

CENTRAL OREGON COMMUNITY COLLEGE

BUDGET COMMITTEE MEETING

Wednesday, APRIL 12, 2006 – 6: 00 PM
Lecture Hall, Sisters High School - Sisters, Oregon

AGENDA

		<u>Exhibit</u>	<u>Action</u>	<u>Presenter</u>
I.	Call to Order			Friedman
II.	Introduction of Guests			Friedman
III.	Public Hearing and Testimony			Friedman
IV.	Minutes Approval			
	a. Budget Meeting – March 8, 2006	4.a	X	Smith
V.	Information Item	5.a		Jones <input type="checkbox"/>
	a. Governmental Accounting Standards Board Statement - GASB # 45			
VI.	2006-07 Non-General Fund – Questions			Bloyer
VII.	Cash Flow Update And Five-Year Budget Strategies			Middleton/Gregory
VIII.	2006-07 Proposed General Fund Budget			Bloyer
IX.	Budget Calendar, Next Meeting – <u>Wednesday, May 10, 2006 6:00 PM</u> Christiansen Board Room, Boyle Education Center			
X.	Adjourn			

CENTRAL OREGON COMMUNITY COLLEGE
BUDGET COMMITTEE MEETING
Wednesday, March 08, 2006 – 6:00 PM
Christiansen Board Room, Boyle Education Center

PRESENT: Lester Friedman-Chair, Laura Hiller, Tom Safely, Jay Henry, Dana Bratton, Donald Reeder, Connie Lee, John Overbay, Anthony Dorsch, Dr. Ronald Foerster, Dr. Joyce Garrett, Ron Bryant, Board Attorney; Dr. James Middleton, President; Julie Smith, Executive Assistant.

ABSENT: Steve Curran, Karen Timchak, Dennis Sargent

INTRODUCTION OF GUESTS: Approximately 25 people in attendance including: Diana Glenn, Eric Buckles, Lisa Bloyer, John Gregory, Celeste Brody, Jim Jones, Jim Weaver, Ross Tomlin, Matt McCoy, Richard Thompson, Gene Zinkgraf, Kathy Walsh, Scott Paulson, Carol Moorehead, Ron Paradis, Anna Bonderencko, Yoko Minoura-The Bulletin.

Chair Friedman introduced and welcomed new budget committee member from Madras, representing Zone 1, Mr. Jay Henry.

ELECTION OF CHAIR:

Mr. Anthony Dorsch moved to elect Mr. Lester Friedman as Chair for the 2006-07 Budget Committee. Ms. Connie Lee seconded the motion. MCU. Approved. 03/06:1

2006-07 BUDGET MESSAGE: (Handout: 4.a)

President Middleton summarized that since 2006 is an “off-year” legislatively, the fiscal situation is less uncertain than in years where legislative debate is still in progress.

He reviewed that the greatest impact on COCC’s budget comes from the State Board of Education’s modifying the state-level funding distribution model in Spring 2005.

Two major changes were implemented:

- Local property taxes are now viewed in combination with State resources in terms of “Total Public Resources,”
- The State Board has mandated that Total Public Resources should be equal across all colleges within six years.

He noted that since COCC has received more funding through local property taxes than other colleges and regional growth and economic development are fueling a greater rate of annual property tax increases, the movement toward “equalization” results in State resources being decreased at a rate that erases virtually all the benefit from local property tax gains.

College staff will continue working with the State Board, the Oregon Department of Community College and Workforce Development and the Presidents of the states other community colleges to seek balance between –

- appropriate funding equalization across Oregon’s community colleges, and
- appropriate resources for colleges, such as COCC, where there is increased local funding from growth and economic development.

President Middleton reported that financial reserves have been established in anticipation of the challenges in the current projection, noting that even with the Governor's proposed 10% per biennium funding increase to education targeted for the next two biennia, COCC's Total Public Resources may be essentially frozen for seven years – from 2004/05 through 2010/11.

He reported that the college is recommending strategic investments in facilities, innovation and special reserves which recognize long-term fiscal commitments and build the resources needed for a healthy institution in the future.

The most significant changes in the non-general funds focus on –

- setting aside sufficient capital construction funds that provide budget authority to initiate projects.
- establishing dedicated reserves for anticipated PERS liability and retiree health care liabilities.
- Establishing fiscal capacity to pay off the Redmond Center debt in order to allow rental to entities other than state and local government agencies.

CASH FLOW - REVENUE/EXPENSE PROJECTION: (Handouts: 5.a & 5.b)

Mr. John Gregory-Director of Fiscal Services, reviewed highlights of PowerPoint presentation - Handouts: 5.b.

Mr. Gregory reported that as a result of the reduction in state funding to pursue “equalization”, state aid will likely cease after six years when all state aid is re-directed toward other colleges.

The overall impact of the assumption changes in the funding formula from the prior presentation gives COCC an incremental \$2.5M throughout the next six years.

Key Assumptions:

- Allocation of state funds are pursuant to adopted formula
- Enrollment growth projected at 2%
- Health increase projected at 6.2% for 05/06; 9.5% for the rest of projection
- M&S, travel, and O/S expenses forecasted are projected to grow at 3%
- PERS assessment for FY 05/06 & FY 06/07 has been increased to reflect biennial rate of 12%; FY 07/08 has been increased by 5.5%
- PERS reserve of \$1M amortized equally in the second and third biennium
- Property tax projections for cash flow are consistent with district growth rates of 9% for biennium with collections at 93.5%
- Salary increases for 05/06 are per contract; remainder of projection is at 3.7%
- Staffing level authority for FY 06/07 increased at less than 1/2%; remainder of projection increased at 1/2% per year
- State revenue projection reflects \$428M funding over current biennium; remainder of projection reflects a 5.0% per biennium increase
- Tax growth for other two biennium are also projected at 9%
- Tuition revenue for FY 05/06 includes \$6 per credit increase and \$2 per credit for FY 06/07 and beyond

Mr. Gregory concluded that the college has a proposed budget which is balanced for FY 2006/07.

PROPOSED NON-GENERAL FUND BUDGET 2006-07 (Handout: 6.a)

Ms. Lisa Bloyer-Accounting Manager, reviewed the Proposed Non-General Fund Budget 2005-06 (Exhibit: 7.a)

Ms. Bloyer noted that in the general fund the primary objective is precision of revenue and expense forecasting as a means of developing the general fund budgets. In contrast inherent in the non-general fund budgeting is the uncertainty of revenues and expenses budgeting assumptions that might not occur (ex: proposal to transfer \$2M for construction). In the non-general fund the primary budget objection is to insure adequate appropriation authority and compliance with the funds specific operating parameters. Appropriation authority allows the college to spend money.

There are eight non-general funds. The purpose of each fund is different based on the activity. The non-general funds focus on adequate appropriation and authority.

1. Debt Service Fund – accounts for the retirement of all bonded indebtedness of the District. Property taxes and general fund transfers are principal sources of revenues. (ex: general obligation bonds for the library; pension obligation bonds; energy improvement projects, levies property taxes).
2. Special Revenue Fund – Grants from federal, state, and other sources are accounted for in this fund. The expenditures of these funds is generally legally restricted to the purpose outlined in the grant or contract documents. Grants usually require special financial reporting of all receipts and expenditures.
3. Reserve Funds – Reserve funds are used by the College to account for funds set aside to meet obligations associated with retiree benefit liabilities and the public employee retirement system-PERS.
4. Auxiliary Fund – This fund accounts for a wide variety of activities in the College. The programs are ancillary to the mission of the College. They can be broken down into these functional types; reserves, self-sustaining activities, entrepreneurial instruction, and non-general fund instruction and training. Each program is expected to sustain itself and expenditures cannot exceed available resources.
5. Financial Aid Fund – The Financial Aid Fund is of the expendable trust type. Student financial aid dollars are received from federal, state, and local sources. These dollars must be disbursed for the purposes and according to the rules of the grantor. The College has a “fiduciary” responsibility in regards to these dollars.
6. Capital Projects Fund – This fund accounts for major outlays for new buildings, campus repair, and equipment. Major sources of revenue are transfers from the General Fund and bond proceeds.
7. Enterprise Fund – Enterprise funds are used by the College to account for services provided to the public on a user charge basis, like a profit seeking business. At a minimum, they are intended to cover costs.
8. Internal Service Fund – An internal service fund is an example of a proprietary fund; e.g. one that produces goods or services to other governmental departments on a cost reimbursable basis. The size and complexity of centralized and the duplication activities of the college are examples that meet these criteria.

Ms. Bloyer presented the following significant budgetary changes for 2006-2007.

- The College established a new Reserve Fund to meet the obligations associated with retiree benefit liabilities and the public employees retirement system;
- The College created appropriation authority in the Construction Fund for various construction project for a total of \$9.4 million;
- Additional appropriation authority in the Debt Service fund to pay off debt associated with the Redmond Campus which will allow the College more latitude in selecting tenants.

She reviewed that the College has received two new Grants:

- Health Information Technology Grant
- Nursing Capacity Enhancement Project- Pathways Grant

BUDGET CALENDAR

The next Budget Committee Meeting is scheduled for Wednesday, April 12, 2006 at 6:00 PM in the Lecture Hall at Sisters High School - Sisters, Oregon.

Chair Friedman adjourned the budget committee meeting.

ADJOURN: 7:05 PM

APPROVED;

ATTEST TO;

Mr. Lester Friedman,
Chair-Budget Committee

Dr. James E. Middleton, President

**CENTRAL OREGON COMMUNITY COLLEGE
Budget Committee**

INFORMATION ITEM

Prepared by: James R. Jones-Vice President and Chief Financial Officer

A. Issue

Governmental Accounting Standards Board Statement (GASB) #45

B. Discussion/History

At the March, 2006 Budget Committee meeting, mention was made of a new accounting requirement, GASB 45. Attached please find an article that more fully addresses the issue.

COCC's other post-employment benefit (OPEB) program was closed to new entrants in June, 2002. The plan provides for a College contribution of either \$550, \$500 or \$300 per month towards the cost of retiree health insurance from the date of retirement until the former employee is eligible for Medicare. The employee must be between the ages of 55 and 65, be retired under the Public Employee Retirement System (PERS) and have worked at least 15 years in continuous regular employment at COCC.

COCC's plan has under 100 participants so should qualify for the simplified alternative method instead of actuarial valuations.

State and Local Government's Options for Complying with GASB 45's OPEB Reporting Requirement

By Michael L. Wiener

Michael L. Wiener is an associate in the Lakeland office of Holland & Knight LLP. Holland & Knight acted as Bond Counsel to the City of Gainesville's Taxable Other Post Employment Benefit Bonds, issued in July 2005.

The City of Gainesville's Taxable Other Post Employment Benefit Bonds, issued in July 2005, are believed to be the first bonds in the United States sold to fund an unfunded actuarial accrued liability for a local government's retiree medical plan. The city's sale was prompted, at least in part, in response to new requirements released last year by the Governmental Accounting Standards Board (GASB) under Statement No. 45 (GASB 45), which are being phased in through 2008. Under GASB 45, local governments will be required to account for retiree health care benefits and other post-employment benefits (OPEB) in a similar manner to that already required for pension benefits. Once phased in, GASB 45 will require local governments, for the first time, to show on their financial statements the accrued liabilities of their retiree medical plans and OPEB that are provided. GASB 45 will establish standards for the measurement, recognition, and display of retiree medical plans and OPEB, related expenses/expenditures and related liabilities, and note disclosures and required supplementary information, when applicable, in the financial reports of local governments' financial statements.

Overview of GASB 45

Currently, most local governments fund their retiree medical plans on a pay-as-you-go basis as a current operating expense, and reflect such expenses on their financial statements in the fiscal year in which payments related thereto are made. Therefore, most local governments have not deposited enough (or any) moneys to pay for the unfunded liabilities. Under GASB 45, local governments that provide other post-employment benefits, which include retiree health insurance, will be required to begin showing the accrued liabilities associated with OPEB on their financial statements and whether, and to what extent, progress is being made in funding the liability. (Plans with less than 100 plan members will be allowed to use a simplified alternative measurement method instead of obtaining actuarial valuations.) A contribution by a local government into a retiree medical plan that is less than the annual required contribution will result in a net OPEB cost, which will now be required to be recorded as a liability in the local government's financial statements. Depending on the type of plan, the footnotes to the financial statements may be required to include, among other things, the funding policy, contributions made in comparison to the OPEB cost, changes in the net OPEB obligation, the funded status of the plan, a schedule of funding progress, and methods and assumptions of the actuarial valuation. GASB 45 is being phased in beginning in fiscal years commencing after December 15, 2006, for governments with annual revenues greater than \$100 million, in fiscal years commencing after December 15, 2007, for governments with annual revenues between \$10 million and \$100 million, and in fiscal years commencing after December 15, 2008, for governments with total annual revenues of less than \$10 million. The GASB, however, is encouraging governments to undertake early implementation.

Many governments have already been required, under state law, to have actuarial valuations performed on their retiree medical plans. For instance, under Florida law, a local government that wants to self-insure its retiree medical plan must demonstrate to the Office of Insurance Regulation the actuarial soundness of the plan. In seeking approval of its plan, a local government must show a *plan to amortize any unfunded liabilities* and a *description of actions taken* to reduce unfunded liabilities. Fla. Stat § 112.08(2)(b). What is new is that under GASB 45, local governments will now be required to show the unfunded liabilities on their financial statements.

According to a report issued by *Standard & Poor's*, it is expected that the magnitude of unfunded OPEB liabilities could be quite large with some issuers totaling in the billions of dollar.

Local Governments' Alternatives for Managing GASB 45: No Action by Local Government

Although GASB cannot require compliance by local governments, doing nothing is not a viable alternative. For starters, auditors will not issue clean opinions if GASB 45 is not complied with. Furthermore, rating agencies have recently begun scrutinizing the unfunded liability of retiree medical plans. The *Standard & Poor's* report notes that there is great concern over how quickly OPEB costs have increased. *Fitch Ratings* reports that, over time, failure to plan for funding might have a negative impact on an issuer's credit rating. Conversely, Fitch assigned the City of Gainesville an AA-implied GO Rating, citing, in part, the proactive approach the city has taken in addressing its OPEB unfunded liability. Inaction by local governments could impact the overall credit rating of the issuer and hamper its ability to access the financial markets.

Make Minimum Annual Required Contribution

Another option for local governments is to make the minimum annual required contribution. Some local governments that have been paying retiree medical expenses on a pay-as-you-go basis may not have the revenues to make the annual required contributions. The annual required contribution for many local governments with large unfunded liabilities may be substantially higher than current plan expenses. Furthermore, the risk that the unfunded liability will continue to grow puts increased pressure on local governments to make larger annual required contributions.

Reducing Plan Expenses

Reducing benefits for current retirees is often not a viable option for local governments because of legal and political constraints. Many local government medical plans provide that benefits may be unilaterally changed by the plan sponsor. Unlike pensions, however, the law pertaining to retiree medical plans is not well defined. For example, Florida courts have routinely held that once a pension plan's member retires, the plan may not thereafter be adversely amended. Therefore, assuming the courts find that a retiree medical plan is comparable to a pension plan, local governments would be prohibited from reducing or eliminating benefits currently provided to retirees in an effort to avoid or reduce its liability. Furthermore, reducing benefits to current or future retirees may be limited by labor agreements, state law, and not to mention, the political risk to politicians who propose such a course of action.

Issue OPEB Bonds

Local governments that are authorized under their state and local laws can issue taxable OPEB bonds to fund all or a portion of the unfunded liability, in a manner similar to the issuance of pension bonds to fund the unfunded liability of a pension plan. But the future liabilities of retiree medical plans are dependent on factors not present in pension valuations and that are more difficult to accurately predict, such as the cost of medical care more than four decades away and changes to federal medical benefits.

A local government that issues OPEB bonds to fund all or a portion of its plan's unfunded liability may recognize several benefits. First, an issuer may expect that in today's low-interest environment, the total debt service payments on its OPEB bonds and the annual required contributions will be lower, over the long-term, than the annual required contributions that would have been required had the issuer not issued bonds. The lower debt service payments would free up general revenues of the issuer for other governmental uses and/or provide an option for governments that would otherwise have insufficient revenues to make their annual required contributions.

Second, an issuer may expect that the investment returns on the retiree medical plan trust funds, funded in part with bond proceeds, will exceed the interest expense on the bonds. Issuing bonds, however, will result in the unfunded liability (which would increase or decrease in future actuarial valuations) becoming a fixed cost. To some issuers, this leveling of future payments may be an additional benefit by facilitating future budgeting.

As noted by Fitch, however, OPEB or pension funding bonds create a true debt, one that must be paid under a fixed schedule rather than a liability that could be adjusted during periods of fiscal stress.

Issuing bonds does not remove the risk that future unfunded liabilities will exist. New unfunded liabilities may surface if the investment returns on the retiree medical plan's trust fund are lower than the actuarially estimated returns and/or if any other underlying actuarial estimates are not met (future plan expenses are higher than actuarial estimates, for example).

Conclusion

In light of the recent scrutiny of unfunded pension liabilities, it is not surprising that attention has now turned to the potentially large unfunded liabilities of retiree medical plans and other post-employment benefits. Investors' concerns over the large unfunded liabilities of retiree medical plans and local governments ability to pay for these liabilities could negatively impact local governments' access to the financial markets through either higher interest rates or more restrictive requirements being imposed by investors. Without a plan to fund the unfunded liability, the liability may balloon because of increasing medical costs, longer life spans, changes in federal medical benefits, and lower than expected investment returns. Rating agencies will continue to scrutinize local governments' plans to deal with the ballooning costs of retiree medical plans and other post-employment benefits. An option for many local governments faced with large unfunded liabilities may be to fund all or a portion of this liability through the issuance of OPEB bonds.

CENTRAL OREGON COMMUNITY COLLEGE
 Board of Directors' Meeting - AGENDA
 Wednesday, April 12, 2006 – 7:00 PM
 Lecture Hall, Sisters High School-Sisters, Oregon

TIME**	ITEM	ENC.*	ACTION	PRESENTER
7:00 pm	I. Call to Order			Dorsch
	II. Introduction of Guests			Dorsch
7:05 pm	III. Agenda Changes			
7:05pm	IV. Public Hearing and Testimony			
	A. ASCOCC (Assoc. Students of COCC)			Bondarenko ^P
	B.			
7:15 pm	V. Consent Agenda***			
	A. Board Meeting Minutes–March 8, 2006	5.a	X	Smith
	B. Personnel			
	1. New Hire Report (Feb./Mar.2006)	5.b1	X	Buckles ^A
	C. Approval to Hire (Stennett)	5.c	X	Buckles ^A
	D. Approval to Hire (Ellis)	5.d	X	Walsh ^A
7:20 pm	VI. Information Items			
	A. Campus Indicators-	6.a		Moorehead ^A
	Business & Employee Development			
	B. Financial Statements	6.b*		Bloyer ^A
	C. 2006-07 Maintenance Projects Schedule	6.c		Zinkgraf ^A
	D. COCC Programs in the Sisters Community			Moorehead/Thonstad ^P
7:45 pm	VII. Old Business			
	A.			
7:45 pm	VIII. New Business			
	A. Aboriginal Residency	8.a	X	Middleton ^P
	at Oregon Community Colleges (OCCA)			
	B. 2006-07 Tuition Rates	8.b	X	Middleton ^P
8:00 pm	IX. Board of Directors' Operations			
	A. Board Member Activities			
8:10 pm	X. President's Report			
	A.			
	XI. Correspondence			
	A. Letter to City of Bend – Council Members	11.a		Middleton
8:20 pm	XI. Dates			
	A. April 18: 8:30 AM - 12 Noon – OCCA Student Scholar Awards & Brunch			
	Creekside Golf Club - Salem, OR			
	B. May 10: 6:00 PM – Budget Committee Meeting – Board Room			

(continued on page 2)

Dates continued -

- C. May 10: 7:00 PM – Regular Board of Directors' Meeting – Board Room
- D. May 12: 5:15 PM – Faculty Convocation, Bend Golf & Country Club
- E. May 17: 12:00 Noon – President's Scholarship Luncheon –
The Riverhouse-Bend

8:20 pm XII. Adjourn to Executive Session:

ORS 192.660 (1)(e) Real Property Transaction

* Material to be distributed at the meeting (as necessary).

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately. P = indicates a Presentation will be provided. A = indicates the presenter is Available for background information if requested.

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS' MEETING
Wednesday, March 8, 2006 – 7:00 PM
Christiansen Board Room, Boyle Education Center

PRESENT: Anthony Dorsch, Donald Reeder, John Overbay, Connie Lee, Dana Bratton, Dr. Joyce Garrett, Dr. Ronald Foerster, Steve Bryant-Board Attorney, Dr. James Middleton-President, Julie Smith-Board Secretary.

INTRODUCTION OF GUESTS:

Celeste Brody, Kathy Walsh, Gail Tague, Diana Glenn, John Gregory, Ross Tomlin, Lisa Bloyer, Jim Weaver, Matt McCoy, Jim Jones, Eric Buckles, Gene Zinkgraf, Scott Paulson, Sara Paulson, Richard Thompson, Anna Bourdarenko, Jim Kress, Ron Paradis, Carol Moorehead, Peter Casey, Zelda Ziegler, Yoko Minoura -The Bulletin and others.

PUBLIC HEARING AND TESTIMONY:

ASCOCC – (Associated Students of Central Oregon Community College)

Anna Bourdarenko reported on general every-day activities – noting that the ASCOCC currently supports 10 active clubs on campus – two club highlights are -

- OSPIRG-Oregon Student Public Interest Research Group, which is currently working on a 'hunger and homelessness' project in Central Oregon
- Criminal Justice Club, with approximately 50 members, is planning an upcoming 'dodge ball tournament' for the campus and community.

A 'get acquainted' Chili Cook Off was held in February – all clubs were invited to attend. Students will be taking an upcoming survey regarding the importance of the new Student Center.

Chair Dorsch complimented and thanked Ms. Bourdarenko for the good job she does representing the ASCOCC to the Board.

Technology Update

Board Member Don Reeder, organized a surprise presentation for retiring ITS director Sara Paulson – presenting a plaque acknowledging the emeritus status bestowed her at the February board meeting and flowers. Mr. Matt McCoy-Vice President for Institutional Advancement, Mr. Jim Jones-Vice President and Chief Financial Officer, Dr. Kathy Walsh-Vice President for Instruction, and Mr. Ron Paradis-Director of College Relations, together reflected that Sara Paulson has been instrumental in the technological advances at the college. Mr. Paradis noted that in 1999 the college observed its 50 Year Anniversary, Sara was one of 50 people honored for her significant contributions to the college.

CONSENT AGENDA:

Mr. John Overbay moved to approve the Consent Agenda. Dr. Joyce Garrett seconded. MCU. Approved. M03/06:1

BE IT RESOLVED that the Board of Directors' reviewed and approved the Meeting Minutes of February 8, 2006 (Exhibit: 5.a);

BE IT RESOLVED that the Board of Directors' reviewed and approved the January/February 2006 New Hire Report (Exhibit: 5.b1);

BE IT RESOLVED that the Board of Directors' approves the promotion of the faculty as recommended by the Promotion Committee (Exhibit: 5.c);

BE IT RESOLVED that the Board of Directors' grants tenure to Dr. Majorie Hoye, Dr. James Moodie, Ms. Rise Quay, Dr. Katherine Smith and Dr. Ricky Virk (Exhibit: 5.d);

BE IT RESOLVED that the Board of Directors' approves the Certificate in Retail Management effective Fall quarter 2006 (Exhibit: 5.e);

BE IT RESOLVED that the Board of Directors' approved the proposed language change to Policy GP 11 (Exhibit: 5.f).

INFORMATION ITEMS:

Campus Indicators – High School Student Options – (Exhibit: 6.a; Handouts: 6.a1 & 6.a2) & High School Outreach Activities

Dr. Kathy Walsh and Carol Moorehead-Dean, Continuing Education and Extended Learning, summarized that Central Oregon high school students have several options to get a jump start on college and earn high school credits. Some courses are taught in area high schools, while others are taught on COCC's Bend and Redmond campuses. The options include:

- Concurrent Enrollment
- College Now/Transfer
- College Now/Tech Prep
- Expanded Options
- Advanced Placement (AP)
- CLEP Testing (College Level Exam Program)
- Earn Additional High School Credit

President Middleton emphasized that the multiple approach in relationship building connections COCC has with the area high schools is accelerating:

- CORRECT Meetings
- ESD Meetings
- Monthly Superintendent Meetings (w/regional superintendents)

- Onsite courses & contracts – Carol Moorehead
- Working with high school colleagues in maintaining the academic integrity of courses
 - COCC Department faculty
- Tech Prep – Lonna Carnahan

Financial Statements – (Exhibit: 6.c)

The Board of Directors' were apprised of the February 2006 Financial Statements.

OLD BUSINESS

President's Evaluation Committee Report (Handouts: 7.a1 & 7.a2)

President's Evaluation Committee: Connie Lee-Chair, Dana Bratton and Don Reeder
Connie Lee reviewed (Handout: 7.a1) - policy BPR 3 – Monitoring Presidential Performance, reporting that the committee recommends the inclusion of an additional survey be given to the vice presidents for their input.

Board Consensus is agreement to survey the vice presidents for their input.

Ms. Lee distributed the Annual President's Performance Evaluation survey forms (Handout: 7.a2).

Board Input – re: OCCA Strategic Planning Next Steps – (Handout: 7.b)

Ms. Lee distributed the COCC board member comments regarding the Strategic Planning-Next Steps – Unifying Issues, from the OCCA's November 2005 Strategic Planning Conference.

NEW BUSINESS

Classified Appreciation Proclamation (Exhibit: 8.a)

President Middleton summarized the Governor's proclamation for Classified Employee Week.

Mr. John Overbay moved for the Central Oregon Community College Board of Directors to join with Governor Ted Kulongoski in proclaiming March 6-10, 2006, to be Classified Employee Week at COCC. Dr. Ron Foerster seconded. MCU. Approved. M03/06:2

Naming of Building (Newberry Hall) – (Exhibit: 8.b)

Mr. Jim Jones reviewed that the building housing the bookstore was completed in 1994. Since completion it has been called the Bookstore Building. In 2005, OSU-Cascades moved into the space that had previously been occupied by the 'copy center' making the current name less appropriate.

Dr. Joyce Garrett moved to hereby rename the college Bookstore Building "Newberry Hall." Mr. John Overbay seconded. MCU. Approved. M03/06:3

Tax Exemption Request – (Exhibit: 8.c)

Mr. Matt McCoy reviewed that in 2005 the Oregon Legislature passed SB 282 allowing individual taxing districts such as the College to grant a tax exemption to an “essential community provider,” including assisted living long term care facilities with 50% or more Medicaid eligible residents.

East Cascade Assisted Living, has contacted the college requesting that the college grant them a one year tax exemption.

Mr. Dana Bratton moved to grant the East Cascade Assisted Living a one year tax exemption for tax year 2006-2007. Dr. Joyce Garrett seconded.

Yes – Foerster, Bratton, Dorsch, Garrett, Overbay, Reeder

No – Lee

MC. Approved. M03/06:4

BOARD OF DIRECTORS' OPERATIONS

Board Member Activities

- | | |
|---------------------|---|
| Mr. Bratton | Attended COCC Foundation Board of Trustees Meeting
Contact w/Ms. Connie Lee re: President's Evaluation Committee
Met w/Jim Weaver & Barb Malcolm re: COCC Foundation's
'Meal of the Year'
Attended and officiated as Master of Ceremonies for the
Meal of the Year |
| Mr. Reeder | Met w/Jim Jones and President Middleton in Madras to
view the Madras Prison site
Agenda Planning Conference Call w/Tony Dorsch & President Middleton
Contact w/Ms. Connie Lee re: President's Evaluation Committee
Attended OSU-Cascades Advisory Board meeting
Met w/Matt McCoy re: Madras College Center
Attended the Meal of the Year |
| Dr. Foerster | Reviewed the OCCA's Strategic Planning Document and submitted
input/comments to Connie Lee
Attended Meal of the Year
Attended several CORRECT meetings
Conversations w/Matt McCoy re: various college topics
Conversations w/President Middleton
Attended College Affairs Committee meetings |
| Dr. Garrett | Reviewed the OCCA's Strategic Planning Document and submitted
Input/comments to Connie Lee
Attended the Oregon Business Leadership Summit in Portland
Attended Business Education Compact Meeting in Portland
Met w/Crook County and Prineville Chamber of Commerce
Education Committee
Attended the National Community College Legislative Summit in Washington DC |

Mr. Overbay Attended the COCC Foundation's Meal of the Year on March 4
 Note: John and his wife Yvonne, were the Honorees at this year's
 COCC Foundation's 'Meal of the Year' event, they were
 presented with a beautiful engraved crystal bowl honoring
 their contributions to the COCC Foundation and to Central
 Oregon.
Working w/Dr. Hoyt, OSU-Cascades re: a fund raising raffle at the
 Wagner Mall

Ms. Lee Attended Meal of the Year
 Worked on the Presidential Evaluation Committee project
 Attended OCCA Executive Committee Meeting
 Attended the Service Learning Luncheon
 Ms. Lee reported that 'Service Learning' is connecting students to
 the community.

Mr. Dorsch Agenda Planning Conference Call meeting
 Thanked Julie Smith-Executive Assistant, for her help with
 various information items

Chair Dorsch congratulated John and Yvonne Overbay for receiving the Honoree Award at the March 4 - COCC Foundation's "Meal of the Year" event.

PRESIDENT'S REPORT:

President Middleton announced that Dr. Celeste Brody-Dean of Instruction, will be retiring at the end of the year noting that Dr. Brody has been an asset to the college.

He then introduced Mr. Jim Weaver-Executive Director of the COCC Foundation, who gave a report on the March 2-3 Taste of the Town and Meal of the Year events. Mr. Weaver began with a quote from philanthropist Miriam Beard "The results of philanthropy are always beyond calculation." He reported that this year, the total net income is \$225,000, noting that last year the events raised a record of \$205,000.

President Middleton thanked Mr. Weaver, his staff and others for all the hard work that went into making this years Taste of the Town and Meal of the Year a great success.

President Middleton gave a "Mid-Year" PowerPoint presentation report, reviewing highlights of four focus areas:

- Ensuring long-term fiscal stability
- Strengthening relationships with regional school districts, OSU-Cascades and other regional colleges and universities
- Planning and developing COCC's facility resources, and
- Establishing beacon programs.

President Middleton listed several of the areas of current successes and outlined opportunities and challenges:

- COCC's "non-credit enrollment" has rebounded to the level that was equal to where COCC was when the regional centers were in operation, noting that this is an important success for COCC. President Middleton thanked Ms. Carol Moorehead-Dean, Continuing Education and Extended Learning, and her staff for their good work in this area
- Business development has a 70% increase in enrollment
- Developing training programs for businesses and other entities
- Developing composite technology
- Added the Culinary Management Associate Degree
- CORRECT – focused on defining the future needs and educational gaps related to business sectors
- Continuing the AHEC Nursing Training program
- Graduated nurses from the first distance learning training program
- Expansion of Distance Education
- Linking with partners
- College Now Transfer
- College Now Tech Prep
- Collaborating with regional high schools.

President Middleton commented that the never-ending challenge – is “attending to today’s students and issues while building resources needed for tomorrow’s students.” This concept comes back to the ‘Vision Concept Paper’ being the document that is the touchstone of what the institution returns to as a reference in making the goals a reality.

Dr. Ron Foerster commended President Middleton for the excellent job encapsulating the status of the college in the mid-year report.

ADJOURN: 9:20 PM

APPROVED;

ATTEST TO;

Mr. Anthony J. Dorsch, Board Chair

Dr. James E. Middleton, President

Exhibit: 5.b1
April 12, 2006
Approval: __Yes__No
Motion: ____

Central Oregon Community College
New Hire Report

February - March 2006

Name	Date Hired	Job Title
<u>Classified Full-Time</u>		
Cass, Kent	3/26/2006	Custodian
Edwards, Katie	3/30/2006	Enrollment Specialist
Helfenstein, Cheri Lee	2/8/2006	Office Specialist 4
Ingersoll-Thorp, Lindsay	2/1/2006	Admissions&Records Specialist
<u>Non-Faculty Nonbenefitted Ins</u>		
Shackelford, George	2/23/2006	
<u>Temporary Hourly</u>		
Baker, Tyson	2/13/2006	Computer Lab
Christianson, Carrie	2/10/2006	Admin Asst
Cummings, Joel	3/22/2006	EMT Lab Asst
Davis, Teresa	3/17/2006	Information Office Asst
Doris, Elliott	2/1/2006	Computer Lab
Flanary, Alysia	3/28/2006	Student Ambassador
Hoffman, Jace	2/1/2006	Forestry LAb Asst
Hutchinson, Kyle	3/28/2006	Computer Lab
Korner, Carmen	2/19/2006	CAP Proctor
Morrison, Kadi	2/12/2006	Notetaker
Norris, Jacob	3/1/2006	Unclothed Model
Popp, Diana	2/9/2006	Ceramics Lab Asst
Scott, Kimberly	3/29/2006	Cashier - bookstore
Thrasher, Jeremy	2/27/2006	Tutor
<u>Temporary Salary Payment</u>		
Agli, Robert	3/11/2006	
Biggs, John	2/8/2006	
Davis, H. Tom	3/10/2006	
Du Rette, Martha	2/1/2006	
Fisher, Melanie	2/11/2006	
Hoke, Nicholette	2/1/2006	
Mount, Rebecca	2/23/2006	
Norris, Patti	2/7/2006	
Ocel, Arielle	2/11/2006	
Ouimette, Gail	2/25/2006	
Saling, William	2/1/2006	
Sbandati, Juri	2/4/2006	
Seelye, Scott	2/15/2006	Business Counselor BDC
Sundell, John	2/16/2006	
Torres, Lauran	2/8/2006	

Exhibit: 5.c
April 12, 2006
Approval____Yes____No
Motion_____

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Eric Buckles-Director of Human Resources

A. Action Under Consideration

Approve employment contract for **Paul Stennett**, Full-time, Community Learning Program Coordinator.

B. Discussion/History

The employment contract for Paul Stennett is for an administrative position. This position was filled through an external College search.

C. Options/Analysis

Approve the employment contract for Paul Stennett.
Decline approval of the employment contract for Paul Stennett

D. Timing

For the period April 3, 2006 – June 30, 2006 and from July 1, 2006 to April 2, 2007.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the employment contract for Paul Stennett.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

Paul Stennett received a Bachelor of Arts Degree in Psychology from Campbell University and a Masters Degree in Religion from Wake Forest Seminary. Paul is also nationally certified in both A+ and Network+ Certifications and is studying for Microsoft Certified Professional Certification. Paul has been the owner of CMIT Solutions, a computer repair and training business, and a Spanish Instructor for COCC's Community Learning Program since 2004. Prior to coming to Bend, Paul was a Business Instructor for Alamance Community College in North Carolina for almost 10 years. Paul also comes with over 10 years experience in teaching computer programs.

Central Oregon Community College

RESOLUTION

Prepared by: Dr. Kathy Walsh-Vice President for Instruction

A. Action Under Consideration

Approve the contract for **James Ellis**

B. Discussion/History

The contract for James Ellis is for a one-year temporary instructor of business to fill a vacant faculty position. James Ellis was identified as a top candidate on a previous national search.

C. Options/Analysis

Approve the contract for James Ellis

Decline approval of the contract for James Ellis

D. Timing

For the 2006-07 academic year.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College district approves the contract for James Ellis for the academic year 2006-2007.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board and the Faculty Forum.

G. Miscellaneous

James Ellis Temporary Instructor of Business

James Ellis comes to COCC after 28 years in private industry and education. During that time he worked in product and business development for IBM, Evan (Software), Webvan (e-commerce merchandising), Albertson (logistics and procurement) and Bank of America (assistant controller) along with others.

James is currently the Dean of the School of Business at Bay State College in Boston, MA, where he has taught since 2002. Originally starting his education at Sale Lake City Community College where he received an AAS degree in Accounting, he now has a MS in International Business from Southern New Hampshire University as well as a BS in Accounting and Behavioral Science from Westminster College. He hopes to finish his dissertation and receive his PhD this coming year in International Business.

**CENTRAL OREGON COMMUNITY COLLEGE
 INFORMATION ITEM**

Prepared by Beth Wickham & Carol Moorehead

A. Issue

**CAMPUS INDICATOR SERIES
 2006 – Edition 4
 Business Development Center, Customized Training & Professional Education**

B. Discussion/History

The implementation of budget cuts in 2002 resulted in the formation of a Continuing Education Division to include Community Education, Business Development Center, and other non-credit Business training (formerly called the Center for Business and Industry). These business elements, Business and Employee Development, now combine the, Business Development Center (BDC), Customized and Workforce Training, and Professional Education. Our goals for 2005-06 include revitalizing the customized training program, increasing the number of business classes and expanding both enrollment and revenue by 10-15%.

BUSINESS DEVELOPMENT CENTER: *Celebrating Success... story attached*

The COCC Business Development Center (BDC) is part of a 19 center, state-wide network. The focus of the Center is to provide management assistance to current and prospective small business owners through one-on-one business advising and practical, hands-on workshop. The program links small business owners to resources helping businesses succeed. The program is cooperatively funded though the Small Business Administration, Oregon Economic and Community Development, COCC and program income.

FACTS for 2005

- 286 clients counseled
- 192 jobs retained by clients of COCC SBDC
- 67 New jobs generated by clients
- 1,386 total counseling hours delivered
- \$1,870,995 in capital formation
- 32 FTE generated

COUNSELING	Actual	Goal	% reached
Number of Clients	286	232	123%
Total Counseling Hours	1,386	950	146%
Average hours per case	4.84	4.00	121%

TRAINING	Actual	Goal	% reached
Training Events	65	52	125%
Number Participants	837	622	135%
Participant Hours	6,230	3,110	249%

SMALL BUSINESS MANAGEMENT	2004	2005	% change
Businesses	17	29	+65%

12 week Micro-Enterprise Program	2004	2005	% change
Businesses	12	43	+258%

JOBS	2004	2005
Jobs Created	66.5	67
Jobs Retained	61	192

CUSTOMIZED TRAINING:

Opportunities are designed to help businesses achieve success by providing employee training programs especially designed for individual business needs. They are usually offered on site at the workplace.

Customized Training Revenue	2004-05 Actual	2005-06 Actual (as of 3/06)
Revenue	\$27,307	\$37,027
Number of Trainings	32	20
Number of Participants	489	352
Total FTE	14.03	10.96

2005-06 Examples:

- Leadership Training for Bend Memorial Clinic, High Desert Museum
- Computer training for Deschutes Brewery, Bar 7 A companies
- Workplace Spanish for 3 Jefferson County Schools, Chase Doors

PROFESSIONAL/OCCUPATIONAL EDUCATION:

The needs of smaller businesses where customized training may not be cost effective are met through Professional education seminars. For example, Spanish for Medical Reception is attended by many medical clinics with each registering one or two of their frontline employees. Supervision for Manufacturers also benefited several small businesses with this training need. These classes also provide Continuing Education Units (CEU) for those in professions requiring CEU's.

Professional Education Revenue	2004-05 Actual	2005-06 Actual (as of 3/06)
Revenue	\$60,523	\$92,350
Number of Classes	65	66
Number of Participants	887	1052
FTE Generated	19.05	24.83

2005-06 Examples:

- Health Care industry such as Phlebotomy, Medical Billing and Coding, Pharmacy Tech
- Tax Preparer
- Human Resource Training
- Lean Manufacturing
- Landscape industry
- Workplace Spanish for Supervisors, Health Care industry, Bankers

ATTACHMENT: *Celebrating Success... Austin Tile and Marble*

Celebrating Success



Dale Austin, pictured here, has realized a dream with the start of construction on a 20,000 square foot building that seemed a long way off a few years ago.

Currently the Austin's run their business out of two locations. Their shop, Romancing the Stone, is near Sunriver where all of the custom cutting of granite and marble takes place. Their 1400 foot showroom is located off of Greenwood and Irving in Bend. Because the business has grown so much they have to store product off site until the completion of the new building.

The new design center at the corner of Empire and Layton will house a showroom with full design services, the fabrication shop and warehouse. The showroom will be a work of art itself featuring tile and stone concept panels.

“Tile and stone are the most exciting part of a new home. It is a permanent part of the interior design and when done properly is pure art; artistry never becomes dated.” This commitment that Dale Austin has to the craft helps make their company unique; couple that with their huge selection of imported stone and exclusive lines of tile, and their ability to customize at their own fabrication shop and you have a very special business.

Austin Tile and Marble 190 A N.E Irving street, Bend, Oregon 541-385-5772

Greatest Success so far –“The ability to deal with the future. Fashion evolves and customers become more sophisticated all the time – our goal is to stay fresh, innovative and unique.”

History

Dale Austin has been an entrepreneur from the time he was 16, starting various businesses while just a teenager. It was while traveling with a friend who worked in the tile industry that he became interested in the installation and artistic application of tile. He ended up apprenticing in the tile industry and retains that same enthusiasm in granite, marble and tile.

Austin Tile and Marble started out with just Dale and his wife, Dana, in 1993. They have since grown to a company of 16 employees and are known in Central Oregon as specialists in granite, marble and tile.

Partnership with SBDC

When Dale Austin was asked about the help that he received from the SBDC, he said that running a business can be chaotic. The SBDC has helped him become a better business person; they have taught him how to make good use of his time, have a better awareness of his goals and his advisor, Jim Wilcox, helps keep him on track during their monthly meetings. “I think the world of Jim, he is knowledgeable about business. I appreciate the fact that he took the time out of his life, sharing his depth of expertise, to teach and help many businesses to grow.”

Central Oregon Community College
Board of Directors

INFORMATION ITEM

Prepared by: Gene R Zinkgraf - Director of Campus Services

A. Issue

2006-2007 Maintenance Projects (Schedule) Prioritization

B. Discussion/History

Per Board Policy, EL5: Asset Protection - Central Oregon Community College's maintenance projects (schedule) must be reviewed at least annually. This policy ensures that College assets remain protected and adequately maintained.

Attached you will find the proposed Maintenance Projects for 2006-2007. Projects on the list are taken from the College's Five-Year Maintenance Projects Plan. The Five-Year Plan contains projects noted in the campus wide Facilities Audit, completed in 1998, as well as input from staff.

It is recommended that the 1998 Facilities Audit be updated during the summer of 2007. Funding for the update will be requested in the 2007 – 2008 budget.

Projects on the Five-Year plan are initially prioritized by the Director of Campus Services and submitted to the Institutional Support Committee (ISC). The ISC discusses the projects and recommends a final prioritization to the College President.

\$760,000.00 is budgeted in the 2006-2007 Proposed Budget for Maintenance Projects. It is anticipated that this amount, coupled with savings in project costs and an anticipated carry over from the 2005-2006 Maintenance Projects budget will be sufficient to complete Priority 1 Maintenance Projects noted on the attached Maintenance Projects Schedule.

Central Oregon Community College - Maintenance Projects 2006-2007
***ISC - Institutional Support Committee**

Project	Estimated Cost	*ISC Priority (1=High,3=Low)
Fire Reduction - As Needed	\$5,000	1
Landscape/Landscape Repair	20,000	1
Concrete Work -Campus Wide	25,000	1
Tripping Hazards Stairs, Sidewalks	5,000	1
Snow Removal	6,000	1
Security Measures (Upgrade Cardlock)	25,000	1
ADA projects	30,000	1
Classroom Remodels (max. seating)	15,000	1
Energy Upgrades	10,000	1
Mazama Field Repair	5,000	1
Interior Painting - Pioneer	20,000	1
Asphalt Repair/Replacement	50,000	1
Hand Rail Inhibitors Campus Wide	5,000	1
Repair/Replace Metal handrails	5,000	1
Replace Boilers - Mazama, Grandview, Ochoco	220,000	1
Boiler Replacement Reserve - Pence, Pinckney, Pioneer	155,000	1
Roofing Projects - Boyle Building	75,000	1
100 Parking Spaces - Loop Road	150,000	1
Replace Exterior Wood Stairs - Maz	8,000	1
Total Priority 1 Projects	\$834,000	
Pence/Pinckney Remodel Phase II A	\$150,000	2
Replace Water Heaters	21,000	2
Carpet Replacement - Lower Metolius	5,000	2
Replace Ceiling Tiles/Suspended Ceiling - Pioneer	25,000	2
Manzard Replacement - Grandview	31,000	2
Exterior Painting - Awbrey campus	20,000	2
Metolius Restroom Remodel - ADA	45,000	2
Building Insulation	20,000	2
Pence/Pinckney Remodel Phase II B	150,000	2
Total Priority 2 Projects	\$467,000	
Replace Floor Tiles/Base - Campus Wide	\$25,000	3
Pave & Light Juniper Lot	15,000	3
Mazama Bleacher Replacement	35,000	3
Elevator Mazama	200,000	3
College Way Kiosk	35,000	3
Redmond Pocket Park	10,000	3
Remodel Projects Campus Wide	50,000	3
Replace Bark with Stone	15,000	3
Add Electrical Outlets	20,000	3
Replace window coverings	6,000	3
Replace Ext. Windows	36,000	3
Redmond Campus Misc. Projects	5,000	3
Smoking Enclosures (Five)	50,000	3
Total Priority 3 Projects	\$502,000	
Total Priority 1,2,3 Projects	\$1,803,000	



Oregon Community College Association
1201 Court St. NE, Suite 302
Salem, OR 97301-4188
Phone: (503) 399-9912 Fax: (503) 399-9286
<http://www.occa17.com>

Exhibit: 8.a
April 12, 2006
Approved: ___Yes___No
Motion: ___

CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS
RESOLUTION

TO: Oregon Community College Local Boards
DATE: March 2006
SUBJECT: Aboriginal Residency at Oregon Community Colleges, Proposed Resolution

In recent years, Oregon's postsecondary partners the State Board of Higher Education and the Oregon Student Assistance Commission have taken action to adopt administrative rules with regard to aboriginal residency.

Both partners have adopted rules that state students who are enrolled members of federally recognized tribes of Oregon or who are enrolled members of a federally recognized Native American tribe which had traditional and customary tribal boundaries that included parts of the state of Oregon or which had ceded or reserved lands within the state of Oregon to be deemed eligible for in-state residency regardless of their state of residence.

Oregon's community colleges do not have a statewide administrative rule that requires community colleges to enroll members of federally recognized tribes of Oregon as in-state residents and therefore allow these students to waive the 90 day residency requirement.

The Oregon Presidents Council and the Oregon Community College Association's Executive Committee have made a recommendation to Oregon local community college boards to adopt a resolution that will allow those students who are enrolled members of federally recognized tribes of Oregon to receive in-state residency status.

The adoption of this recommendation will make a strong statement about access to community colleges for all Oregon residents both at the local and state levels. In addition, approving this recommendation will likely have a small impact on enrollment and changes in tuition revenue. The exact impact is unknown at this time.

Recommendation: That local community college boards adopt the attached resolution approving in-state residency for enrolled members of federally recognized tribes of Oregon.

A **RESOLUTION** OF
THE CENTRAL OREGON COMMUNITY COLLEGE BOARD OF DIRECTORS
TO APPROVE IN-STATE RESIDENCY FOR ABORIGINAL RESIDENTS

WHEREAS, Central Oregon Community College is key to Central Oregon's economy and the quality of life of the citizens of the region;

WHEREAS, Central Oregon Community College provides high quality, accessible, and affordable education;

WHEREAS, Central Oregon Community College is a the key access point for post-secondary education in Central Oregon;

WHEREAS, Central Oregon Community College is committed to open access; and

WHEREAS, Central Oregon Community College is dedicated to providing open access to education and training opportunities to Central Oregon's citizens to take individuals where they are and where they want to go; and

WHEREAS, Central Oregon Community College values Oregon tribes and the important role the tribes have in Oregon's local communities.

THEREFORE, BE IT RESOLVED by the Central Oregon Community College Board of Directors that:

Students who are enrolled members of federally recognized tribes of Oregon or who are enrolled members of a Native American tribe which had traditional and customary tribal boundaries that included parts of the state of Oregon or which had ceded or reserved lands within the state of Oregon shall be assessed in-state resident tuition regardless of their state of residence.

For purposes of this rule, the federally recognized tribes of **OREGON** are:

- (a) Burns Paiute Tribe;
- (b) Confederated Tribes of Coos, Lower Umpqua and Siuslaw;
- (c) Confederated Tribes of Grand Ronde Community of Oregon;
- (d) Confederated Tribes of Siletz Indians of Oregon;
- (e) Confederated Tribes of the Umatilla Indian Reservation;
- (f) Confederated Tribes of the Warm Springs Indian Reservation;
- (g) Coquille Indian Tribe;
- (h) Cow Creek Band of Umpqua Indians;
- (i) Klamath Tribes.

For purposes of this rule, the Native American tribes which had traditional and customary tribal boundaries that included parts of the state of Oregon or which had ceded or reserved lands within the state of Oregon are:

CALIFORNIA:

- (a) Benton Paiute Tribe;
- (b) Big Bend Rancheria;
- (c) Big Lagoon Rancheria;
- (d) Blue Lake Rancheria;
- (e) Bridgeport Indian Colony;
- (f) Cedarville Rancheria;
- (g) Fort Bidwell Indian Tribe;
- (h) Hoopa Valley Tribe;
- (i) Karuk Tribe of California;
- (j) Likely Rancheria;
- (k) Lookout Rancheria;
- (l) Lytton Rancheria;
- (m) Melochundum Band of Tolowa Indians;
- (n) Montgomery Creek Rancheria;
- (o) Pit River Tribe;
- (p) Quartz Valley Indian Community;
- (q) Redding Rancheria;
- (r) Roaring Creek Rancheria;
- (s) Smith River Rancheria;
- (t) Susanville Rancheria;
- (u) Tolowa-Tututni Tribe;
- (v) Winnemucca Colony;
- (w) XL Ranch.;
- (x) Yurok Tribe.

IDAHO:

- (a) Nez Perce Tribe of Idaho;
- (b) Shoshoni-Bannock Tribes.

NEVADA:

- (a) Duck Valley Shoshone-Paiute Tribes;
- (b) Fallon Paiute-Shoshone Tribe;
- (c) Fort McDermitt Paiute-Shoshone Tribe;
- (d) Lovelock Paiute Tribe;
- (e) Pyramid Lake Paiute Tribe;
- (f) Reno-Sparks Indian Colony;
- (g) Summit Lake Paiute Tribe;
- (h) Walker River Paiute Tribe;
- (i) Winnemucca Indian Colony;
- (j) Yerington Paiute Tribe.

OKLAHOMA: Modoc Tribe of Oklahoma.

WASHINGTON:

- (a) Chehalis Community Council;
- (b) Colville Confederated Tribes;
- (c) Quinault Indian Nation;
- (d) Shoalwater Bay Tribe;
- (e) Yakama Indian Nation.

A student seeking to be assessed in-state resident tuition under the provisions of this rule shall submit, following procedures prescribed by Central Oregon Community College to enroll, a photocopy of tribal enrollment which documents tribal membership.

**Central Oregon Community College
Board of Directors
RESOLUTION**

Prepared by: Jim Middleton

A. Action under Consideration

Set 2006-2007 COCC tuition rates for credit courses at \$63/credit hour for In-district tuition; \$86/credit hour for Out-of-district tuition, and \$176/credit hour for Out-of state/International tuition.

B. Discussion/History

The COCC Board has the responsibility for establishing tuition charges under state statute and COCC policy. In determining tuition rates the College considers statewide tuition averages, tuition trends, and COCC budget expenses and resources for the upcoming year. COCC maintains three tuition categories; In-district, Out-of-district (including residents of border states of Washington, California, Idaho, and Nevada), and Out-of-state/International. The three tuition categories recognize the differential contribution of local and state taxes contributed by in-district and state of Oregon residents.

Not all community colleges have set tuition for next year yet. Attached is a chart showing current and projected 2006-2007 known tuition rates for those that have set next year's tuition. It shows tuition only and does not show the wide range of fees associated with institutions and or programs. The chart shows a rounded state- wide average in-district tuition rate of \$62/credit hour and rounded average in-district tuition increase state-wide at \$2/credit hour.

Based on state averages, trends and COCC budget, the following 2006-2007 COCC tuition schedule is recommended: Increase In-district tuition \$2/credit hour to \$63/credit hour; increase Out-of-district tuition \$3/credit hour to \$86/credit hour; increase Out-of state/International tuition \$5/credit hour to \$176/credit hour. COCC is the only Oregon community college with out-of-district tuition as a separate tuition category.

Each \$1 per credit increase in tuition is projected to add \$92,373 from In-District tuition; \$18,364 from Out-of-District/Border state tuition; \$1,922 from Out-of-State/International tuition. Without a tuition increase at the recommended rate, the College's 2006-2007 projected General Fund budget tuition revenue category will decrease by \$225,318.

C. Options/Analysis

Approve tuition increase as proposed
Not approve tuition increase as proposed
Recommend other actions or amounts.

D. Timing

The Board of Directors normally sets tuition rates no later than its April meeting in order for the College to be able to include the rates in publications about the fall schedule (Catalog and Schedule of Classes).

E. **Recommendation**

Be it resolved that the Board of Directors of Central Oregon Community College approves the 2006-2007 credit tuition schedule as follows: In-district tuition \$63/credit hour, Out-of-district tuition \$86/credit hour, and Out-of state/international tuition \$177/credit hour. (Effective summer quarter 2006).

F. **Budget Impact**

Generates approximately \$225,000 in tuition revenue

Tuition Comparison for 17 Oregon Community Colleges 2005-06 to 2006-07

Exhibit 8.b - attachment
April 12, 2006

Community College	In-District tuition per credit 2005-06	In-District tuition per credit 2006-07	In-district tuition increase 0506 to 0607		Out of State tuition per credit 2005-06	Out of State tuition per credit 2006-07	Out of State tuition increase 0506 to 0607
Blue Mountain	\$60.20	\$61.80	\$1.60		\$120.40	\$185.40	\$65.00
Central	\$61.00	\$63.00	\$2.00		\$172.00	\$177.00	\$5.00
Chemeketa	\$58.00	\$58.00	\$0.00		\$199.00	NA	NA
Clackamas	\$56.00	\$56.00	\$0.00		\$194.00	\$194.00	\$0.00
Clatsop	\$57.00	\$60.00	\$3.00		\$114.00	\$117.00	\$3.00
Columbia Gorge	\$62.00	\$62.00	\$0.00		\$62.00	\$62.00	\$0.00
Klamath	\$60.00	\$63.00	\$3.00		\$138.00	\$141.00	\$3.00
Lane	\$67.00	\$69.50	\$2.50		\$230.00	NA	NA
Linn-Benton	\$58.01	\$61.01	\$3.00		\$159.01	NA	NA
Mt Hood	\$67.50	NA	NA		\$213.50	NA	NA
Oregon Coast	\$62.00	NA	NA		\$172.00	NA	NA
Portland	\$64.00	\$67.00*	\$3.00		\$190.00	\$197.00*	\$7.00
Rogue	\$59.00	\$64.00	\$5.00		\$71.00	\$76.00	\$5.00
Southwestern Oregon	\$60.00	\$62.00	\$2.00		\$180.00	\$186.00	\$6.00
Tillamook Bay	\$60.00	NA	NA		NA	NA	NA
Treasure Valley	\$65.00	\$65.00	\$0.00		\$75.00	\$75.00	\$0.00
Umpqua	\$58.00	\$62.00	\$4.00		\$174.00	\$174.00	\$0.00
AVERAGE**	\$60.87	\$62.45	\$2.08		\$153.99	---	---

* Estimates

** Colleges with missing information not included in equation to determine average.