**Material to be distributed via e-mail & USPS (as necessary)**

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<th>TIME**</th>
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<td>5:45pm</td>
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<td></td>
<td>I. Call to Order</td>
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<td>Skatvold</td>
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<td></td>
<td>II. Native Lands Acknowledgement</td>
<td>2a.1*</td>
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<td>III. Roll Call</td>
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<td>1. Board Members &amp; Guests</td>
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<td>Kovitz</td>
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<td>IV. Public Comment</td>
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<td>V. Election of Officers</td>
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<td>Skatvold</td>
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<td></td>
<td>1. Chair 2021-22</td>
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<td>2. Vice Chair 2021-22</td>
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<td>VI. Board Committee Appointments</td>
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<td>Unger</td>
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<td>VII. Agenda Changes</td>
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<td>VIII. Consent Agenda***</td>
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<td></td>
<td>1. Minutes</td>
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<tr>
<td></td>
<td>a. Regular Meeting (June 9, 2021)</td>
<td>8a.1*</td>
<td>X</td>
<td>Cook</td>
</tr>
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<td></td>
<td>b. ABS Negotiations</td>
<td>8b.1*</td>
<td>X</td>
<td>Boehme</td>
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<td></td>
<td>IX. Information Items</td>
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<td></td>
<td>1. Financial Statement</td>
<td>9a.1*</td>
<td></td>
<td>KnutsonA</td>
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<td></td>
<td>2. New Hire Reports</td>
<td>9b.1*</td>
<td></td>
<td>BoehmeA</td>
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<td></td>
<td>3. Legislative Update</td>
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<td>ChesleyAP</td>
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<td></td>
<td>X. Old Business</td>
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<td></td>
<td>1. Re-Opening Task Force Update</td>
<td></td>
<td></td>
<td>AndresenAP</td>
</tr>
<tr>
<td></td>
<td>2. Outcrop Subdivision: Lot 1 Proposal</td>
<td>10a.1*</td>
<td></td>
<td>Dona/McCaffreyA</td>
</tr>
<tr>
<td></td>
<td>XI. New Business</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>1. Revision to GP9 – 1st reading</td>
<td>11a.1*</td>
<td></td>
<td>Tatom</td>
</tr>
<tr>
<td></td>
<td>2. Discussion of Board Committees</td>
<td>11b.1*</td>
<td></td>
<td>Tatom</td>
</tr>
<tr>
<td></td>
<td>3. Cascade Natural Gas Proposal</td>
<td>11c.1*</td>
<td></td>
<td>Dona/McCaffreyA</td>
</tr>
<tr>
<td></td>
<td>4. Awbrey Butte Property Discussion</td>
<td></td>
<td></td>
<td>KrenowiczA</td>
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<td></td>
<td>XII. Board of Directors’ Operations</td>
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<td></td>
<td>1. Board Member Activities</td>
<td></td>
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<td>Unger</td>
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<tr>
<td></td>
<td>2. August Board meeting vote</td>
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</tr>
</tbody>
</table>
XIII. President’s Report
   1. THRIVE Update
   2. Employee of the Year Awards

XIV. Adjourn to Executive Session

XV. Convene Executive Session
   ORS 192.660 section 2, subsection f, to consider information or records that are
   exempt by law from public record.
   ORS 192.660 section 2, subsection h, to consult with counsel concerning the legal
   rights and duties of a public body with regard to current litigation or litigation
   likely to be filed.

XVI. Adjourn to Open Session

XVII. Convene Open Session

XVIII. Dates
   1. Tuesday, July 27, 2021 – Board Student Success Meeting @ 3pm
   2. Wednesday, August 11, 2021 – COCC Board of Directors’ Meeting @ 5:45pm

XIX. Adjourn
**Purpose:** To acknowledge someone is to say, “I see you. You are significant.” The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

**C OCC Land Acknowledgement**

(Condensed Version)

C OCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq’ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.
# CENTRAL OREGON COMMUNITY COLLEGE
## Board of Directors’ Meeting – AGENDA
### Wednesday, June 9, 2021 – 5:45 PM
Zoom / Facebook Live

<table>
<thead>
<tr>
<th>TIME**</th>
<th>ITEM</th>
<th>ENC.*</th>
<th>ACTION</th>
<th>PRESENTER</th>
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<tbody>
<tr>
<td>5:45pm</td>
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<tr>
<td>I.</td>
<td>Call to Order</td>
<td>Skatvold</td>
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<tr>
<td>II.</td>
<td>Native Lands Acknowledgement 2a.1*</td>
<td>Skatvold</td>
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<tr>
<td></td>
<td>Erica Skatvold read the COCC Native Lands Acknowledgement.</td>
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<td>III.</td>
<td>Roll Call Kovitz</td>
<td>Kovitz</td>
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<td></td>
<td>Board Members &amp; Guests</td>
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<tr>
<td></td>
<td>Erica Skatvold (Chair), Alan Unger, Bruce Abernethy, Oliver Tatom, Jim Clinton, Laura Craska Cooper, Joe Krenowicz, Laurie Chesley (COCC President), Alicia Moore, David Dona, Betsy Julian, Laura Boehme, Zak Boone, Mark Reinecke, Cathleen Knutson, Jenn Kovitz, Deena Cook, Cam Preus (OCCA), Brynn Pierce.</td>
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<tr>
<td>IV.</td>
<td>Public Comment Kovitz</td>
<td>Kovitz</td>
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<td></td>
<td>OCCA – update Cam Preus</td>
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<td>An update from Oregon Community College Association Executive Director.</td>
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<tr>
<td>V.</td>
<td>Adjourn to Executive Session Skatvold</td>
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<tr>
<td>VI.</td>
<td>Convene Executive Session</td>
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<td></td>
<td>ORS 192.660 section 2, subsection I, President’s Evaluation</td>
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<td>VII.</td>
<td>Adjourn to 2021-22 Budget Hearing Skatvold</td>
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<tr>
<td>VIII.</td>
<td>Convene Budget Hearing for 2021-22 Budget DonaA</td>
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<td></td>
<td>1. Public Comment and Testimony</td>
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<tr>
<td></td>
<td>No public comment or testimony at this time.</td>
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<td>2. Adoption of the 2021-22 Budget 8a.1* X DonaA</td>
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<td>Motion to approve Adoption of the 2021-22 Budget</td>
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</tbody>
</table>

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P - indicates a Presentation will be provided.
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• 1st Erica Skatvold
• 2nd Joe Krenowicz
• Motion Approved – Six Approved. None opposed.

3. Making Appropriations 8b.1* X Dona
Motion to approve Making Appropriations
• 1st Alan Unger
• 2nd Laura Craska Cooper
• Motion Approved – Six Approved. None opposed.

4. Impose/Categorize Taxes 8c.1* X Dona
Motion to approve Impose/Categorize Taxes
• 1st Laura Craska Cooper
• 2nd Joe Krenowicz
• Motion Approved – Six Approved. None opposed.

IX. Adjourn to Open Session

X. Convene Open Session

XI. Agenda Changes

Skatvold moved the President’s Evaluation to follow Public Comment

XII. Consent Agenda***

1. 2021-22 Fiscal Responsibilities
   a) Inter-fund Borrowing 12a.1* X Knutson
   b) Custodian of Funds/Depository Institutions 12b.1* X Knutson
   c) Budget Officer/Clerk/Deputy Clerks 12c.1* X Knutson
2. FT Faculty Rehires 12d.1* X Julian
3. Administrator Rehires 12e.1* X Boehme
4. Administrator Compensation Recommendation 12f.1* X Boehme
5. Minutes
   a. Regular Meeting (May 12, 2021) 12g.1* X
Motion to approve Consent Agenda
• 1st Joe Krenowicz
• 2nd Alan Unger
• Motion Approved – Six Approved. None opposed.

XIII. Information Items

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1. Financial Statement 13a.1* Knutson
   No questions at this time.
2. New Hire Reports 13b.1* Boehme
   No questions at this time.
3. Legislative Update Chesley
   President Chesley provided a legislative update.
4. Strategic Plan – Institutional Efficiency Goal Area Moore/Pierce
   A 2018-2023 Strategic Plan Institutional Efficiency Goal Report from Alicia Moore, Vice President for Student Affairs and Brynn Pierce, Director of Institutional Effectiveness, including an initial look into some of the results of our Great Colleges to Work For survey this year.

XIV. Old Business
1. Re-Opening Task Force Update Boone/Andresen
   Zak Boone, Chief Advancement Officer, provided a COVID-19 response and Re-Opening plan update.

XV. New Business
1. President Evaluation Skatvold
   Motion to approve President’s Evaluation
   • 1st Erica Skatvold
   • 2nd Oliver Tatom
   • Motion Approved – Six Approved. None opposed.
2. Student Success Initiatives Chesley/Julian/Moore
   President Chesley, Alicia Moore and Betsy Julian, Vice President for Instruction, discussed the work of the Student Success committee and Student Success Initiatives at COCC, outlining major and on-going academic and nonacademic initiatives at COCC.
3. Medical Assistant Career Pathway Certificate of Completion (CPCC) 15a.1* Julian
   Betsy Julian provided an update on the Medical Assistant Career Pathway Certificate (CPCC).
   Motion to approve Medical Assistant Career Pathway Certificate
   • 1st Alan Unger
   • 2nd Laura Craska Cooper
   • Motion Approved – Six Approved. None opposed.

XVI. Board of Directors’ Operations Skatvold

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Board Member Activities

Alan Unger  OCCA Board meeting, OCCA Legislative meetings, DEI committee meeting, calls with Bruce Abernethy and Erica Skatvold regarding President’s Evaluation Committee, College Affairs meeting, “Science of Happiness” meeting, Friday calls President Chesley and Erica Skatvold.

Jim Clinton  Student Success Committee meeting.

Oliver Tatom  Student Success Committee meeting, meeting with President Chesley.

Bruce Abernethy  Call with Bruce Abernethy and Erica Skatvold regarding President’s Evaluation.

Joe Krenowicz  Nothing to report.

Laura C. Cooper  Foundation meeting, phone call with President Chesley, community phone calls.

Erica Skatvold  President’s Evaluation Committee, Student Success Committee, Friday calls with President Chesley and Alan Unger.

XVII. President’s Report

Chesley Moore

1. GANAS / STRIVE Student Mentors
   Interactive presentation by two student mentors from the GANAS and STRIVE programs, Jessica Gochez and Samiakin Redbear Allen, about how these programs impacted their lives and their motivations for becoming mentors themselves.

XVIII. Adjourn to Executive Session

XIX. Convene Executive Session

ORS 192.660 section 1, subsection d, Labor Negotiations
ORS 192.660 section 2, subsection f, to consider information or records that are exempt by law from public record.

XX. Adjourn to Open Session

XXI. Convene Open Session

XXII. Dates

1. Tuesday, July 6, 2021 – COCC Real Estate Committee Meeting @ 3:30pm
2. Wednesday, July 14, 2021 – COCC Board of Directors’ Meeting @ 5:45pm
3. Wednesday, August 11, 2021 – COCC Board of Directors’ Meeting @ 5:45pm

XXIII. Adjourn
Central Oregon Community College
Board of Directors: Resolution

Prepared by: Laura Boehme – Chief Information/Human Resources Officer

<table>
<thead>
<tr>
<th>Strategic Plan Themes and Objectives</th>
<th>Adult Basic Skills Negotiations</th>
</tr>
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<tbody>
<tr>
<td>Institutional Efficiency</td>
<td>IE-1: Improve practices and systems related to providing a supportive and productive workplace.</td>
</tr>
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A. Background
The 2017-2020 Collective Bargaining Agreement between the Central Oregon Community College Board of Directors and the Central Oregon Community College Adult Basic Skills (ABS/ABE) Instructors / Oregon School Employees Association Chapter 700 was extended through June 30, 2021 due to COVID-19. The teams reached tentative agreement on June, 23, 2021. The ABS/ABE team submitted a proposed tentative agreement of the full contract to its members for a vote and it was ratified. Effective July 1, 2021 a new, full contract is in place between the ABS/ABE and the College, pending Board approval. A summary of the negotiated contract items is included with this Resolution.

The Administrative team: Jenni Newby, Instructional Dean (chair); Laura Boehme (co-chair). The ABS/ABE team: Stephina Brewer (chair); Amy Stancliff (co-chair); other members: Jennifer Judd, Lisa Bohard, Cynthia Viles, Tim Hoss (OSEA Representative).

B. Budget Impact
The 2021-2022 and 2022-23 budget recommendation includes a 3% on average, salary increase comprised of a 1.6% step increase and a 1.4% salary increase. Additionally, the College agreed to complete an ABS/ABE salary study during the 2021-22 fiscal year with any recommended salary increases to be implemented at the discretion of the President.

C. Options/Analysis
• Approve the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and Directors and the Central Oregon Community College Adult Basic Skills (ABS/ABE) Instructors / Oregon School Employees Association Chapter 700.
• Decline the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and the Central Oregon Community College Adult Basic Skills (ABS/ABE) Instructors / Oregon School Employees Association Chapter 700.

D. Timing
The full contract will be in effect July 1, 2021 through June 30, 2024. Article 19, Salaries, and Section 1 of Article 21, Insurance will be effective through June 30, 2023, and will be subject to re-opener negotiations for 2023-2024. In order to avoid retroactive payments, the College seeks Board approval of the negotiated salary compensation at this time.

E. Proposed Resolution
Be it resolved that the Central Oregon Community College Board of Directors approves the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and the Central Oregon Community College Adult Basic Skills (ABS/ABE) Instructors / Oregon School Employees Association Chapter 700.

Summary of Negotiated Contract Items:

<table>
<thead>
<tr>
<th>Article Number and Title</th>
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<tbody>
<tr>
<td>Article 4: Union Rights</td>
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<td>Article 10: Employee Evaluation</td>
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<td>Article 11: Employee Discipline</td>
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<td>Article 13: Hours of Work</td>
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<td>Article 14: Work Year</td>
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<td>Article 15: Workload Measurement Standards</td>
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<tr>
<td>Article 17: Process for notification of and request for ABS courses</td>
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<tr>
<td>Article 19: Salaries – 3% increase for 2021-22 and 2022-23; Salary study during FY 2021-22.</td>
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<tr>
<td>Article 21: Insurance</td>
</tr>
<tr>
<td>Article 22: Tuition/Professional Development</td>
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<tr>
<td>Article 25: Duration – June 30, 2024 (full contract); June 30, 2023 (Article 19, salaries, and 21.1, Insurance)</td>
</tr>
<tr>
<td>Appendix A – 2021-22 Salary Schedule</td>
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<tr>
<td>Appendix B – 2022-23 Salary Schedule</td>
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</table>
Central Oregon Community College  
Monthly Budget Status  
Highlights of May 2021 Financial Statements  

Cash and Investments  
The College's operating cash balances currently total $30.7 million. The May average yield for the Local Government Investment Pool remains 0.6 percent from last report of 0.6 percent.

General Fund Revenues  
There have been no significant changes in revenue since the prior month. The budgeted transfers-in have been posted for the year.

General Fund Expenses  
The expenses through May 2021 include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance  
All appropriation categories are within budget.
## Central Oregon Community College
### Monthly Budget Status
#### May 2021

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Adopted Budget</th>
<th>Year to Date Activity</th>
<th>Variance Favorable (Unfavorable)</th>
<th>Percent of Budget Current Year</th>
<th>Percent of Budget Prior Year</th>
</tr>
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<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
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<tr>
<td>District Property Taxes:</td>
<td></td>
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<tr>
<td>Current Taxes</td>
<td>$18,554,000</td>
<td>$18,408,786</td>
<td>$(145,214)</td>
<td>99.2%</td>
<td>97.2%</td>
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<td>Prior Taxes</td>
<td>475,000</td>
<td>483,637</td>
<td>8,637</td>
<td>101.8%</td>
<td>134.6%</td>
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<tr>
<td>Tuition and fees</td>
<td>17,939,000</td>
<td>16,459,168</td>
<td>$(1,479,832)</td>
<td>91.8%</td>
<td>97.9%</td>
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<tr>
<td>State Aid</td>
<td>8,075,000</td>
<td>6,218,315</td>
<td>$(1,856,685)</td>
<td>77.0%</td>
<td>118.1%</td>
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<td>Program and Fee Income</td>
<td>40,000</td>
<td>11,514</td>
<td>$(28,486)</td>
<td>28.8%</td>
<td>26.8%</td>
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<td>Interest &amp; Misc. Income</td>
<td>180,000</td>
<td>64,420</td>
<td>$(115,580)</td>
<td>35.8%</td>
<td>42.0%</td>
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<td>Transfers-In</td>
<td>2,100,000</td>
<td>2,100,000</td>
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<td>100.0%</td>
<td>100.0%</td>
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<td><strong>Total Revenues</strong></td>
<td>$47,363,000</td>
<td>$43,745,840</td>
<td>$(3,617,160)</td>
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<td><strong>Expenses by Function</strong></td>
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<tr>
<td>Instruction</td>
<td>$22,357,817</td>
<td>$18,093,836</td>
<td>$4,263,981</td>
<td>80.9%</td>
<td>86.0%</td>
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<tr>
<td>Academic Support</td>
<td>4,191,531</td>
<td>3,082,618</td>
<td>1,108,913</td>
<td>73.5%</td>
<td>86.7%</td>
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<tr>
<td>Student Services</td>
<td>5,252,869</td>
<td>4,042,623</td>
<td>1,210,246</td>
<td>77.0%</td>
<td>75.1%</td>
</tr>
<tr>
<td>College Support</td>
<td>6,033,401</td>
<td>4,763,703</td>
<td>1,269,698</td>
<td>79.0%</td>
<td>85.1%</td>
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<tr>
<td>Plant Operations and Maintenance</td>
<td>4,770,050</td>
<td>3,420,225</td>
<td>1,349,825</td>
<td>71.7%</td>
<td>72.8%</td>
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<td>Information Technology</td>
<td>4,697,012</td>
<td>3,508,012</td>
<td>1,189,000</td>
<td>74.7%</td>
<td>72.8%</td>
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<tr>
<td>Financial Aid</td>
<td>112,897</td>
<td>49,798</td>
<td>63,099</td>
<td>44.1%</td>
<td>80.7%</td>
</tr>
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<td>Contingency</td>
<td>800,000</td>
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<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>Transfers-Out</td>
<td>1,840,620</td>
<td>1,840,620</td>
<td></td>
<td>100.0%</td>
<td>100.5%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$50,056,197</td>
<td>$38,801,435</td>
<td>$11,254,762</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues Over/(Under) Expenses</strong></td>
<td><strong>$2,693,197</strong></td>
<td><strong>$4,944,405</strong></td>
<td><strong>$7,637,602</strong></td>
<td><strong>$2,693,197</strong></td>
<td><strong>$4,944,405</strong></td>
</tr>
</tbody>
</table>
Central Oregon Community College

**Monthly Budget Status**

<table>
<thead>
<tr>
<th>Non General Funds</th>
<th>Adopted Budget</th>
<th>Year to Date Activity</th>
<th>Variance Favorable of Budget (Unfavorable)</th>
<th>Percent of Budget Current Year</th>
<th>Percent of Budget Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$5,865,252</td>
<td>$5,546,601</td>
<td>$(318,651)</td>
<td>94.6%</td>
<td>93.9%</td>
</tr>
<tr>
<td>Expenses</td>
<td>5,962,457</td>
<td>5,962,445</td>
<td>12</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(97,205)</td>
<td>$(415,844)</td>
<td>$(318,639)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants and Contracts Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$11,009,354</td>
<td>$2,556,884</td>
<td>$(8,452,470)</td>
<td>23.2%</td>
<td>47.4%</td>
</tr>
<tr>
<td>Expenses</td>
<td>11,210,893</td>
<td>2,864,963</td>
<td>8,345,930</td>
<td>25.6%</td>
<td>56.8%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(201,539)</td>
<td>$(308,079)</td>
<td>$(106,540)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$3,792,052</td>
<td>618,058</td>
<td>3,173,994</td>
<td>16.3%</td>
<td>32.3%</td>
</tr>
<tr>
<td>Expenses</td>
<td>3,792,052</td>
<td>618,058</td>
<td>3,173,994</td>
<td>16.3%</td>
<td>32.3%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(3,432,854)</td>
<td>$174,490</td>
<td>$3,607,344</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$6,908,188</td>
<td>3,613,146</td>
<td>$3,295,042</td>
<td>52.3%</td>
<td>67.6%</td>
</tr>
<tr>
<td>Expenses</td>
<td>6,908,188</td>
<td>3,613,146</td>
<td>3,295,042</td>
<td>52.3%</td>
<td>67.6%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(813,204)</td>
<td>$(2,658,224)</td>
<td>$(1,845,020)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$8,099,716</td>
<td>7,025,272</td>
<td>$(1,074,444)</td>
<td>86.7%</td>
<td>80.4%</td>
</tr>
<tr>
<td>Expenses</td>
<td>10,787,175</td>
<td>7,916,357</td>
<td>2,870,818</td>
<td>73.4%</td>
<td>69.9%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(2,687,459)</td>
<td>$(891,085)</td>
<td>$1,796,374</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$12,206</td>
<td>-</td>
<td>$(12,206)</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>Expenses</td>
<td>525,000</td>
<td>505,032</td>
<td>19,968</td>
<td>96.2%</td>
<td>93.6%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(512,794)</td>
<td>$(505,032)</td>
<td>$7,762</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Aid Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$18,963,870</td>
<td>9,773,275</td>
<td>$(9,190,595)</td>
<td>51.5%</td>
<td>81.1%</td>
</tr>
<tr>
<td>Expenses</td>
<td>19,039,975</td>
<td>9,917,370</td>
<td>9,122,605</td>
<td>52.1%</td>
<td>83.7%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(76,105)</td>
<td>$(144,095)</td>
<td>$(67,990)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Service Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$215,176</td>
<td>48,066</td>
<td>$(167,110)</td>
<td>22.3%</td>
<td>70.1%</td>
</tr>
<tr>
<td>Expenses</td>
<td>251,785</td>
<td>105,850</td>
<td>145,935</td>
<td>42.0%</td>
<td>81.3%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(36,609)</td>
<td>$(57,784)</td>
<td>$(21,175)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trust and Agency Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$9,799</td>
<td>2,872</td>
<td>$(6,927)</td>
<td>29.3%</td>
<td>76.7%</td>
</tr>
<tr>
<td>Expenses</td>
<td>18,050</td>
<td>8,410</td>
<td>9,640</td>
<td>46.6%</td>
<td>66.0%</td>
</tr>
<tr>
<td>Revenues Over/(Under) Expenses</td>
<td>$(8,251)</td>
<td>$(5,538)</td>
<td>$2,713</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Central Oregon Community College

Cash and Investments Report
As of May 31, 2021

<table>
<thead>
<tr>
<th>College Portfolio</th>
<th>Operating Funds</th>
<th>Trust/Other Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash in State Investment Pool</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4089 - General operating fund</td>
<td>$ 27,533,191</td>
<td>$ 379,676</td>
</tr>
<tr>
<td>3624 - Robert Clark Trust</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May Average Yield 0.60%</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cash in USNB</strong></td>
<td>$ 3,135,701</td>
<td></td>
</tr>
<tr>
<td><strong>Cash on Hand</strong></td>
<td>$ 4,600</td>
<td></td>
</tr>
<tr>
<td><strong>Total Cash</strong></td>
<td>$ 30,673,492</td>
<td>$ 379,676</td>
</tr>
</tbody>
</table>
### Central Oregon Community College
#### Board of Directors
New Hires Report
Date of Hire: June 1-30, 2021

**Board Meeting Date:** Wednesday, July 14, 2021  
**Exhibit:** 9b.1

**Temporary Hourly**

<table>
<thead>
<tr>
<th>Name</th>
<th>Hire Date</th>
<th>Job Description</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alford, Ian Clarke</td>
<td>6/14/2021</td>
<td>Grounds Labor</td>
<td>Maintenance of Grounds</td>
</tr>
<tr>
<td>Mohni, Sharif</td>
<td>6/21/2021</td>
<td>Certified Flight Instructor I</td>
<td>Aviation Program</td>
</tr>
<tr>
<td>Peterson, Jacob Robert Lee</td>
<td>6/2/2021</td>
<td>Certified Flight Instructor I</td>
<td>Aviation Program</td>
</tr>
<tr>
<td>Peterson, Jacob Robert Lee</td>
<td>6/2/2021</td>
<td>CFI- Training</td>
<td>Aviation Program</td>
</tr>
<tr>
<td>Zenker, Lyndsie Anne</td>
<td>6/14/2021</td>
<td>NIR Office Clerk Assistant</td>
<td>Emergency Medical Services</td>
</tr>
</tbody>
</table>
Central Oregon Community College  
Board of Directors: Information Item

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hiring of <strong>Dustin Hunt</strong> as <strong>Assistant Director of Housing and Residence Life</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Success</td>
<td><strong>SS-2</strong>: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.</td>
</tr>
<tr>
<td>Student Experience</td>
<td><strong>SE-3</strong>: Promote diversity, inclusiveness and community on all campuses and online.</td>
</tr>
<tr>
<td>Prepared By</td>
<td><strong>Naomi Roundtree, Director of Human Resources</strong></td>
</tr>
</tbody>
</table>

**A. Background**

The Assistant Director of Housing and Residence Life is a replacement position.

**B. Timing**

The Assistant Director of Housing and Residence Life position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from August 2, 2021 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

**C. Budget Impact**

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Dustin Hunt earned a Bachelor’s degree in Mathematics Education from Pacific Lutheran University and a Master’s degree in Mental Health Counseling from the University of Wyoming. Dustin’s previous experience includes Resident Director at Boise State University and Training and Safety Manager at the University of Wyoming.
Central Oregon Community College
Board of Directors: Information Item

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hiring of Roxanne Supplee as Full-Time Assistant Professor and Program Director of Criminal Justice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Success</td>
<td>SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.</td>
</tr>
<tr>
<td>Student Experience</td>
<td>SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.</td>
</tr>
<tr>
<td>Prepared By</td>
<td>Naomi Roundtree, Director of Human Resources</td>
</tr>
</tbody>
</table>

A. Background

The Full-Time Assistant Professor and Program Director of Criminal Justice position is a replacement position.

B. Timing

The **Full-Time Assistant Professor and Program Director of Criminal Justice** position is a 9-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from September 8, 2021 to June 11, 2022. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Full-Time Faculty salary schedule.

Roxanne (Roxie) Supplee earned an Associate's degree from Green River Community College, a Bachelor's degree in Political Science from Washington State University and a Master's degree in Public Administration with an emphasis in conflict resolution from Portland State University. Roxie has earned a variety of certifications from the U.S. Department of Homeland Security. Roxie has been an adjunct faculty member in the COCC Criminal Justice program since 2009, teaching a range of courses in a variety of formats. Roxie is the Central Oregon Law Enforcement Services Reserve Policy Academy Program Administrator. Roxie has worked as an escrow officer and served as an intern with the Deschutes County Community Dispute Resolution program.
At its July 2 meeting, the COCC Board Committee on Policy Review reviewed Governance Policy (GP) 6: Committee Structure. The committee members agreed the policy should be revised to include a list of board committees, as well as committees and organizations board members serve as liaison to. They also felt the policy should include the charge and membership of each committee. Beyond this, however, they felt the full board should give input before the committee proceeds with further revisions.

To that end, please review the draft revision and consider the following questions:

1. **What committees (if any) should we consider adding?**
2. **What committees (if any) should we consider eliminating?**
3. **What guidance would you like us to follow on committee charges?**

**GP 6: Board Committee and Liaison Structure**

The COCC Board will have __ standing committees and one ad hoc committee with members and chairs appointed by the board chair. Additionally, the board chair will appoint members of the board to serve as liaison to non-board committees and outside organizations. The board chair will use reasonable efforts to consult with each board member prior to making an appointment. Appointments will be made at the annual organization meeting of the board, or as necessary due to unexpected vacancy.

Unless otherwise noted below, each committee appointment shall be for a period of one year, and members may serve more than one term.

**Board Committees:**

1. **President Evaluation Committee** – The charge of this committee is to gather any necessary information, review the process of evaluation, and facilitate discussion among the board and partners to evaluate the President of COCC per BPR 3: Evaluating Presidential Performance. Membership shall consist of three directors.
2. **Board Self-Evaluation Committee** –
3. **Keyes Trust Committee** –
4. **Audit and Finance Committee** –
5. **Real Estate Committee** –
6. **Student Success Committee** –
7. **Naming Committee** –
8. **Policy Review Committee** – The charge of this committee is to review and recommend revisions to policies of the COCC Board of Directors, including policies of Governance Process, Board-President Relationship, and Board Expectations of the President. Membership shall consist of three directors.
9. Board Member Orientation Committee –

Board Liaison Roles:

10. College Affairs Committee
11. COCC Foundation Board
12. Oregon Community College Association
13. OSU-Cascades Advisory Board
14. Association of Community Colleges & Trustees Voting Delegate

All other Board Committees will be established on a designated or ad hoc basis, with a specific charge, and timeline for completion.
GP 9: BOARD OPERATIONS
Approved: June 9, 1993
Revised: March 13, 1996; November 14, 2001; December 9, 2016; ________, 2021

The Board will operate in a consistent manner, following the policies detailed herein, and, unless otherwise noted and/or subject to applicable law, adhere to these operational proceedings:

1. The Board will meet on the second Wednesday of each month, normally at 5:45 p.m. in the Christiansen Board Room of the Boyle Education Center on the Bend campus. When the chair deems it necessary or advisable to reschedule the time or date of a regular meeting, the chair may do so, in consultation with the president and the remainder of the Board. Reasons for rescheduling may include, but are not limited to, assuring quorum, accommodating other College needs for the Board Room, and avoiding conflicts with holidays or community/College events. The chair may upon his or her own motion, or at the request of three members of the Board, by giving notice to all members of the Board and the public call for an emergency meeting or special meeting of the Board; provided, however, special meetings must be called and noticed at least 24 hours prior to the holding of the special meeting. All meetings of the Board will be called, noticed, and held in accordance with the rules of the Board, ORS Chapter 341, and Oregon’s Public Meetings Law.

2. To foster equitable participation by all Board members and to facilitate efficient and effective meetings, the Board shall generally follow Robert’s Rules of Order in the conduct of meetings.

3. At the annual organization meeting, to be held as part of the regular July Board meeting, the Board shall elect a chair and a vice chair. The vice-chair will serve as chair-elect, with the expectation, but not the obligation, of becoming chair. No vice-chair is required to subsequently serve as chair, and the Board has no obligation to elect a former vice-chair as chair. The vice-chair shall fulfill the duties of the chair in the absence of the chair.

4. When a vacancy as specified under ORS 341.335(1)(a)-(d) occurs on the Board, the remaining Board members shall cause the College to publicly advertise the vacancy and seek applications from members of the public who reside within the zone represented by the vacancy. The Board shall prescribe the format in which applications to fill the vacancy are to be submitted. Time permitting, the Board may choose to convene a subcommittee of Board members to screen applications, and/or interview applicants, and make a recommendation to the Board. At a regular or special meeting, the Board shall then fill the vacancy with a qualified individual. The member so selected shall serve until the next Board election at which time the current Board member (or a successor) shall be formally elected to fill the remainder of the unexpired term, if applicable.

5. During the budget review process, the Board will convene the District Budget Committee, in accordance with ORS Chapter 294.
6. The Board Chair, with input from Board members and the President, will set the Board’s meeting agendas. The Chair will seek to base agendas upon then-current issues for the College as well as upon the goals and issues agreed upon by the full board at a retreat.

7. To the extent permitted by Oregon law and College technology, Board members may participate in meetings via telephonic conference call or other electronic means of conferring and be considered present, provided all members of the Board and the public attending the meeting can reasonably hear the voice of the Board member and the Board member can reasonably hear the voices of the other members of the Board and the public attending the meeting. In accordance with applicable law, the College will provide electronic access or other means for the public to attend meetings of the Board.

8. The Board will give high priority to participation by members of the public and of the College community. The Board reserves the right to establish time limits for public comment, take partial testimony, to limit debate, or to take whatever actions are necessary to offer a fair hearing to an individual within the time necessary to complete the published agenda.

9. The naming of any campus, building, or significant spaces within Central Oregon Community College shall be at the discretion of the Board of Directors.

   A. The Board may choose to name a building after a major geographical feature, facility function or after persons involved with the College or state of Oregon. The Board may use a naming committee to recommend names for particular campuses, buildings or significant spaces.

   B. The Board may choose to name smaller areas of the College, such as rooms or spaces, after persons living or deceased, or organizations which have given a major service or made major contributions to the College or College district.

   C. The Board will consult with, and consider requests from, the president and the executive director of the COCC Foundation in exercising naming opportunities.

   D. The Board may, as it deems appropriate, change the name of any campus, building, room, space, or area of the College.

10. When the Board finds it to be in the best interest of the College, the Board may disregard any of its policies and take action contrary to such policy(ies).