CENTRAL OREGON
community college

Admission and Records
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Academic Calendar Deadlines

Administrative Withdrawal

To ensure that all available class seats are filled with students, COCC enforces an attendance policy. Students must attend the first class meeting and 100 percent of the first week's class and lab meetings. (For classes that do not span the entire term the student must attend the first class session.)

Faculty should use Faculty Bobcat Web Account to print two class rosters the first week of term (Monday and then again on Wednesday). If a student misses ANY class session during the first week's classes without notifying you, draw a line through the student's name (please do not cross off the student ID number), initial next to it, and submit the two rosters to Student Records. Detailed instructions will be emailed to all instructors by Enrollment Services on the first day of each term.

Midterm Grades

Grades are due the **6th Wednesday** of the term
- Fall term: 8am; November 1, 2023
- Winter term: 8am; February 14, 2024
- Spring term: 8am; May 8, 2024
- Summer term: 8am; July 31, 2024

Final Grades

Grades are due the **Wednesday** following Finals Week
- Fall term: 8am; December 20, 2023
- Winter term: 8am; March 27, 2024
- Spring term: 8am; Thursday, June 20, 2024
- Summer term: 8am; September 4, 2024

Student Drop Deadlines for FULL TERM classes only (see listings for short-term classes in the [Academic Calendar](#))	**Deadlines**	**Results in**
Second Friday of term Students can drop classes via online system, in person at all COCC campuses, over the phone (541-383-7500) or by email (welcome@cocc.edu)	Fall term - October 6, 2023; 5pm Winter term - January 19, 2024; 5pm Spring term - April 12, 2024; 5pm Summer term – July 5, 2024; 12 pm	100% refund No grade on transcript
Seventh Friday of term Students can drop classes in person at all COCC campuses, over the phone (541-383- 7500) or by email (welcome@cocc.edu) (online drops are NOT available)	Fall term: Thursday, November 9, 2023; 5pm Winter term: February 23, 2024; 5pm Spring term: May 17, 2024; 5pm Summer term: August 9, 2024; 12 pm	No refund No grade on transcript
Wednesday before finals week Online Instructor approval is required. Students can drop classes in person at all COCC campuses, over the phone (541-383-7500) or by email (welcome@cocc.edu) (online drops are NOT available)	Fall term: December 6, 2023; 5pm Winter term: March 13, 2024; 5pm Spring term: June 5, 2024; 5pm Summer term: August 21, 2024; 5pm (term does not have a finals week)	No refund "W" (withdrawal) grade on transcript