evaluation, to reflect that the Board of Directors' Self Evaluation will be completed at the annual Fall Board Retreat - not at the July Board meeting as the policy currently states. 2nd Reading will be brought back to the board at the March 8 meeting for formal action.

Community College Strategic Planning-OCCA (Exhibit: 7.c)

Ms. Connie Lee reviewed that the OCCA is looking for input/feedback from the Community College Boards and Presidents regarding the "OCCA Strategic Planning Next Steps" document to see if the right questions on a state-wide level are addressed in the document. Ms. Lee requested that Board Members send their responses to her or Dr. Joyce Garrett. She will then formulate a document with the input from the COCC Board to present to the OCCA.

Board Member Activities

- Mr. Overbay Phone Call from Student President
- Mr. Reeder Conference Call w/President Middleton re: Agenda Planning
- Mr. Bratton Attended Martin Luther King, Jr. Week activities at COCC
Attended "Slow Food" fundraiser for COCC Culinary
Enrolled and attended an all-day Continuing Education Class at COCC
Presented the Keys to his 1978 Volvo 244DL, to the COCC Foundation
Executive Director. The Foundation, in conjunction with the
Automotive Department, accepts donated cars, repairs them and sells
them with the proceeds going to the COCC Foundation for
scholarships.
- Ms. Lee Two Phone Calls w/OCCA Executive Committee
- Mr. Dorsch Three Phone Calls – w/President Middleton; Matt McCoy; Ron Paradis

NEW BUSINESS:

AAS Degree-Culinary Management (Exhibit: 9.a)

President Middleton summarized that the Culinary program has worked with its advisory committee in designing the Associate of Applied Science degree in Culinary Management. He reviewed that this degree is an expansion of the Culinary certificate.

Mr. Don Reeder moved to approve the Associate of Applied Science-AAS Culinary Management degree to be effective Fall quarter of 2006. Mr. Dana Bratton seconded. MCU. Approved. M02/06:3

President's Evaluation Committee Process

President's Evaluation Committee members – Connie Lee-Chair, Don Reeder and Dana Bratton. Ms. Lee summarized that the committee conducts a mid-year review, gathering necessary information and reviewing the contract with the board attorney. They will facilitate the evaluation discussion no later than the June Board Meeting.

PRESIDENT'S REPORT

Articulation Agreements (Exhibit: 10.a)

President Middleton reviewed that the "Articulation Agreements" clarify course transfers on behalf of students between COCC and four-year institutions, saving students time, money and course selection decisions while attending COCC.

President Middleton announced 29 approved or proposed articulation agreements between COCC and four-year institutions.

While many of the newly approved agreements are with OSU-Cascades, there are others with Eastern Oregon University, Oregon Institute of Technology, OSU-Corvallis, Oregon Health Sciences University and Embry-Riddle University. President Middleton pointed out that in many cases, this is simply formalizing what is already happening, but that this is "absolutely the right thing to do for students as it saves them time, saves them money and helps guide their decisions while attending COCC." He highlighted a three-way articulation in the works between COCC, Linn-Benton Community College and OSU-Corvallis in engineering where students can take general education and many of the needed pre-engineering courses at COCC, complete the remaining pre-engineering courses with LBCC (some possibly on line) and then receive an Associate of Science-Direct Transfer degree from LBCC, which is already articulated with OSU.

ADJOURN: 7:45 PM

APPROVED;

ATTEST TO;

Mr. Anthony J. Dorsch, Board Chair

Dr. James E. Middleton, President

Exhibit: 5.b1
 March 8, 2006
 Approve: ___ Yes ___ No
 Motion: ___

Central Oregon Community College
 New Hire Report
 January-February 2006

<u>Name</u>	<u>Date Hired</u>	<u>Job Title</u>
<u>Classified Full-Time</u>		
DeBraal, Wade	1/30/2006	Hard/Software Eng
Helfenstein, Cheri Lee	2/8/2006	Office Specialist 4
Ingersoll-Thorp, Lindsay	2/1/2006	Admissions Spec
Stanley, Shasta	1/3/2006	Info Office Asst
<u>Classified Part-Time</u>		
Jensen, James	1/3/2006	Campus Services
<u>Part-Time Faculty</u>		
Bahr, Kelly	1/9/2006	Part-Time Faculty
Boldenow, Laurel	1/9/2006	Part-Time Faculty
Burton, Ted	1/9/2006	Part-Time Faculty
Gramlich, Peter	1/9/2006	Part-Time Faculty
Hall, Sarah	1/9/2006	Part-Time Faculty
Jordan, Carol	1/9/2006	Part-Time Faculty
Kidder, Linda	1/9/2006	Part-Time Faculty
Knight, Michael	1/9/2006	Part-Time Faculty
McCann, Michael	1/9/2006	Part-Time Faculty
McKnight, Tami Jo	1/9/2006	Part-Time Faculty
Obymako, Nancy	1/9/2006	Part-Time Faculty
Polvi, Vanessa	1/9/2006	Part-Time Faculty
Welch, William	1/9/2006	Part-Time Faculty
Wilde, Robert	1/9/2006	Part-Time Faculty
Wollaston, Geoffrey	1/9/2006	Part-Time Faculty
<u>Temporary Hourly</u>		
Aaron, Alissa	1/9/2006	TA - LMT
Baker, Tyson	2/13/2006	Computer Lab
Boleyn, Robyn	1/9/2006	Textbook Helper
Brown, Eric	1/3/2006	Unclothed Model
Day, Linda	1/27/2006	Forestry Lab Asst
Doris, Elliott	2/1/2006	Computer Lab
Fuller, Diane	1/10/2006	CAP Specialist
Gage, Jennifer	1/22/2006	Notetaker
Hansen, Andrea	1/9/2006	Notetaker
Hoffman, Jace	2/1/2006	Forestry LAB Asst
Jaggard, James	1/9/2006	Notetaker
Jeffcott, Lisa	1/9/2006	Lab Asst - EMS
Kaler, Curtis	1/9/2006	Tutor
Layton, Candice	1/23/2006	ILL Asst
Lee, Dale	1/9/2006	TA - LMT
McLagan, Shad	1/9/2006	TA - LMT
Merrell, Michael	1/10/2006	Computer Lab
Nance, Traci	1/9/2006	Notetaker
Popp, Diana	2/9/2006	Ceramics Lab Asst
Rice, Jamie	1/9/2006	Notetaker
Roberts, Vanessa	1/9/2006	Notetaker
Sheppard, Andrew	1/9/2006	Notetaker
Smith, Dana	1/30/2006	CAP Center
Sprott, Aurora	1/13/2006	Notetaker
Vaughan, Kathleen	1/13/2006	Notetaker

Temporary Salary Payment

Fletcher, Kirsten	1/9/2006	Forestry Driver
Nelson, Patrick	1/9/2006	
Palmer, Jon	1/9/2006	
Powell, Nick	1/9/2006	Forestry Driver
Saling, William	2/1/2006	
Sbandati, Juri	2/4/2006	
Taylor, Ashley	1/9/2006	

Workstudy

Frey, Andrew	1/9/2006	Computer Lab
George, Leland	1/9/2006	Student Workers
Hampton, Jeanne	1/9/2006	Student Health
Keenan, Abbie	1/9/2006	Broadside
Roberts, Kate	1/9/2006	Broadside
Skinner, Kayla	1/9/2006	Student Workers
Thrasher, Jeremy	1/9/2006	Automotive
Wilson, Andrew	1/9/2006	Computer Lab

CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors

RESOLUTION

Prepared by: Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Promotion of faculty.

B. Discussion/History

Promotion recommendations are made in accordance with College policies G-6-9, HR-9-1.1 and HR-9-1.3. The recommendations for Associate Professor and Professor meet the policy quota of not more than 10% of the total number of full time faculty positions.

The Promotions Committee felt, and the President concurs, that the candidates selected are all worthy and should be promoted.

C. Options/Analysis

Accept the promotion recommendations.
Decline to accept the recommendations and refer back to the committee.

D. Timing

It would be helpful to take action at this meeting so all work by the committee could be completed by the end of the term.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College promote the faculty as recommended by the Promotion Committee:

Assistant Professor I to Assistant Professor II

Jane Morrow
Zelda Ziegler

Assistant II to Associate Professor

Ron Boldenow
Beth Gebstadt
Eddie Johnson
Aaron Lish
Sean Palagyi
Kiri Slmning

Associate to Professor

Jim Kress

F. Budget Impact

Promotions are provided for in the budget.

05-06 PROMOTION RECOMMENDATIONS

From Assistant Professor I to Assistant Professor II:

Jane Morrow – Nursing

Jane has shown a significant and promising balance in all areas for this point in her career. The committee was impressed with Jane's clinical teaching skills and her commitment to the Nursing Department. Her student evaluations show a positive trend in addressing student concerns by her willingness to implement new classroom techniques to help alleviate these concerns.

Zelda Ziegler – Science

Zelda has shown a strong record of teaching. The committee commends her active engagement in using technological teaching tools. Zelda's service to the college and community was demonstrated by commitment to department activities, Organizational Development Committee and to various local organizations.

From Assistant II to Associate Professor:

Ron Boldenow – Natural & Industrial Resources

Ron is to be commended for the exceptional student evaluations in his file and the continued growth within the Forest Resources Technology Program and in service to the College and the general community. Ron's positive energy has been felt in both local and professional communities through his activity with the Society of American Foresters.

Beth Gebstadt – HHP

Beth shows solid performance in the primary assignment with a strong record of professional improvement and service to the College and community. Students and peers commend Beth's command of content, her enthusiastic and supportive teaching style as well as her incorporation of technology. Beth has shown herself to be a valued colleague by participating on various search committees, peer teams and the Forum Executive Committee and now serving as Chair.

Eddie Johnson – Science

Eddie has shown solid performance in the primary assignment and has a strong record of professional improvement and service to the College and the community. Students and peers commend Eddie's command of content, his enthusiastic and supportive teaching style, as well as his incorporation of technology.

Aaron Lish – HHP

Aaron's teaching is commended in his peer reports and student evaluations. His professional improvement plan is rigorous and detailed. Aaron was instrumental in the development of many different activities creating partnerships with OSU-C and local businesses.

Sean Palagyi – CIS

Sean has shown a strong commitment to the CAD/Drafting program, making it an excellent program that benefits students wanting a career in this field. Sean works with the local high schools for Tech Prep articulation as well as assists local businesses with CAD questions.

Kiri Simning – Nursing

Kiri has shown a solid performance in the areas of primary assignment, professional improvement, service to the College and community. Kiri's student evaluations illustrate that she is informative, patient and available to her students. She continues to actively refine her teaching while keeping high standards for her students both in clinical and classroom work.

From Associate to Professor

Jim Kress - Business

Jim's teaching is outstanding, and combines with rigorous professional development, expert college leadership and significant community service. He continually adapts his teaching style to help students achieve the highest standards. Jim's student evaluations show that his students applaud his enthusiasm and concern for their progress. Jim has served on numerous college committees such as FAT, APT, and has served as Chair of the Business Department and also accreditation teams and corporation advisory teams.

Exhibit: 5.d
March 8, 2006
Approval: ___ Yes ___ No
Motion:

CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors

RESOLUTION

Prepared by: Nancy Zens, Chair-Tenure Committee
and Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Approve tenure for: Dr. Marjorie Hoye, Dr. James Moodie, Ms. Rise Quay, Dr. Katherine Smith and Dr. Ricky Virk.

B. Discussion/History

The tenure process is the culmination of five years of probationary teaching at Central Oregon Community College. In order for these recommendations to reach the Board of Directors, the following activities have taken place:

1. Four years of evaluation by a peer team and a designated evaluator. This process has included numerous classroom observations, discussions of objectives with the instructor, examination of materials and focus group meetings with students.
2. Five years of student evaluations carried out in all courses within one quarter of each of the five years.
3. Class visits by the Vice President for Instruction or an instructional dean in the second year.
4. Annual evaluations by the designated evaluator.
5. Annual Reports of Service.
6. Recommendation for tenure by the designated evaluator.
7. Recommendation for tenure by the Vice President for Instruction after a comprehensive review of the files.
8. Comprehensive review of files by the Tenure Committee and recommendation to the President.

Dr. Marjorie Hoye, Associate Professor of Composition and Technical Writing

Dr. Hoye is conscientious, rigorous and has exhibited a commendable personalized instructional style. She has also demonstrated expert leadership of the Humanities Department Composition Committee. She provides additional service provided to the college through Academic Affairs, peer teams, Oregon Natural Desert Association, Central Oregon Environmental Center and other civic organizations.

Dr. James D. Moodie, Associate Professor of General Biology

Dr. Moodie exhibits a commendable variety in teaching methods and “superb organizational skills,” developing theme-based courses for non-biology majors. He has contributed extensively to the Science department’s collection of bird and animal specimens. Additional service has been provided to the college through Academic Affairs, peer teams, and service to local organizations and the Audubon Society.

Rise Quay, Assistant Professor II of Composition

Ms. Quay has contributed to articulating the developmental writing with the freshman writing curriculum and has been chair of the department’s Composition Committee. Additional service includes work on FAT and PEA grants.

Dr. Kathy Smith, Assistant Professor II of Mathematics

Dr. Smith is a versatile teacher, teaching a wide variety of math courses, all of which include a “safe” and “interactive” classroom climate for students, especially those in developmental math courses. Additional service has been provided in building classroom activities available to all COCC math instructors, organizing the Math Skills competition, and work in elementary education classrooms.

Dr. Ricky Virk, Associate Professor of Health and Human Performance

Dr. Virk actively engages students through innovative group projects, hands on activities, and class discussions. Additional service includes Academic Affairs and peer teams and leadership in the COCC Golf Club.

C. Options/Analysis

Grant tenure for Dr. Marjorie Hoye, Dr, James Moodie, Ms. Rise Quay, Dr. Katherine Smith and Dr. Ricky Virk

Decline granting tenure for Dr. Marjorie Hoye, Dr. James Moodie, Ms. Rise Quay, Dr. Katherine Smith and Dr. Ricky Virk.

D. Timing

Tenure is effective with the 2006-07 academic year.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College grants tenure to Dr. Marjorie Hoye, Dr. James Moodie, Ms. Rise Quay, Dr. Katherine Smith and Dr. Ricky Virk.

F. Budget Impact

None

Exhibit: 5.e
March 8, 2006
Approval ___ Yes ___ No
Motion: _____

CENTRAL OREGON COMMUNITY COLLEGE

RESOLUTION

Prepared by: Jim Kress – Dept Chair, Business, Office Administration and Culinary

A. Action Under Consideration

Adopt a new certificate in Retail Management

B. Discussion/History

Over the last two years, the Business programs at community colleges throughout the state have worked on an industry driven certificate in Retail Management. Originally started with assistance from the Western Association of Food Chains as a less than one-year certificate (30 credits), the program has now added the attached one-year certificate. At this point three other community colleges are adopting this one-year model. (Blue Mountain, Clackamas, Clatsop) The plan is to continue with career pathways and move next year to a two-year Associates degree as well. All of these courses align with our existing Associate of Applied Science Business core requirements.

C. Options/Analysis

Accept recommendation

Request additional information

Reject recommendation

D. Timing

Certificate to become effective Fall 2006

E. Recommendation

Be It Resolved that the Board of Directors' of Central Oregon Community College, approves the Certificate in Retail Management effective Fall quarter 2006.

F. Budget Impact

This certificate adds no instructional costs since all courses are existing in our program. It is our intent to attract new students to our program as well as use this certificate to encourage students who may consider leaving the College early in their education to continue through at least 45 credits. Estimated increase revenue of \$9,150 in the first year.

Exhibit: 5.f
March 8, 2006
Approved: ___Yes___No
Motion: ___

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Julie Smith-Board Executive Assistant

A. Action Under Consideration

2nd Reading, Approval of proposed change to
Board Policy GP 11 - Board Monitoring/Evaluation

B. Discussion / History

Old Language: The Board will complete a self-evaluation
by the July Board meeting.

Proposed Language: The Board will complete a self-
evaluation annually, normally at the fall retreat.

C. Options / Analysis

Approve policy revision
Decline approval of policy revision

D. Timing

Approval allows for immediate implementation

E. Recommendation

Be It Resolved that the Board of Directors approves the
proposed language change to policy GP 11.

F. Budget Impact

None

**CENTRAL OREGON COMMUNITY COLLEGE
 INFORMATION ITEM**

Prepared by Carol Moorehead, Lonna Carnahan and Brynn Pierce

A. Issue

**CAMPUS INDICATOR SERIES
 2006 – Edition 3**

B. Discussion/History

HIGH SCHOOL STUDENT OPTIONS

Central Oregon high school students have several options to get a jump start on college and earn needed high school credits. Some courses are taught in area high schools, while others give students the opportunity to spend time on COCC's Bend or Redmond campus. These options include:

CONCURRENT ENROLLMENT:

Central Oregon high school students can take up to 11 credits through our concurrent enrollment program. As of 2005-06, students have two options:

1. Take any credit course as part of a regular COCC class, whether the class is offered on the Bend or Redmond campuses, or in other locations in Central Oregon. Students pay full tuition and fees and register just like any other college student.
2. Some high schools may opt to contract with COCC to offer a specific transfer course to a group of their students. Beginning with the 2005-06 school year the Sisters School District and Crook County High School contracted with COCC to provide courses for their students. As school districts found they had insufficient resources to offer these classes, COCC stepped in and created a win-win for students, local districts and COCC. Plans are under way to continue the agreements next year.

Contracted Concurrent Enrollment Course Offerings for 2005-06:

Partnership	Course(s)	Term	Enrollment	FTE
Crook County High School	Math 111 College Algebra	Fall	17	1.33
	Math 112 Trigonometry	Winter	12	1.04
Sisters/Sisters High School	Spanish 201	Fall	19	1.49
	Spanish 202	Winter	16	1.38
	Spanish 203	Spring	TBD	TBD
	Acting I	Fall	11	.65
	Acting I	Winter	12	.78
	Acting II	Spring	TBD	TBD
TOTAL			87	6.67

Expanded Options (SB 300): *(New Option for 2006-07 Academic Year)*

The new Expanded Options Program was created by the legislature to provide additional options for eligible students to earn concurrent high school and college credits, gain early entry into post-secondary education, participate in accelerated college credit courses thus providing additional options to continue or complete their education. The program goes into effect with the 2006-07 school year.

Local school districts were required to notify students of this opportunity by February 1, 2006 and interested students must notify the school districts of their intent to enroll in the program by March 1, 2006. Special efforts must be made to involve drop-outs and at risk students, defined as those qualifying for free and reduced lunch. This program requires the school district to pay tuition, fees, books and equipment costs for these students up to a maximum level set at one-third of the eligible student FTE at each school. COCC has been working with local school districts to facilitate this effort.

COLLEGE NOW/TRANSFER:

COCC is working with area high schools to offer college-level general education transfer courses in the high school, taught by high school instructors and exclusively for high school students. This program was initiated during the 2005-06 academic year.

COCC began articulating the following courses: *Math (Math 111, 112, 251, 252), Human Sciences (Biology or Anatomy and Function), American Literature (ENG 253,254), and 200-level Spanish courses.* COCC limited the number of courses in Phase One to make this effort manageable for our faculty. The courses are limited to high school seniors and selected juniors (Oregon state policy). High school students pay a fee of just \$15 per credit for these college level courses.

Evaluation and expansion of the program: Annually, COCC will seek input from districts and participants to determine what to change in the process, what courses to add, and what courses to continue. Many high schools have been eager to provide College Now/Transfer courses to their students. Because COCC did not provide this service in the past, school districts would articulate classes with Oregon Institute of Technology or other Oregon community colleges. Local district administrators have expressed their satisfaction with the ability to articulate with COCC and this program will grow significantly next year.

College Now/Transfer Course Offerings for 2005-2006:

Partnership	Course(s)	Term	Enrollment	FTE
Mountain View High School	BI 121: Anatomy & Function I	Fall	30	2.35
	BI 122: Anatomy & Function II	Winter	38	4.92
	Math 251: Calculus I	Winter	18	1.41
Sisters High School	Math 111: College Algebra	Fall	29	2.73
	Math 111: College Algebra	Winter	25	2.16
TOTAL			140	13.57

College Now/Transfer Planning for 2006-07:

Partnership	Course No	Course Title
Mountain View HS	BI 121 BI 122	Anatomy & Function I Anatomy & Function II
Mountain View HS	MTH 251 MTH 252	Calculus I Calculus II
Redmond HS	BI I BI II BI III	General Biology I General Biology II General Biology III
Redmond HS	ENG 253 ENG 254	Survey American Literature I Survey American Literature II
Redmond HS	MTH 251 MTH 252	Calculus I Calculus II
Redmond HS	SPAN 201 SPAN 202 SPAN 203	2 nd Year Spanish I 2 nd Year Spanish II 2 nd Year Spanish III
Redmond HS	WR 121	English Composition
Sisters HS	MTH 111 MTH 111	College Algebra College Algebra

COLLEGE NOW/TECH PREP:

The College Now/Tech Prep program started six years ago in 1999-2000 and offers high school students, working with their high school teachers, the opportunity to gain the essential skills needed for many technical fields. High school instructors teach Tech Prep courses in their classroom during regular high school hours.

From 2001-02 to 2002-03 the fee paid for a course doubled from \$10 to \$20, which led to a drop-off in enrollment and FTE generation but an increase in fees paid.

	2001-02	2002-03	2003-04	2004-05
Fee paid by student for course	\$10	\$20	\$20	\$20
Number of HS enrolled in the program	23	24	24	25
Number of HS with articulation agreements each year	21	22	19	24
Number of HS with students registered	18	13	11	11
Total number of articulation agreements	214	170	182	173
Total courses available at COCC for articulated credit	38	35	39	40
Number of unduplicated students	526	292	323	409
Number of registrations	706	391	455	455
Total fees paid by students	\$7,060	\$7,820	\$9,100	\$9,020
Tuition paid if student taking class as a COCC student	\$88,176	\$48,000	\$59,886	\$65,670
Money saved by 2+2/Tech Prep students	\$81,116	\$40,180	\$50,786	\$56,650
Total FTE generated	61.23	32.83	33.95	37.50

Note: For high school specific information on enrollment and tuition contact Lonna Carnahan 383-7782.

Exhibit: 8.a
March 8, 2004
Approval ____ Yes ____ No
Motion:

**Central Oregon Community College
Board of Directors**

RESOLUTION

Prepared by: Ron Paradis-Director of College Relations

A. Action Under Consideration:

Recognition of COCC Classified Staff

B. Discussion/History:

At COCC, Classified staff members include the support staff in administrative and instructional departments; the maintenance and custodial personnel; the computer technicians, bookkeepers, printing and mail staff; and those who work with the students in the bookstore, Enrollment Services, the library and throughout the campus. Members of the Classified staff have served with distinction in various college activities, e.g., institutional governance, screening committees, direct service to students, community service, etc. Classified employees insure the smooth operation of our offices, the maintenance of buildings and property, the safety of our staff and students.

C. Timing:

This meeting is appropriate as it falls during Classified Employees Week, as proclaimed by Governor Kulongoski.

D. Recommendation:

The Central Oregon Community College Board of Directors joins with Governor Ted Kulongoski in proclaiming this week, March 6 through 10, 2006, to be Classified Employee Week at COCC and we encourage all members of our community to join in this observance.

We urge administrators, teachers, parents, students and others from our community to join us in recognizing the dedication and hard work of these individuals.

Exhibit: 8.b
March 8, 2006
Approved: ___ Yes ___ No
Motion: _____

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

RESOLUTION

Prepared by: James R. Jones – Vice President and Chief Financial Officer

A. Action Under Consideration

Approve naming the building which currently houses the College bookstore “Newberry Hall”.

B. Discussion/History

The building housing the bookstore was completed in 1994. Since completion it has been called the Bookstore Building. When the only entities housed in the building were the College’s bookstore and copy center, this was a constructive name. In fall, 2005, OSU-Cascades moved into the space that had been occupied by the copy center and the current name is now much less appropriate.

The College Board of Directors has reserved unto itself the authority to name buildings in General Policy 9.8. This policy also states that “It will be the usual practice of the Board to initially name buildings after major geographical features. The Board may at a later date name the building after persons involved with the College District or State of Oregon.”

The College Executive Team has considered the issue and recommends that the building currently housing the bookstore be named Newberry Hall. This name references Newberry Crater, a prominent geographic feature. Newberry Crater was named for Dr. John Strong Newberry who explored Central Oregon for Pacific Railroad surveys in 1855. Newberry is one of a number of names that had been suggested when the College solicited student and citizen input on the naming of buildings in 1976.

C. Options/Analysis

Approve naming the building which houses the college bookstore Newberry Hall.

Name the building something else.

Keep the name Bookstore Building.

D. Timing

Action is requested at this time.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College District to hereby name the building currently housing the college bookstore Newberry Hall.