

CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors' Meeting - AGENDA
Wednesday, September 13, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	Executive Session Labor Negotiations – ORS 192.660(1)(d) Real Property Transactions – ORS 192.660 (1)(e)			Jones, McCoy, Buckles
6:30 pm	I. Call to Order II. Introduction of Guests			Reeder Reeder
6:35 pm	III. Agenda Changes			
6:35 pm	IV. Public Hearing and Testimony A.			
6:40 pm	V. Consent Agenda*** A. Minutes 1. Board of Directors, July 12, 2006 2. Conference Call, August 2, 2006 B. Personnel 1. New Hire Report (2006) C. Approval to Hire (Knox) D. Approval to Hire (Agatucci) E. Audit Engagement F. Contract for Services w/Crook County & Sisters High Schools G. Chandler Center – Lease	5.a1 5.a2 5.b1 5.c 5.d 5.e 5.f 5.g	X X X X X X X	Smith Smith Buckles ^A Buckles ^A Walsh ^A Jones ^A Moorehead ^A Jones ^A
6:45 pm	VI. Information Items A. Financial Statements B. Campus Indicators-Financial Aid Statistics & Summer Enrollment	6.a* 6.b*		Bloyer ^A Pierce ^A
6:50 pm	VII. Old Business A. Update on Student Housing - Feasibility Study			McCoy ^P
6:50 pm	VIII. New Business A. Budget Committee: Term Expirations B. Employee Salary & Benefits 1. Faculty Labor Agreement 2. Classified Labor Agreement 3. Administrative/Exempt Contracts	8.a 8.b1* 8.b2* 8.b3*	X X X X	Paradis ^P Jones ^A McCoy ^A Buckles ^A
7:00 pm	IX. Board of Directors' Operations A. Board Member Activities			

- 7:10 pm X. President's Report
- A. Response to the Federal Commission on Future
of Higher Ed. – Draft Report 10.a Middleton
- 7:20 pm XI. Dates
- A. September 14: Bend Chamber of Commerce “After Hours”
-COCC Library Rotunda, 5-7pm
- B. October 20-21: Fall Board Retreat-Camp Sherman
- C. October 23-25: OCCA Convention-Eagle Crest, Redmond
(Primary Attendees: College Board Members and Administrators,
- Please contact Julie Smith for Registration)

* Material to be distributed at the meeting (as necessary).

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. P = indicates a Presentation will be provided. A = indicates the presenter is Available for background information if requested.

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS' MEETING
Wednesday, July 12, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

PRESENT: Dana Bratton, Anthony Dorsch, Donald Reeder, John Overbay, Connie Lee, Dr. Joyce Garrett, Dr. Ronald Foerster, Ron Bryant-Board Attorney, Dr. James Middleton- President, Julie Smith-Board Secretary.

ELECTION OF 2006-07, CHAIR & VICE CHAIR:

CHAIR

Mr. John Overbay nominated and cast a single ballot for Mr. Donald Reeder as Chair of the Board of Directors' for 2006-07. Ms. Connie Lee seconded the nomination.

Approved – Unanimous. M07/06:1

VICE CHAIR

Ms. Connie Lee nominated and cast a single ballot for Mr. John Overbay as Vice Chair for 2006-07. Dr. Joyce Garrett seconded. Approved – Unanimous. M07/06:2

Presentation

Chair Reeder presented a gavel plaque and gift certificate to Mr. Anthony Dorsch in appreciation for his service as Board Chair for 2005-06.

President Middleton also thanked Mr. Dorsch for his leadership as Board Chair for 2005-06.

INTRODUCTION OF GUESTS:

Matt McCoy, Paul Brailsford of Brailsford & Dunlavey, Gail Tague, Jon Bouknight-2006-07 Faculty Forum President, Kathy Walsh, John Gregory, Alicia Moore, Ron Paradis, Carol Moorehead, Ross Tomlin, Kelsey Watts-Channel 21 News, Richard Thompson, Jim Jones, Gene Zinkgraf, Jim Weaver, Stacey Donohue, Yoko Minoura-The Bulletin and others.

AGENDA CHANGES:

Delete: Financial Statements, Exhibit: 6.a; Administrative Salary, Exhibit: 8.a,

Additions: Convene as Local Public Contract Review Board, - Boiler Replacement Project Exhibit: 8.b1; Executive Session-Real Property Transactions

PUBLIC HEARING AND TESTIMONY: - None

CONSENT AGENDA:

Mr. John Overbay moved to approve the Consent Agenda. Dr. Joyce Garrett seconded. MCU. Approved. M07/06:3

BE IT RESOLVED that the Board of Directors' reviewed and approved the Meeting Minutes of June 14, 2006 (Exhibit: 5.a1);

BE IT RESOLVED that the Board of Directors' reviewed and approved the May/June 2006 New Hire Report (Exhibit: 5.b1);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Mary Jeanne Kuhar-Instructional Dean (Exhibit: 5.c1);

BE IT RESOLVED that the Board of Directors' approves the employment contract for Eric Braun-Director of Student Life/Campus Life (Exhibit: 5.c2);

BE IT RESOLVED that the Board of Directors' approves the employment contracts for Yuyen Chang-Art Instructor; Paul Pozorski-Instructor & Director of LMT; Brian Bates-Instructor & Director of EMS (Exhibit: 5.c3);

BE IT RESOLVED that the Board of Directors' do hereby approve the requests for leave without pay for Monte Cheney and Marjorie Hoye (Exhibit: 5.d);

BE IT RESOLVED the Board of Directors' do hereby authorize the wording change in the college investment policy, B-2.5 to change the single issuer of commercial paper limit from 10% to 5% and bring the college policy into conformity with ORS 294.035 (Exhibit: 5.e).

INFORMATION ITEMS:

Campus Indicators – Graduation Trends – (Exhibit: 6.b)

Alicia Moore-Director of Admissions and Records, reported that the 2005-06 graduation numbers have increased over last year approximately 29.3%. She noted that the upward trend is attributed to a campus-wide effort to promote degree completion.

NWCCU Interim Accreditation Visit-Update (Northwest Commission on Colleges and Universities)

Dr. Kathy Walsh-Vice President for Instruction, introduced Dr. Stacey Donohue-COCC Professor of English, who will be the editor of the upcoming college Accreditation Report.

Dr. Donohue reviewed that all members of the commission (COCC included) submit regular annual reports that briefly notes any major changes in college programming, adding that an institution-wide "self study" report transpires every ten years. She reviewed that COCC's last comprehensive "self study" report was conducted in April of 2002.

Dr. Donohue reported that the college will have an Accreditation Visit in the Spring of 2007 that will address recommendations from the 2002 Visit and any new recommendations from 2004. Dr. Donohue noted that the majority of the recommendations are related to institutional instructional assessment.

Instructional Assessment Overview

Dr. Walsh reviewed the College's instructional assessment process, noting that a faculty training day is scheduled for October 9, regarding course assessment. Dr. Walsh welcomed board members to attend the training day if their schedules permit.

OLD BUSINESS:

Campus Center (Exhibit: 7.a)

President Middleton reviewed that the Campus Center project was started over two years ago, noting that the college is increasingly realizing the short supply of instructional and office space.

Mr. Richard Thompson-Dean of Students and Enrollment Services, summarized that in September of 2004 the Board approved the “go-ahead” on the Campus Center project, which included:

- Campus and Student Surveys
- Interim Report
- Architectural Schematics
- Scenario Planning

Mr. Thompson reported that if the college is to proceed with the Campus Center, it is strategic to begin the project as soon as feasible in order to eliminate overlap with future projects. He noted that the “hoped-for” timeline for the opening of the Campus Center is for the Fall of 2008.

Mr. Jim Weaver-Executive Director of the COCC Foundation, announced that an estate gift of \$750,000 from Mrs. Fran Wille and her late husband, Paul, has been received and is to go toward construction of a rehearsal space for COCC performance groups, in particular the Central Oregon Symphony. The rehearsal hall would be available for various other college and community events and will be part of the new Campus Center.

President Middleton commented that the Campus Center will be a significant asset to COCC as well as OSU-Cascades, noting that both will direct marketing as a comprehensive two and four year campus.

He reported that the college “set-aside” funding has been accruing for the past six years from the annual budget, noting that currently \$4.7M to \$5M is available which results in no need for bond approval.

Mr. Dana Bratton commented that having a Campus Center will attract more high school graduates from COCC’s entire college district, who are looking for a “full college experience.”

Along with board agreement, Ms. Connie Lee expressed that the college is taking strategic steps in maintaining access, quality and affordability to COCC students by moving forward with the Campus Center project.

Mr. John Overbay motioned that the Board of Directors of Central Oregon Community College, endorse the revised Campus Center project and directs the College to proceed with Opsis architects through the development of construction bid documents. Before the project formally goes out for construction bids such bids shall be subject to Board approval at a subsequent Board meeting. Dr. Ronald Foerster seconded the motion. MCU. Approved. M07/06:4

Housing Feasibility Study (Exhibit: 7.b, 7.b1 & 7.b2)

Mr. Matt McCoy-Vice President for Institutional Advancement, reviewed that for the decision-making process to construct new student housing, the board directed staff to procure a market analysis to identify the level of student demand and develop preliminary financial information for the board to consider.

The college sought the services of a qualified firm with expertise in student housing analysis and other facilities management. Mr. McCoy introduced Mr. Paul Brailsford, CEO and co-founder of Brailsford & Dunlavey, a nationally recognized leader in facilities planning and program management.

Mr. Brailsford gave a PowerPoint presentation summarizing the findings of the Housing Feasibility Study. The "study" revealed that there is a substantial demand for student housing. He recommended further financial analysis.

President Middleton thanked Mr. Brailsford for his presentation and the good work on the Feasibility Study.

Mr. Dana Bratton motioned to direct staff to investigate further the financial and operational feasibility of student housing and in the early fall, bring to the Board a recommendation relative to proceeding with construction of new student housing. Dr. Joyce Garrett seconded the motion. MCU. Approved. M07/06:5

NEW BUSINESS:

Adjourn as COCC Board of Directors

Convene as Local Public Contract Review Board

Mazama/Grandview Boiler Replacement Project (Exhibit: 8.b1)

Mr. Gene Zinkgraf-Director of Campus Services, informed the Board that the college may waive the competitive procurement process when it is deemed to be in the best interest of the college. He reported that a good faith effort was made under the standard procurement process to obtain bids for the Mazama/Grandview Boiler Replacement projects, resulting in no bids submitted for the project.

Adjourn as Local Public Contract Review Board

Re-convene as COCC Board of Directors

Boiler Replacement Bid Approval (Exhibit: 8.d)

Mr. Gene Zinkgraf summarized that after receiving no bids for the boiler replacement project, COCC contacted two individual contractors to ascertain their interest in providing bids for the project.

Ms. Connie Lee moved to accept the bid of \$243,000. from Boiler Combustion Service, Inc. for the installation of replacement boilers in Grandview and Mazama buildings as well as burner tune-ups for the boilers in Ochoco Hall – (Exhibit: 8.d). Mr. Anthony Dorsch seconded the motion.

Discussion: President Middleton reviewed that several problems have occurred due to the age of the boilers.

Yes - Bratton, Garrett, Lee, Overbay, Dorsch, Reeder

No - Foerster

MC. Approved. M07/06:6

BOARD OF DIRECTORS' OPERATIONS:

Board Appointments

Standing Committees

Board Self Evaluation - Foerster-Chair, Dorsch, Lee

President's Evaluation - Garrett-Chair, Overbay, Bratton

Consultative

Sub Committee on Policy Review - Garrett-Chair, Lee, Foerster, Middleton

Long Range Real Estate Committee - Bratton-Chair, Overbay, Reeder

Internal Liaisons

College Affairs - Foerster

Foundation - Bratton & Overbay

External Liaisons

Oregon Community College Assoc./OCCA - Lee

OSU-Cascades Advisory Board - Garrett

ACCT Voting Delegate - Conference Attendee

Mr. Anthony Dorsch motioned to slate the committee appointments.

Mr. Overbay seconded. MCU. Approved. M07/06:7

August Board Meeting Cancellation (Exhibit: 9.b)

Dr. Joyce Garrett moved to suspend the rules in accordance with Policy GP 9 and to cancel the scheduled August 9, 2006 Board of Directors' meeting. Dr. Ronald Foerster seconded. MCU. Approved. M07/06:8

Board Member Activities

Mr. Dorsch	Agenda planning conference call Presented Diplomas to the GED and Adult Basic Education Graduates in Grandview Attended Oregon Heritage Tree Committee Mtg. in COCC Board Room Attended COCC Commencement and presented diplomas to graduates
Dr. Garrett	Attended OCCA Legislative Conference Call Met w/Matt McCoy re: housing feasibility study
Mr. Overbay	Met w/Matt McCoy
Dr. Foerster	Attended the COCC Foundation's - President's Scholarship Luncheon
Mr. Bratton	Attended the Foundation's - President's Scholarship Luncheon Presented scholarships to Mt. View High School Students

Attended President's Evaluation Committee meeting
Participated in COCC Jungle Run
Attended Chandler Visiting Scholars presentation "Food for Thought"
Mtg. w/Dr. Middleton – re: long term college growth
Met w/Matt McCoy re: housing feasibility study

Ms. Lee Met w/Matt McCoy re: housing feasibility study
Attended OCCA Executive Committee Meeting
Met w/Congressman Woo and 10 other Community Colleges
representatives at Portland Comm. Colleges, Rock Springs campus

Mr. Reeder Met w/Matt McCoy re: housing feasibility study
Agenda Planning Conference Call

PRESIDENT'S REPORT:

President Middleton reported that Dr. Jay Casbon-CEO of OSU-Cascades, will be leaving his position after the 2006-07 school year to pursue other interests. President Middleton commented that he has great respect for Dr. Casbon and what he has accomplished in establishing a good foundation in the midst of a challenging financial environment. President Middleton has formally been invited to participate in the recruitment process of Dr. Casbon's replacement.

President Middleton reported that he will be meeting with Ms. Cam Preus-Braly-Commissioner for the Department of Community Colleges and Workforce Development, to discuss funding and key policy issues.

He reported that COCC is approximately fourth on the priority list in the 2009-2011 cycle for a legislative allocation for construction, for the proposed Health Science Center Building.

President Middleton reviewed the new college catalogs for the board – it is 64 pages longer with the additional pages providing clear information for students on the various degree, program and career options available.
Board Consensus – compliments to the staff for the good work on the new college catalog.

Mr. Don Reeder-Board Chair, asked for a moment of silence in memory of Private First Class Thomas L. Tucker of Madras, Oregon.

PFC Tucker was assigned to the Army's 1st Battalion, 502nd Infantry Regiment, 2nd Brigade, 101st Airborne Division of Fort Campbell, Kentucky. He was killed on or about June 16 near Baghdad, Iraq.

ADJOURN to Executive Session : 9:00 PM

APPROVED;

ATTEST TO;

Mr. Donald V. Reeder, Board Chair

Dr. James E. Middleton, President

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS' "SPECIAL CONFERENCE CALL" MEETING

MINUTES

Wednesday, August 02, 2006 – 1:00 PM
Office of the President – Boyle Education Center

TIME**	ITEM	ENC.*	ACTION PRESENTER
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1:00 pm I. Call to Order Reeder

II. Roll Call Smith

Dana Bratton - Absent
Tony Dorsch - Present
Ron Foerster - Absent
Joyce Garrett - Present
Connie Lee - Absent
John Overbay - Present
Don Reeder - Present

III. Adjourn to Executive Session

ORS 192.660 section 1, subsection e, Real Property Transactions

Adjourn from Executive Session

IV. Open Session

A. Observatory Court Property - Offer

Mr. Anthony Dorsch motioned to authorize the administration to proceed with the counter offer proposal as discussed in Executive Session for the Observatory Court property, and allow President Jim Middleton, to execute the counter offer on behalf of the college; and for Norma DuBois-Real Estate Agent, to prepare the addendum on behalf of the college. Mr. John Overbay seconded.

Roll Call for the Question:

Yes – Dorsch, Garrett, Overbay, Reeder

MCU. Approved.

V. Adjourn – 1:30 pm

Approved;

Attest To;

Mr. Donald V. Reeder, Board Chair

Dr. James E. Middleton, President

Exhibit: 5.b1
September 13, 2006
Approved: ___ Yes ___ No
Motion: ___

Central Oregon Community College
New Hire Report
July-August 2006

<u>Name</u>	<u>Date Hired</u>	<u>Job Title</u>
<u>Classified Full-Time</u>		
McCracken, Connie	7/24/2006	Office Specialist 5
Schoppa, Heather	8/15/2006	Admissions & Records Office Sp
<u>Non-Faculty Nonbenefitted Ins</u>		
James, Shawna	7/6/2006	
<u>Part-Time Faculty</u>		
LeLouis, Mary	8/7/2006	
Topliff, Dana	8/7/2006	Nursing Asst
<u>Temporary Hourly</u>		
Barton, John	7/14/2006	EMT Test Victim
Barton, Judith	7/14/2006	EMT Test Victim
Brody, Celeste	7/1/2006	Consultant
Fief, Jo	7/1/2006	Info Office Asst
Henry, Robert	7/12/2006	Temporary Hourly Employees
Henson, Sara	7/1/2006	Director, Student Life
Hicks, Larry	7/12/2006	EMT Test Victim
Larsen, Nika	7/1/2006	
Martin, April	8/1/2006	LRC Nursing Assistant
Mattox, Krissa	7/1/2006	Mazama Supv
Neys, Andrea	7/17/2006	
Tarin, Arthur	7/14/2006	EMT Test Proctor
Teicheira, Evan	7/14/2006	EMT Test Victim
Wright, Beth	7/1/2006	Door Monitor
<u>Workstudy</u>		
Hendricks, Janet	7/11/2006	College Relations

Exhibit: 5.c
September 13, 2006
Approval: ____Yes ____No
Motion: _____

Central Oregon Community College

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Action Under Consideration

Approve employment contract for Rachel Knox, Full-time, Assistant Director of the Bookstore.

B. Discussion/History

The employment contract for Rachel Knox is for an administrative position. This position was filled through an external College search.

C. Options/Analysis

Approve the employment contract for Rachel Knox.
Decline approval of the employment contract for Rachel Knox

D. Timing

For the period August 21, 2006 – June 30, 2007.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for Rachel Knox.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

Ms. Knox received her Bachelor of Arts Degree in English/British Literature from Oakland University in Rochester, MI. Ms. Knox started her career at COCC as a Library Assistant in March, 1999. Since June, 2003 she has served as the Circulation Manager/Technology Coordinator at the COCC Library. Prior to joining the College, Ms. Knox was a Store Manager for four years with Barnes & Noble Booksellers in Bend, OR, Poughkeepsie, NY and Austin, TX. Ms. Knox held several other Management and Library positions before joining Barnes and Noble.

Exhibit: 5.d
September 13, 2006
Approved: Yes ___ No ___
Motion:

Central Oregon Community College

RESOLUTION

Prepared by: Dr. Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Approve the contract for Jacob Agatucci

B. Discussion/History

The contract for Jacob Agatucci is for a one-year temporary contract as a replacement position for a faculty member on a leave of absence.

C. Options/Analysis

Approve the contract for Jacob Agatucci.

Decline approval of the contract for Jacob Agatucci.

D. Timing

For the 2006-07 academic year.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College district approves the contract for Jacob Agatucci for the academic year 2006-07.

F. Budget Impact

The salaries conform to the salary schedule approved by the Board and the Faculty Forum.

G. Miscellaneous

Jacob Agatucci

Jacob Agatucci has spent the last five years serving Central Oregon Community College as an adjunct instructor. He teaches composition, technical writing, literature, and creative writing. Before he came to COCC in Fall of 2001, he studied and taught composition at the University of Oregon, where he received both his BA and MA in English. Prior to beginning his academic career as both student and teacher, Jacob was an Army Photojournalist, serving in Europe with the 21st Theater Army Area Command and at Fort Campbell, Kentucky, with the 101st Airborne Division.

Exhibit: 5.e
September, 13, 2006
Approved: ___Yes___No
Motion: ___

Central Oregon Community College

RESOLUTION

Prepared by: Julie A. Smith-Executive Assistant, Board/President

A. Action Under Consideration

Affirmation of signature by Mr. Donald V. Reeder, Board Chair, for engagement of Kerkoch, Katter & Associates, LLP to conduct the audit of the College's 2005-06 financial statements.

B. Discussion / History

Prior to the Board of Directors voluntarily adopting many of the provisions of the Sarbannes-Oxley Act in 2004, the annual audit engagement letter between the College and the College's independent auditors was signed by the Vice President and Chief Financial Officer. It now is to be submitted to the Board directly. Mr. Reeder signed the audit engagement letter on behalf of the Board, but requests that the Board affirm his action. In the future, the audit engagement letter will come to the entire Board in June.

The Board will recall that it has and will continue to appoint the College's auditors. The annual engagement letter is in addition to the appointment.

C. Options / Analysis

Affirm signature of Board Chair on the 2005-06 audit engagement letter.

Decline affirmation of signature.

C. Timing

Affirmation is requested at this time.

D. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College do hereby affirm the signature of Donald V. Reeder, 2006-07 Board Chair, to secure the engagement of Kerkoch, Katter & Associates, LLP Certified Public Accountants, for the purpose of conducting the yearly audit of the College's 2005- 06 financial statements.

E. Budget Impact

None

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

RESOLUTION

Prepared by: Carol Moorehead-Dean for Continuing Education and Extended Learning

A. Action Under Consideration

Approve the College's Contract for Educational Services with Crook County High School and Sisters High School.

B. Discussion/History

The Oregon Department of Education requires a governing board of a school district and community college to annually review contracts for use of Community College Instructors in High Schools to ensure requirements outlined in OAR 589-008-0200 (attached) have been met. Contracts approved by both boards are then forwarded to the State Board of Education for annual review.

This year COCC is contracting with the Crook County School District to provide Math 111, Math 112, Psychology 201, Psychology 202, and HD 110 Career Planning at Crook County High School and contracts with the Sisters School District to provide Spanish 201, 202, 203 at Sisters High School.

All requirements of the Community College in OAR 589-008-0200 have been met.

C. Options/Analysis

Approve these educational services contracts.
Disapprove and discontinue these programs.

D. Timing

Contracts may be submitted to the State Board for approval after a teacher has been assigned to teach. However, the State Board reserves the right to find any contract in violation of current statutes or administrative rules notwithstanding the teachers' starting date. These contracts are for fall 2006, winter 2007 and spring 2007.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College do hereby approve these contracts for delivery of instructional services.

F. Budget Impact

Discontinuation of programs would reduce income and state reimbursement for FTE.

The Oregon Administrative Rules contain OARs filed through
August 15, 2006

DEPARTMENT OF COMMUNITY COLLEGES AND WORKFORCE
DEVELOPMENT

589-008-0200

Use of Community College Instructors in High Schools

(1) A school district may contract with a community college accredited by the Northwest Association of Schools and Colleges or a community college contracting for delivery of instructional and curriculum services with an accredited community college for instruction at a high school site by a faculty member who does not hold a current Teacher Standards and Practices Commission license if the following conditions are met:

(a) The faculty member is employed by a community college accredited by the Northwest Association of Schools and Colleges or the faculty member is employed by a community college under contract with an accredited community college for delivery of instructional and curriculum services.

(b) The faculty member's teaching qualifications are verified by formal preparation and/or work experience, including:

(A) Evidence of academic and/or professional technical training sufficient to demonstrate competency in the subject-matter area;

(B) Successful postsecondary teaching experience in the discipline and/or program area;
or

(C) Resume of work experience sufficient to demonstrate competency in the discipline and/or program.

(c) The faculty member meets current board-adopted personnel policies of both the school district and community college.

(d) The faculty member presents evidence of good moral character, mental and physical health, and such other evidence as the school district board may deem necessary to establish the applicant's fitness to serve as a teacher;

(e) The person has not been convicted of any crime listed in ORS 342.143;

(f) The school district does not have appropriately licensed personnel available for the specific teaching assignment without misassignment and was not able to identify and attain such staff after conducting a reasonably diligent search; and

(g) The assignment includes no more than two high school units of credit or equivalent per year.

(2) A school district shall not contract for unlicensed staff under ORS 342.173(1) during school closures, strikes and summer sessions.

(3) Governing boards of the school district and community college shall annually review each contract to ensure that the requisites of this rule have been met:

(a) Contracts approved by both boards shall be forwarded to the State Board of Education for annual review and approval. Such contracts may be submitted to the State Board for approval after a teacher has been assigned to teach. However, the State Board reserves the right to find any contract in violation of current statutes or administrative rules notwithstanding the teacher's starting date;

(b) The State Board shall report to the Teacher Standards and Practices Commission violations of these rules that could result in forfeiture of State School Funds as stated in ORS 342.173 and OARs 584-050-0060, 584-050-0065 and 584-050-0067.

Stat. Auth.: ORS 326.051; ORS 341.015; ORS 342.173

Stats. Implemented: ORS 341.535; ORS 342.173

Hist.: EB 25-1987(Temp), f. & ef. 10-20-87; EB 28-1988, f. & cert. ef. 6-9-88; EB 14-1991, f. & cert. ef. 7-19-91; Renumbered from 581-043-0256; DCCWD 1-2001, f. & cert. ef. 3-21-01, Renumbered from 581-043-0750; DCCWD 1-2003, f. & cert. ef. 1-9-03; DCCWD 5-2003, f. & cert. ef. 10-20-03

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Exhibit: 5.g
September 13, 2006
Approve: ____ Yes ____ No
Motion: _____

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS
RESOLUTION

Prepared by: Sharla Andresen-Financial and Contract Analyst and AA/EEO Officer

A. Action Under Consideration

Approve Central Oregon Community College entering into a four year lease with the University of Oregon for the Chandler Building.

B. Discussion/History

The University of Oregon has been leasing the Chandler Building since 1998. The Chandler Building is located in Bend just off 9th Street and is 8,985 square feet. The University of Oregon uses it for the primary purpose of conducting instructional and administrative programs associated with, or in support of, delivery of upper division and graduate-level postsecondary education and other programs and activities consistent with the mission of the University of Oregon. The University of Oregon may not use the Premises for delivery of lower division college credit courses without the prior consent of COCC. The base lease is \$.92 per square foot. The University of Oregon pays for utilities. The lease will increase 3% per year. Ron Bryant-Board Attorney, prepared the lease.

C. Options/Analysis

1. Approve Central Oregon Community College entering into a four year lease with the University of Oregon for the Chandler Building.
2. Disapprove Central Oregon Community College entering into a four year lease with the University of Oregon for the Chandler Building.

D. Timing

Action is requested at this time.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College District do hereby approve Central Oregon Community College entering into a four year lease agreement with the University of Oregon for the Chandler Building.

F. Budget Impact

Annual rental income for 2006-07 will be \$99,252.

CENTRAL OREGON COMMUNITY COLLEGE

INFORMATION ITEM

Prepared by: Julie Smith-Executive Assistant
President & Board of Directors

A. Issue

Term Expiration of Budget Committee members:

Zone 3 – Dennis Sargent – Term Expired 6-30-06

Zone 5 – Lester Friedman – Term Expired 6-30-06

B. Discussion/History

ORS Statutes states that Budget Committee members are appointed by the Board of Directors for three year terms. The terms for Zones 3 and 5 have expired.

If the term has expired and there is an incumbent, the board has the option to re-appoint that incumbent.

When there is a vacancy or when the incumbent is no longer interested in continuing in the position, the board has traditionally advertised the opening(s) in the media. Anyone interested is asked to submit paperwork for Board review and the Board then either interviews finalists or appoints a new member.