CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, November 12, 2025 – 5:45 PM
Boyle Education Center Boardroom / YouTube

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45 p.m.				
	I. Call to Order			**Skatvold**
	II. Native Lands Acknowledgement	2a.1*		**Skatvold**
	III. Roll Call			**Alberg**
	IV. Agenda Changes			**Skatvold**
	V. Public Comment			**Skatvold**
	VI. Consent Agenda* **			**Skatvold**
	1. Regular Meeting Minutes (10.8.25)	6a.1–8*	X	**Matthews[A]**
	VII. Information Items			
	1. Monthly Budget Status	7a.1–4*		**LaLonde[A]**
	2. New Hire Reports	7b.1–2*		**Boehme[A]**
	3. Associated Students of COCC Update			**Buccafurni/Stockwell[P]**
	4. 2025–26 Budget Update			**LaLonde[P]**
	VIII. Board of Directors' Operations			
	1. Recommended Changes to GP4: Chair-person/Vice-Chairperson Role, 1st Reading	8a.1–4*		**Craska Cooper**
	2. Committee Updates			
	a. Advocacy Committee	8b.1*		**Foote Morgan**
	b. Policy Review Committee			**Craska Cooper**
	3. Board Member Activities			
	IX. President's Report			**Pereira**
	X. Dates			**Skatvold**
	1. Saturday, November 15 – Turkey Trot and Toddler Trot – Mazama Gym at 9:30 a.m.			
	2. Wednesday, November 26 – Advocacy Committee Meeting – 9:00 a.m. via Zoom			
	3. Wednesday, November 26 – Policy Review Committee Meeting – 10:00 a.m. via Zoom			
	4. November 27–28, Closed for Thanksgiving			
	5. Wednesday, December 10 – Board of Directors' Meeting – Boyle Education Center Boardroom			

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at 5:45 p.m.

XI. **Adjourn to Executive Session** **Skatvold**

ORS 192.660 section 2, subsection d, Labor Negotiations
ORS 192.660 section 2, subsection e, for the purpose of discussing real property transactions

XII. **Adjourn to Open Session** **Skatvold**

XIII. **Open Session**

XIV. **Adjourn** **Skatvold**

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Purpose: To acknowledge someone is to say, "I see you. You are significant." The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq'ú** (Wasco**)**, and the **Wana Łama** (Warm Springs**)** people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.

CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Wednesday, October 8, 2025 – 5:45 PM
La Pine High School Library / YouTube

TIME**	ITEM	ENC.*	ACTION	PRESENTER

5:47 p.m.

I. Call to Order — **Skatvold**

II. Native Lands Acknowledgement — 2a.1* — **Skatvold**

III. Roll Call — **Alberg**

Board members, staff and guests:
Erica Skatvold (Chair), Jim Porter (Vice-Chair), Laura Craska Cooper, Alan Unger, Erin Merz, Erin Foote Morgan, Joe Krenowicz, Greg Pereira (President), Laura Boehme, Alicia Moore, Annemarie Hamlin, Michael LaLonde, Christopher Hazlett, Josh Clawson, Scott Olszewski, Paul Taylor, Kyle Matthews, Lucas Alberg, Cindy Lenhart

IV. Agenda Changes — **Skatvold**

None.

V. Public Comment — **Skatvold**

1. Sara Henson, Professor of Human Development, President of the Faculty Forum
    a. Henson announced that the Faculty Forum's bargaining unit voted overwhelmingly to affiliate with the 13 other community colleges that are part of the Oregon Education Association, which is associated with the National Education Association. The Faculty Forum intends to maintain its collaborative relationship with COCC and its administration.

VI. Consent Agenda*** — **Skatvold**

1. Regular Meeting Minutes (9.10.25) — 6a.1-6* — X — **Matthews[A]**
    a. Motion to approve consent agenda.
        i. 1st: Alan Unger
        ii. 2nd: Jim Porter
        iii. In favor: Erica Skatvold, Jim Porter, Laura Craska Cooper, Alan Unger, Erin Merz, Erin Foote Morgan
        iv. Opposed or abstained: none (Krenowicz was not present to vote)

VII. Information Items

1. Monthly Budget Status — 7a.1-4* — **LaLonde[A]**
    a. LaLonde announced that Oregon's Higher Education Coordinating Commission (HECC) is considering a 5% reduction in State funding for community colleges for the remainder of the year. However, the funding

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formula would call for COCC to receive a reduction of 13.1% or $1.5 million this year. Pereira and COCC's vice presidents will discuss this further on Monday at their regular weekly meeting.

2. New Hire Reports 7b.1* **Boehme**[A]
   No questions.
3. La Pine High School (LPHS) Update **Olszewski**[P]
   a. Olszewski, Principal of LPHS, shared his three primary goals for the school: increasing graduation rates, constructing a new career and technical education (CTE) space, and integrating career pathways and community. There is interest in developing a health careers dual enrollment program in partnership with COCC and St. Charles Health System as soon as next year. LPHS students have participated in CTE internships, apprenticeships and practicums through COCC. Students can currently dual-enroll in COCC College Now courses in Criminal Justice and Education, and they may be able enroll in Welding and Forestry next year. Leaders of COCC's LEAD and AVANZA programs have presented at LPHS to encourage college preparation from a cultural perspective.
   b. Foote Morgan asked how much funding would be needed to construct a new CTE space.
      i. Olszewski estimated it would cost $1.5 to 2 million.
4. Artificial Intelligence at COCC 7d.1-18* **Hazlett**[P]
   a. Hazlett is an Associate Professor of English and serves as co-chair of COCC's Committee on AI. The Committee was formed by a taskforce that was initiated by Hamlin in 2023 and spent a year researching and discussing the topic. The Committee's charge includes recommending College policies on AI, advising cases on academic dishonesty related to AI, and developing training materials to help COCC employees use (or not use) AI in their work.
   b. One of the Committee's first projects was to survey COCC's employees on their opinions and use of AI in their jobs. 51 people responded. 35 people said they were using AI or know someone in their department who is. 16 people said they don't use AI or know anything about it. Those who were using AI primarily used it for administrative tasks and teaching and learning. Other categories included data analysis, marketing and outreach, and research for course development.
   c. Porter asked what Hazlett felt was the most significant benefit and the most significant threat of using AI at COCC.
      i. Hazlett said that workforce development is facing both a benefit and a threat from AI use, especially in CTE fields.
   d. Merz requested a follow-up presentation in one or two years and asked what the most significant challenges Hazlett has faced knowing his students are using AI.
      i. Hazlett said his most significant challenge has been detecting AI use in his students' assignments. The Committee has recommended faculty to teach best practices on AI use, rather

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than ban it outright and unintentionally drive their students to use it illegally.

e. Foote Morgan asked if faculty are demonstrating AI use in their classes.
    i. Hazlett said it is happening, but he did not know to what extent.

5. 2023–27 Strategic Plan: Year Two Mission Fulfillment Report 7e.1–16* **Hamlin/Moore/LaLonde**P
    a. Progress reports were presented on fall–to–winter retention rates, graduation and transfer rates, in–district penetrations rates, college–sponsored events, workforce development, and the President's Climate Leadership Commitment.
    b. Unger asked why graduation and transfer rates are tracked on a three–year completion rate, rather than a two–year rate.
        i. Moore said that this is an expectation for the average college student from a national data source: the Integrated Post–secondary Education Data System (IPEDS). Only 18% of COCC students currently attend college full–time, so it is not realistic to expect them to complete a program within two years.
    c. Merz asked why only 130 students were tracked in the fall–to–winter retention goal.
        i. Moore explained that the students tracked for this goal have very specific traits. They are first–time college students, attending full–time, and not dual enrolled. This is how the U.S. Department of Education (DOE) tracks for such goals.
    d. Foote Morgan asked if tracking such a small demographic gives enough valuable information for COCC's senior leaders to make decisions.
        i. Moore said, at the operational level, most employees don't use this narrow of a demographic to make decisions.
    e. Foote Morgan noted that COCC has not sponsored any events in southern Deschutes County in the past year and asked if there were any possibilities of COCC partnering with local organizations in Zone 7.
        i. Moore said she would pass this question along to Zak Boone who was unable to attend this meeting.
    f. Foote Morgan noted that the College intends to make three new work–force development courses available next year and three more next year, and asked what those courses might be.
        i. Hamlin said that Dental Hygiene is one of those new programs. Existing programs introduced in new locations, such as Nursing Assistant and Medical Assistant programs on the Madras campus, are also considered new courses in this context. New certificates for courses in the arts are also being introduced.

6. Strategic Plan: Student Ready–College Update 7f.1–13* **Hamlin/Moore**P
    a. Action projects discussed in this update were guided pathways and adult learner recruitment and retention.
    b. Unger asked if guided pathways are the same at every institution that uses them.

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i. Hamlin said they are unique to each institution based on what academic programs they offer.
ii. Unger asked if every college that offers guided pathways goes through the same amount of research that COCC has done to develop them.
iii. Hamlin said that not every college does the same amount of research that COCC has done for guided pathways. Some have done less and some have done more.

c. Skatvold asked if prior learning is considered an equivalency that adult learners can submit as substitutes to prerequisite course credits.
i. Hamlin confirmed this.
ii. Skatvold asked if there is a set amount of credit a student can earn.
iii. Lenhart said that advanced placement high school courses are considered prior learning and qualify for college credits for matching subjects. For example, an advanced placement Biology course qualifies for a college credit in Biology.

d. Porter asked if there are any specific subjects that are popular with adult learners.
i. Hamlin said Business, Health Careers and Aviation are popular with adult learners; the latter especially with veterans.

VIII. New Business

1. Facilities Master Planning Consultant Project 8a.1* X **LaLonde/ Clawson[A]**

a. Clawson explained that COCC's Facilities Master Planning Committee, chaired by LaLonde, is requesting the Board's approval to hire a master planning consultant per the College's policies. The College sent out a request for proposal (RFP) and, after careful evaluation, the Committee is nominating Mahlum Architecture for this project. The estimated cost is $297,500. COCC's current master plan will expire in 2028, so a new five–year plan will be needed, starting in 2027. This new plan will include an additional five–year plan, extending into 2037.

b. Foote Morgan asked how impending budget cuts might need to be considered when the Board considers capital projects for approval.
i. LaLonde said that COCC's vice presidents will need to discuss how spending decisions will need to change in the near future in light of budget cuts. For this project, long–term plans for COCC are being considered, including what funds can be requested from HECC. If College leadership is clear about their requests and COCC's ability to match requested funds, COCC could request as much as $12 million. The College's general obligation bonds will also be paid off in the summer of 2030, so a new spending plan will be needed if COCC opts to ask the public to approve another bond.
ii. Unger and Porter suggested that such investments could save money for the College long–term.

iii. Pereira noted that financial efficiency is a high priority for Mahlum Architecture, which was one of the reasons they were nominated for this project.

c. Motion to approve the use of existing Capital Projects funds toward the development of a Facilities Master Plan developed by Mahlum Architecture.

i. 1st: Erin Foote Morgan

ii. 2nd: Erin Merz

iii. In favor: Erica Skatvold, Jim Porter, Laura Craska Cooper, Alan Unger, Erin Merz, Erin Foote Morgan

iv. Opposed or abstained: none (Krenowicz was not present to vote)

IX. Adjourn to Contract Review Board Meeting **Skatvold**

X. Contract Review Board Meeting

1. Public Comment and Testimony **Skatvold**
None.

2. Consider Approving Findings in Support of Exemption From Competitive Bidding for the Redmond Campus Remodel 10a.1–10* X **LaLonde/ Clawson[A]**

a. Clawson noted that this was scheduled to be presented to the Board at their previous regular meeting, but additional time was needed for the required finding of facts. That requirement has since been met.

b. Clawson explained that, through the finding of fact process, College leadership has determined that it is in the best interest of COCC to opt for the construction manager/general contractor (CMGC) process to save money and accelerate the schedule for the Redmond campus Building 3 remodel.

c. Merz asked if it is common for organizations to opt for a CMGC process.

i. Clawson said that the CMGC process is now the standard for most construction projects, but Oregon law has not yet adapted to this new standard.

d. Motion to approve the adoption of an exemption from competitive bidding for the COCC Redmond Campus Expansion Project.

i. 1st: Alan Unger

ii. 2nd: Erin Merz

iii. In favor: Erica Skatvold, Jim Porter, Laura Craska Cooper, Alan Unger, Erin Merz, Erin Foote Morgan

iv. Opposed or abstained: none (Krenowicz was not present to vote)

XI. Adjourn to Regular Board Meeting **Skatvold**

XII. Board of Directors' Operations

1. Recommended Changes to the Advocacy Committee Charge, 2nd Reading 12a.1–3* X **Foote Morgan**

a. Foote Morgan noted that no revisions had been made to the proposed changes since the first reading at the Board's previous meeting.

b. Motion to approve the proposed changes to the Advocacy Committee charge.

i. 1st: Laura Craska Cooper

ii. 2nd: Erin Merz

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iii. In favor: Erica Skatvold, Jim Porter, Laura Craska Cooper, Alan Unger, Erin Merz, Erin Foote Morgan
iv. Opposed or abstained: none (Krenowicz was not present to vote)

2. Committee Updates
   a. Advocacy Committee **Foote Morgan**
      i. Goals that have been discussed by the Committee.
         1. Inviting legislators to tour COCC's campuses.
         2. Provide advocacy and media training for Board members.
         3. Developing materials to promote priority issues.
         4. Stronger outreach efforts with students and members of the public.
         5. Creating an advocacy playbook/calendar.
      ii. Unger suggested stronger outreach to local community members should be considered, as well as organizing students to attend legislative days at the State Capitol.
         1. Foote Morgan asked if Unger had anything specific in mind in terms of local community outreach.
         2. Unger suggested giving presentations at events that COCC sponsors, such as local leadership events. It could be a simple matter of reviewing COCC's current practices and discussing what else could be done.
      iii. Unger asked if the College has an advocacy budget.
         1. Merz suggested that the Committee's activities do not require significant funding.
         2. Foote Morgan suggested the Committee could discuss this further.
         3. Unger suggested funds could come from the COCC Foundation.
   b. Real Estate Committee **Porter/Unger**
      i. Porter reported that negotiations are ongoing with the City of Redmond about a property owned by COCC.
      ii. Unger reported that various projects with William Smith Properties are on schedule for construction or occupation.

3. Board Member Activities
   a. Alan Unger
      i. Oct. 1: Real Estate Committee meeting
   b. Erin Foote Morgan
      i. Sept. 11: COCC Foundation retreat in Madras
      ii. Sept. 12: Advocacy Committee meeting
      iii. Sept. 30: COCC Foundation's Feast at the Old Mill fundraiser
   c. Erin Merz
      i. Sept. 12: Advocacy Committee meeting
      ii. Sept. 26: Meeting with Pereira
      iii. Sept. 30: COCC Foundation's Feast at the Old Mill fundraiser
      iv. Oct. 2: Chandler Lecture Series wildlife photographer event
      v. Oct. 3: OCCA Board meeting. Distributed materials to other Board members regarding the 2025–26 Oregon legislative session

vi. Merz participated in the Week Without Driving campaign by carpooling to and from work for two days and picking–up two hitchhikers one day on her way home from work.

vii. Merz intends to attend an evening with author Aiden Thomas at the COCC library on October 14 and the Redmon Economic Development, Inc. (REDI) News and Brews event at COCC's Redmond Technology Education Center (RTEC) on October 29.

d. Jim Porter
   i. Sept. 12, 19 and 26 and Oct. 1 and 3: Meetings with Skatvold and Pereira
   ii. Oct. 1: Real Estate Committee meeting

e. Laura Craska Cooper
   i. Oct. 1: Meeting with LaLonde
   ii. Oct. 1: Real Estate Committee meeting
   iii. Craska Cooper participated in the Week Without Driving campaign by carpooling to and from work for two days and working from home one day.

f. Erica Skatvold
   i. Sept. 12, 19 and 26 and Oct. 1 and 3: Meetings with Porter and Pereira
   ii. Sept. 12: Advocacy Committee meeting
   iii. Sept. 30: COCC Foundation's Feast at the Old Mill fundraiser

g. Joe Krenowicz
   i. Oct. 1: Real Estate Committee meeting

XIII. President's Report **Pereira**

1. COCC has been approved for a TRIO Student Support Services grant by the DOE. Pereira credited Moore and her team for over a decade of work on this project.
2. Pereira thanked everyone who participated in the Week Without Driving campaign.
3. Following up on LaLonde's comments on potential budget cuts, HECC has clarified that the State is reducing a total of 5% funding to all of Oregon's community colleges. The amount reduced for each institution depends on their tax revenues. Since COCC has a larger tax base, the College should expect a 13.1% reduction in state funding. COCC's leadership will do everything possible to advocate against these cuts and protect students and employees.
4. Enrollment has increased 3% compared to this point–in–time last year; 6% when including College Now students.
5. Yesterday, Pereira spoke at the first "Let's Chat" event of the academic year with about 150 people in person and 76 attending remotely. These are optional meetings for COCC faculty and staff to hear updates from Pereira and other senior staff and an opportunity to ask questions.
6. COCC's Marketing and Public Relations department is working on a social media campaign called "Ask Dr. P." to encourage student engagement.

XIV. Dates Skatvold

1. Monday, October 13 – Indigenous People's Day Screening of *Uncovering Boarding School* – Wille Hall at 12:00 – 2:00 p.m.
2. Tuesday, October 14 – An Evening with Author Aiden Thomas – Barber Library at 4:30 – 6:30 p.m.
3. Tuesday, October 14 – Chandler Lecture Series: American Foreign Policy in a New Era – Wille Hall at 6:30 – 8:00 p.m.
4. **Wednesday, October 15 – Policy Review Committee Meeting – Remotely via Zoom at 1:00 p.m.**
5. Friday, October 17 – Latinx Heritage Month: Culinary Traditions – Prineville Campus, Room 119 at 4:00 – 6:00 p.m.
6. **October 22 – 25, Association of Community College Trustees Leadership Congress – New Orleans Marriott Conference Center**
7. Thursday, October 23 – Latinx Heritage Month: Mayan Glyphs Workshop – RTEC at 11:00 a.m. – 1:00 p.m.
8. Friday, October 24 – Latinx Heritage Month: Traditional Healing Practices in Mental Health – Madras Campus, Room 114 at 4:30 – 6:00 p.m.
9. Tuesday, October 28 – Latinx Heritage Month: Lecture and Latin Ensemble Concert – Wille Hall at 11:30 a.m. – 1:00 p.m.
10. Wednesday, October 29 – PACE Fall Regional Training – High Desert Educational School District (ESD) at 12:00 – 4:00 p.m.
11. Wednesday, October 29 – REDI News and Brews – RTEC, Room 209 at 4:00 – 6:30 p.m.
12. Wednesday, October 29 – Oregon School Boards Association Legislative Roadshow Meeting – High Desert ESD, Cascade Conference Room at 5:30 p.m.
13. Wednesday, October 29 – Trivia Night co–hosted by the COCC Foundation and the Jefferson Historical Society – New Basin Distillery at 5:30 p.m.
14. **Friday, October 31 – Advocacy Committee Meeting – Remotely via Zoom at 11:00 a.m.**
15. Sunday, November 2 – Chandler Lecture Series: Beautiful Strengths of Indigenous Communities – Wille Hall at 1:00 – 3:00 p.m.
16. **November 5 – 7 – OCCA Annual Conference – Best Western Plus Hood River Inn**
17. Tuesday, November 11 – Closed for Veterans Day
18. **Wednesday, November 12 – Board of Directors' Work Session – Boyle Education Center Boardroom at 4:00 p.m.**
19. **Wednesday, November 12 – Board of Directors' Meeting – Boyle Education Center Boardroom at 5:45 p.m.**

XV. Adjourned at 8:01 p.m. **Skatvold**

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Exhibit: 7a.1
November 12, 2025

Central Oregon Community College
Monthly Budget Status
Highlights of September 2025 Financial Statements

Cash and Investments

The College's operating cash balances currently total $19 million. The September average yield for the Local Government Investment Pool is 4.6 percent, the same as the prior month.

General Fund Revenues

Tuition and fee revenues increased $703 thousand in September 2025 compared to the prior month.

General Fund Expenses

The expenses through September 2025 include the majority of the required budgeted inter-fund transfers-out for the fiscal year. The remaining $6.6 million transfer out will be made to support the Madras build at the completion of the project.

Budget Compliance

All appropriation categories are within budget.

Central Oregon Community College

Monthly Budget Status

September 2025

12-Nov-25

General Fund	**Adopted Budget**	**Year to Date Activity**	**Variance Favorable (Unfavorable)**	**Percent of Budget Current Year**	**Percent of Budget Prior Year**
Revenues					
District Property Taxes:					
Current Taxes	$ 24,330,000	$ -	$ (24,330,000)	0.0%	0.0%
Prior Taxes	283,000	211,025	(71,975)	74.6%	45.2%
Tuition and fees	22,430,000	8,363,067	(14,066,933)	37.3%	39.7%
State Aid	13,279,000	3,206,546	(10,072,454)	24.1%	24.1%
Program and Fee Income	100,000	-	(100,000)	0.0%	0.0%
Interest & Misc. Income	974,000	41,426	(932,574)	4.3%	1.4%
Transfers-In	5,588,744	2,868,000	(2,720,744)	51.3%	2.2%
Total Revenues	**$ 66,984,744**	**$ 14,690,064**	**$ (52,294,680)**		
Expenses by Function					
Instruction	$ 28,154,525	$ 4,448,337	$ 23,706,188	15.8%	14.5%
Instructional Support	5,554,985	1,131,363	4,423,622	20.4%	21.2%
Student Services	7,883,478	1,574,610	6,308,868	20.0%	17.8%
College Support	7,475,399	1,890,584	5,584,815	25.3%	21.8%
Campus Services	6,140,941	1,402,434	4,738,507	22.8%	23.5%
Information Technology	7,947,140	1,910,635	6,036,505	24.0%	29.0%
Financial Aid	200,000	21,793	178,207	10.9%	23.4%
Contingency	1,000,000		1,000,000	0.0%	0.0%
Transfers-Out	19,070,532	12,445,532	6,625,000	65.3%	100.6%
Total Expenses	**$ 83,427,000**	**$ 24,825,288**	**$ 58,601,712**		
Revenues Over/(Under) Expenses	**$ (16,442,256)**	**$ (10,135,224)**	**$ 6,307,032**		

Central Oregon Community College

Monthly Budget Status

September 2025

12-Nov-25

Non General Funds		Adopted Budget		Year to Date Activity		Variance Favorable (Unfavorable)	Percent of Budget Current Year	Percent of Budget Prior Year
Debt Service Fund								
Revenues	$	6,152,755	$	1,605,972	$	(4,546,783)	26.1%	26.1%
Expenses		6,087,037		538,310		5,548,727	8.8%	8.7%
Revenues Over/(Under) Expenses	$	65,718	$	1,067,662	$	1,001,944		
Grants and Contracts Fund								
Revenues	$	6,034,347	$	651,145	$	(5,383,202)	10.8%	9.5%
Expenses		6,738,055		1,435,547		5,302,508	21.3%	25.0%
Revenues Over/(Under) Expenses	$	(703,708)	$	(784,402)	$	(80,694)		
Capital Projects Fund								
Revenues	$	23,234,020	$	10,655,415	$	(12,578,605)	45.9%	14.4%
Expenses		24,338,954		3,749,130		20,589,824	15.4%	7.0%
Revenues Over/(Under) Expenses	$	(1,104,934)	$	6,906,285	$	8,011,219		
Enterprise Fund								
Revenues	$	5,349,792	$	1,728,352	$	(3,621,440)	32.3%	34.4%
Expenses		7,655,167		4,295,324		3,359,843	56.1%	32.7%
Revenues Over/(Under) Expenses	$	(2,305,375)	$	(2,566,972)	$	(261,597)		
Auxiliary Fund								
Revenues	$	6,504,732	$	3,197,316	$	(3,307,416)	49.2%	39.7%
Expenses		9,749,773		1,863,016		7,886,757	19.1%	14.9%
Revenues Over/(Under) Expenses	$	(3,245,041)	$	1,334,300	$	4,579,341		
Reserve Fund								
Revenues	$	-	$	-	$	-	0.0%	0.0%
Expenses		25,000		-		25,000	0.0%	0.2%
Revenues Over/(Under) Expenses	$	(25,000)	$	-	$	25,000		
Financial Aid Fund								
Revenues	$	22,103,924	$	1,481,332	$	(20,622,592)	6.7%	15.6%
Expenses		22,171,067		671,848		21,499,219	3.0%	4.1%
Revenues Over/(Under) Expenses	$	(67,143)	$	809,484	$	876,627		
Internal Service Fund								
Revenues	$	85,000	$	22,882	$	(62,118)	26.9%	14.8%
Expenses		94,000		13,399		80,601	14.3%	15.4%
Revenues Over/(Under) Expenses	$	(9,000)	$	9,483	$	18,483		
Trust and Agency Fund								
Revenues	$	18,200	$	6,342	$	(11,858)	34.8%	69.5%
Expenses		75,000				75,000	0.0%	0.0%
Revenues Over/(Under) Expenses	$	(56,800)	$	6,342	$	63,142		

12-Nov-25

Central Oregon Community College

Cash and Investments Report

As of September 30, 2025

College Portfolio	**Operating Funds**	**Trust/Other Funds**
Cash in State Investment Pool		
4089 - General operating fund	$ 17,486,878	
3624 - Robert Clark Trust		$ 403,524
6729 - Redmond Expansion		$ 4,180,454
August Average Yield 4.6%		
Cash in USNB	$ 1,575,147	
Cash on Hand		
Total Cash	$ 19,062,025	$ 4,583,978

Board Meeting Date: Wednesday, November 12, 2025
Exhibit: 7a.1

Central Oregon Community College
Board of Directors
Faculty and Administrators New Hire Report

Administrator Full-Time		
Regina Vanderburg	HR Retention/Relations Administrator	November 17, 2025

Board Meeting Date: Wednesday, November 12, 2025
Exhibit: 7b.2

Central Oregon Community College
Board of Directors

New Hires Report
Date of Hire: October 1-31, 2025

Name	Hire Date	Job Description	Department
Classified Full-Time			
Evans, Nathan Hunter	10/13/2025	Office Move Coordinator/Event	Maintenance of Grounds
Lovelace, Jessica Lee	10/20/2025	Administrative Assistant	Fine Arts and Communication Office
Temporary Hourly			
Gates, Lexi Rae	10/1/2025	EMT Lab Assistant	Emergency Medical Services
Popp, Nicholas J	10/1/2025	EMT Lab Assistant	Emergency Medical Services
Hartley, Quinn Christopher	10/1/2025	EMT Lab Assistant	Emergency Medical Services
Akagi, Ben Matthew	10/2/2025	EMT Lab Assistant	Emergency Medical Services
Fisk, Eric Lloyd	10/6/2025	Certified Referee Intramural	Club Sports
Viano, Janelle	10/8/2025	Accessibility Technology	Student Accessibility Services
Flanagan, Patrick	10/8/2025	EMT Lab Assistant	Emergency Medical Services
Minar, Alea Katherine	10/10/2025	Math Tutor II	Tutoring and Testing
Minar, Alea Katherine	10/10/2025	Math Grader	Tutoring and Testing
Safford, Olivia Ellen	10/13/2025	Lead Library Assistant-	Library
Marie, Elin M	10/15/2025	Writing Tutor II	Tutoring and Testing
Vannucci-Karella, Marc Ambrose	10/17/2025	Math Grader	Mathematics
Luzzi-Dundon, Kyle George	10/20/2025	Instructional Assistant Art &	Art
Storm, Mikaela M	10/20/2025	Lead Library Assistant	Library
Hurtley, Rylee j	10/24/2025	Instructional Assistant Dental	Dental Assisting
Russell, Van	10/24/2025	Student Ambassador	Student Outreach & Contact
Lorton, Juli Anna	10/29/2025	eLearning Technology	eLearning and Academic Technology

GP 4: CHAIRPERSON / VICE CHAIRPERSON ROLE
Approved: June 9, 1993
Revised: March 13, 1996; December 9, 2015
Revised: December 10, 2025

The role of the Chair is, primarily, to ensure the integrity of the Board's process and, secondarily, ~~occasional representation of~~to occasionally represent the Board to outside parties. The Chair is the only Board Member authorized to officially speak for the Board (beyond simply reporting Board decisions), other than in rare and ~~specifically authorized~~specifically-authorized instances.

~~1. The outcome of an effective Chair is that the Board behaves consistent with its own policies on governance and Board/staff relationship and those legitimately imposed upon it from outside the organization.~~

1. Chair Authority & Limits.

   A. The Chair is empowered to chair Board meetings with all the commonly accepted power of that position (e.g., ruling, recognizing, etc.).

   B. ~~A.~~ The Chair is responsible ~~for reviewing~~, in consultation with the Vice-Chair and the College President, for setting the Board meeting agenda and facilitating the Board meetings to ensure the Board remains proactive, forward looking and value-added in its deliberations. In setting agendas, the Chair shall consider agenda and information requests from other Board members and, as reasonable, appropriate, and feasible, determine whether to include such requests on a future Board agenda. If the Chair does elect to put an item on the agenda, they may choose whether it will be at a regular board meeting, work session or a retreat. In the Chair's discretion, they may elect to address an agenda or informational request by coordinating with the President to provide responsive information to all Board members. The Chair has no authority to make unilateral decisions about policies and no authority to individually supervise or direct the President.

   ~~B. Meeting discussion content will only be those issues which, according to Board policy, clearly belong to the Board to decide, not the President.~~

   ~~C. Deliberation will be timely, fair, orderly and thorough, but also efficient, limited to time allotted and kept to the point.~~

   ~~D. The Board's policies concerning individual and group behavior will be enforced appropriately.~~

C. ~~2. The authority of the Chair consists of making and/or carrying~~When the Chair determines that it is reasonably necessary, the Chair shall have the authority to make and carry out decisions on behalf of the Board~~. This authority extends to all~~, provided, however, such decisions ~~which~~ fall within and are consistent with ~~any~~a reasonable interpretation of Board policies on Governance Process and on the Board-President Relationship~~, except where~~. The foregoing authority shall not apply to those situations in which the Board has specifically ~~delegates portions of this authority to others.~~

   ~~A.~~ authorized another individual to make and/or carry out decisions relating to a specific issue or matter.~~The Chair is empowered to chair Board meetings with~~

~~all the commonly accepted power of that position (e.g., ruling, recognizing, etc.).~~

~~B. The Chair has no authority to make unilateral decisions about policies and no authority to individually supervise or direct the President.~~

~~C.~~ The Chair may represent the Board to outside parties in announcing Board-stated positions and in stating Chair decisions and interpretations within the area delegated.

D. The Chair may call special meetings as required.

E. ~~D.~~ The Chair shall communicate regularly with the President and the Vice-Chair on matters that may require Board consultation, setting Board agendas (as provided in Section 1.B above), and identifying issues that require the attention of the whole Board. In order to minimize Board disruptions and to better prepare the Vice-Chair to step in as necessary in the Chair's absence and/or to become Chair in the future, the Chair will communicate regularly with the Vice-Chair on current issues and concerns and, as appropriate, will mentor the Vice-Chair.

~~E. The Chair may call special meetings as required.~~

F. The Chair will make themself reasonably open and accessible to other Board members who have concerns about, or wish to discuss, Board governance or operations issues.

G. The Chair will seek to provide timely communications to the Board on important issues with a goal of avoiding surprises and providing all Board members with equal access to information.

2. Indicators of Effective Chair. The indicator of an effective Chair is that the Board operates consistent with its own policies on governance and Board/staff relationship and those legitimately imposed upon it from outside the organization.

   A. Meeting discussion content will only be those issues which, according to Board policy, clearly belong to the Board to decide, not the President, except to the extent the President seeks the advice of the Board.

   B. Deliberation will be timely, fair, orderly and thorough, but also efficient, limited to time allotted and kept to the point.

   C. The Board's policies concerning individual and group behavior will be enforced appropriately.

3. Roles of Vice-Chair. The Vice-Chair will assume responsibilities of the Chair in the event of Chair's absence or inability to serve.

   A. The Vice-Chair will communicate regularly with the Chair and act as a second voice to inform and assist the Chair in setting agendas and addressing Board issues, particularly governance matters.

B. The Vice-Chair will meet regularly with the Chair and the President to stay informed, be able to step in when the Chair is absent, and be current on issues and governance if/when the Vice-Chair becomes the Chair.

4. Election of Chair & Vice-Chair. The Chair and Vice-Chair of the Board will be elected at the Annual Meeting in July.

~~5.~~ Criteria to Consider Election of Chair & Vice-Chair. The selection of the Chair and Vice-Chair will be based on the following factors~~:~~
~~Desire, leadership ability, availability of time to complete the obligations of the job,~~
as demonstrated over the individual's time on the Board and outside experiences:

A. leadership ability;

B. interest in serving;

C. availability and willingness to commit time and energy;

D. good judgment;

E. team-oriented, cooperative and dedicated to collaboration;

F. seeks to find common ground;

G. expresses disagreement in a productive, respectful way, avoiding personal attacks and other divisive approaches;

H. strong listening and speaking communication skills within the Board;

I. experience relative to the goals/opportunities for the College in the ensuing year~~, and~~ ;

J. knowledge of board policies;

K. trustworthiness;

L. commitment to transparency;

M. knowledge of, or willingness to learn, meeting procedures; and

N. zone representation.

It is generally anticipated that the Vice-Chair will succeed the Chair in the following year if the criteria for the Chair can still be met. In choosing the Vice-Chair, the Board shall consider the same criteria as for the Chair, but may consider whether a candidate will grow in specific areas before they would become the Chair.

Summary report: Litera Compare for Word 11.12.0.83 Document comparison done on 10/15/2025 2:45:45 PM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: [redacted]	
Modified DMS: [redacted]	
Changes:	
Add	69
~~Delete~~	31
~~Move From~~	0
Move To	0
Table Insert	0
~~Table Delete~~	0
Table moves to	0
~~Table moves from~~	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	100

CENTRAL OREGON
community college

COCC BOD ADVOCACY AND OUTREACH COMMITTEE: 2025-2026 ADVOCACY AND OUTREACH PLAN

2025-2026 GOALS

- Build relationships with ASCOCC leaders
- Host on-campus visits for all state elected leaders, and meetings with representatives from all federal elected leaders
- Provide opportunities for advocacy and media training for board members
- Create annual advocacy and outreach playbook/calendar

ACTIVITIES

- Invite ASCOCC leaders to connect regularly with the board, together determining the most effective way to do so
- Develop COCC advocacy priority talking points and share with elected leaders
- Monitor policy issues and inform advocacy strategies, with reliance on ACCT/OCCA resources
- Provide monthly updates to board on priority issues and advocacy opportunities

TIMELINE

- Fall 2025:
  - Monitor and engage in advocacy issues
  - Invite ASCOCC to participate in upcoming board meetings
  - On-campus visits for state elected leaders
  - Meetings with representatives from federal elected offices
  - Board review and input of 2025-2026 advocacy and outreach plan
  - Offer advocacy training resources to board members
- Winter 2025/2026:
  - Monitor and engage in advocacy issues
  - Send 1-2 board members to ACCT advocacy National Legislative Summit
- Spring/Summer 2026:
  - Monitor and engage in advocacy issues
  - Evaluate performance and plan for 2026/2027