



CENTRAL OREGON  
COMMUNITY COLLEGE  
Board of Directors' Meeting – AGENDA  
Wednesday, September 12, 2018 – 5:45 PM  
COCC Madras Campus – Community Room

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45 pm	I. <b>Call to Order</b>			Mundy
5:46 pm	II. <b>Introduction of Guests</b>			Mundy
5:48 pm	III. <b>Agenda Changes</b>			
5:50 pm	IV. <b>Public Comments</b>			
	A. Madras Campus and Deer Ridge - Updates			Green/Schulz☐
6:10 pm	V. <b><i>BREAK (5 minutes)</i></b>			
6:15 pm	VI. <b>Consent Agenda***</b>			
	A. Minutes			
	1. Regular Meeting (July 11, 2018)	6.a1	X	Smith
	2. Conference Call Meeting (August 27, 2018)	6.a2	X	✓
	B. Personnel			
	1. New Hire Report (July/August 2018)	6.b1	X	Fegley <sup>A</sup>
	C. Approval of Contracts			
	1. Walker	6.c1	X	✓
	2. Schappe	6.c2	X	✓
6:20 pm	VII. <b>Information Items</b>			
	A. Financial Statements	7.a		Bloyer <sup>A</sup>
	B. City of Bend – Zoning Alignment	7.b		McCoy☐
	C. COCC Student Newspaper	7.c*		Moore☐
6:35 pm	VIII. <b>OLD BUSINESS</b>			
	A. Green Energy Fee	8.a	X	Moore <sup>A</sup>
6:40 pm	IX. <b>NEW BUSINESS</b>			
	A. Redmond School District Bond Measure	9.a*	X	Mcintosh☐
6:50 pm	X. <b>Board of Directors' Operations</b>			
	A. Board Member Activities			Mundy
7:05 pm	XI. <b>President's Report</b>			Metcalf Julian <sup>A</sup>
	A. ABS/ECE Partnership (Adult Basic Skills/Early Childhood Education)	11.a		
	XII. <b>Dates</b>			
	A. Monday, September 24 – 1st Day of Fall Term Classes			
	B. Wednesday, October 10 - Board of Directors' Meeting @ 5:45 p.m. (Location: COCC Redmond Campus)			
	C. October 16 – the Feast at the Old Mill COCC Foundation's Cascade Culinary Institute – Fundraiser			

- at Anthony's Homeport Restaurant in the Old Mill District
- D. October 24-27 – 2018 ACCT Leadership Congress – New York, NY
  - E. November 7-9 - OCCA Annual Conference-Sunriver Resort/Sunriver, OR
  - F. November 8-11 – OSBA Annual Convention in Portland
  - G. Wednesday, November 14, 2018 @ 5:45 p.m. Board of Directors' Meeting  
(Location: Elevation Restaurant/Cascade Culinary Institute)

7:25 pm XIII. **Adjourn to Executive Session**

7:30 pm XIV. Executive Session: ORS 192.660 (2)(h) Potential Litigation

Adjourn Executive Session:

Return to Open Session:

**ADJOURN**

\* Material to be distributed at the meeting (as necessary).

\*\* **Times** listed on the agenda are approximate to assist the Chair of the Board.

\*\*\* Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P = indicates a Presentation will be provided. A = indicates the presenter is Available for background information if requested.



Central Oregon Community College  
Board of Directors' Meeting  
MINUTES  
Wednesday, July 11, 2018- 5:45 p.m.  
Christiansen Boardroom  
Boyle Education Center  
COCC Bend Campus

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CALL TO ORDER: John Mundy, Board Chair for 2018-19

PRESENT: John Mundy, Bruce Abernethy, Vikki Ricks, Joe Krenowicz, Laura Craska Cooper, Erica Skatvold, Alan Unger, Ron Bryant-Board Attorney, Dr. Shirley Metcalf-President, Julie Smith-Executive Assistant

BOARD CHAIR APPRECIATION:

John Mundy (Board Chair for 2018-19) presented a gavel plaque to Joe Krenowicz in appreciation for his service as Board Chair for 2017-18.

INTRODUCTION OF GUESTS: Jerry Schulz, Betsy Julian, Matt McCoy, Dan Cecchini, Lisa Bloyer, Zak Boone, Matt McCoy, Michael Fisher, Alicia Moore, David Dona, Ron Paradis, Joe Viola, Danielle Fegley, Brian Gutierrez, Glenda Lantis, Daniel Spencer of Bryant Emerson, LLP

AGENDA CHANGES: Addition of Exhibit: 7.c - Janus vs. AFSCME

CONSENT AGENDA:

*Mr. Bruce Abernethy moved to approve the Consent Agenda (Exhibits: 6.a1-6.c1).*

*Mr. Joe Krenowicz seconded the motion. MCU. Approved.* M07/18:1

BE IT RESOLVED that the Board of Directors reviewed and approved the Regular Meeting Minutes of June 13, 2018 (Exhibit: 6.a1);

BE IT RESOLVED that the Board of Directors reviewed and approved the June 2018 New Hire Report (Exhibit: 6.b1);

BE IT RESOLVED that the Board of Directors approves the employment contract for Joseph Huddleston (Exhibit: 6.c1).

INFORMATION ITEMS:

Financial Statements – (Exhibit: 7.a)

The Board of Directors was apprised of the May 2018 Financial Statements.

Student Attrition

Alicia Moore-dean of student and enrollment services provided a PowerPoint presentation reviewing student attrition and gains comparing enrollment numbers from 2006-07 (before the growth began), 2011-12 (peak year) and 2017-18 (now!). When comparing last year's enrollment to our enrollment peak, we have declined in several demographic areas – but in all but one category, are still larger than

our baseline enrollment year. We have gained in areas in which we have made strategic investments – that is, traditional age and nonresident students.

Janus vs. AFSCME (Exhibit: 7.c)

The Board of Directors was apprised of the June 27, Supreme Court ruling in a 5-4 vote that public employer's extraction of agency fees from nonunion members' wages violates the First Amendment. Upon notice of the Supreme Court decision, the college identified fair share fee payers and immediately ceased fee deductions.

NEW BUSINESS:

Consideration of August 8, 2018 Board of Directors' Meeting (Exhibit: 9.a)

**Ms. Laura Craska Cooper moved to suspend the rules in accordance with Policy GP9 and cancel the scheduled August 8, 2018 Board of Directors' meeting. Ms. Erica Skatvold seconded the motion. MCU. Approved. M07/18:2**

Track Repair (Exhibit: 9.b)

Joe Viola-director of campus services, reviewed that the COCC track outside of the Mazama Gymnasium is over 40 years old and is heavily used by COCC students, faculty, staff, local high school students and community members. Due to time and use, the track has fallen into disrepair. The current condition requires major renovation of the track base material and resurfacing.

**Ms. Laura Craska Cooper moved to approve the track repair and renovation at a cost not to exceed \$200,000. (Exhibit: 9.b). Mr. Joe Krenowicz seconded the motion. MCU. Approved. M07/18:3**

Madras Property (Exhibit: 9.c & 9.c Attachment)

Matt McCoy-vice president for administration, reviewed that in the fall of 2011, the College opened the Madras Campus Center on 15 acres of land donated to the College by the Bean Foundation. The current agreement requires the College add approximately 5,000 square feet of facilities footage to the Madras Campus by September 1, 2021 to obtain the second parcel of land (14 acres), and add 8,500 more square feet by September 1, 2026 to obtain the third 12 acre parcel.

To extend the deadline dates in the current agreement the Bean Foundation has inquired if the College would pay the property taxes on the 14 and 12 acre parcels for approximately \$300. In 2017-18.

**Mr. Joe Krenowicz moved to authorize President Metcalf, or her designee, to enter into an amended agreement with the Bean foundation to pay property taxes on two Bean Foundation parcels and extend the deadline dates for the Madras Campus expansion and acquisition of the parcels. Ms. Erica Skatvold seconded. MCU. Approved. M07/18:4**

**BOARD OF DIRECTORS' OPERATIONS:**

- Mr. Abernethy COCC Commencement breakfast and ceremony  
Meeting with President Metcalf  
Recognition of Prineville Graduates - at the Crook County Open Campus
- Ms. Skatvold COCC Commencement breakfast and ceremony  
President's Scholarship Luncheon  
Met with David Haynes re: Youth Career Connect  
Call with Laura Craska Cooper re: President's Evaluation  
Met with President Metcalf re: Evaluation  
Recognition of Prineville Graduates - at the Crook County Open Campus
- Ms. Ricks President's Scholarship Luncheon  
OCCA sponsored "Trustee Summer Workshop" at the Oregon Garden Resort  
Recognition of Prineville Graduates - at the Crook County Open Campus
- Mr. Unger COCC Commencement breakfast and ceremony  
Real Estate Committee Meeting  
Phone Calls with John Mundy and President Metcalf  
Recognition of Prineville Graduates - at the Crook County Open Campus
- Ms. Craska Cooper COCC Commencement breakfast and ceremony  
Recognition of Prineville Graduates - at the Crook County Open Campus  
Faculty Convocation  
Presented Scholarship Awards at Crook County High School  
Facilities Master Planning meeting  
Phone Calls with John Mundy, and President Metcalf re: President's Evaluation  
Phone Calls with David Dona, Ron Paradis re: President Metcalf's Evaluation  
COSSI event  
Meeting with President Metcalf
- Mr. Krenowicz COCC Commencement breakfast and ceremony  
President's Scholarship Luncheon  
Phone Calls with John Mundy and Laura Craska Cooper re: President's Evaluation
- Mr. Mundy COCC Commencement breakfast and ceremony  
President's Scholarship Luncheon  
Phone Call with Bruce Abernethy  
Phone Calls with Matt McCoy and Dan Cecchini re: President's Evaluation  
OCCA sponsored "Trustee Summer Workshop" at the Oregon Garden Resort  
Met with Laura Craska Cooper and Joe Krenowicz re: President's Evaluation  
Phone Calls with board members re: Committee Assignments  
Real Estate Committee Meeting  
Phone Call with Ron Bryant  
Met with President Metcalf re: Agenda Planning for July 11 board meeting

**Committee Appointments 2018-19 (Exhibit: 10.b)**

The Board of Directors reviewed and had consensus on their committee appointments for 2018-19.

Fall Board Retreat

Chair John Mundy reported that he and President Metcalf are working on the Agenda for the September 7-8 Fall Board Retreat.

PRESIDENT'S REPORT

Title III

Brian Gutierrez- Title III project coordinator, gave a PowerPoint presentation "Title III Year Two Recap." He reviewed the Title III projects, activities and results over the past two years:

- Review Title III Timeline
- Recap Year Two Progress
  - Writing
  - Math
  - Placement
  - First-Year Experience (FYE)
- What's on the Horizon for Year Three.

COSSI – Central Oregon Summer Spanish Immersion

Jerry Schulz-extended learning dean, reported that this year's June 25-29, 2018 COSSI event was a big success! The week's events included:

- ❖ 10 hours of Spanish Instruction
- ❖ Up to 12 hours of Spanish Culture
- ❖ 8 hours of facilitated conversation groups
- ❖ Evening activities that included, music concert, dance, keynote speaker, Spanish film night and a catered dinner.

Bill Hoppe's Art Exhibit

President Metcalf shared the brochure of COCC's Art Professor Bill Hoppe. Bill's art exhibit is on display July 5 through July 28 at "At Liberty" art gallery 849 NW Wall Street, Bend.

8:10 p.m. - Adjourn to Executive Session:

ORS 192.660 (2)(h) Litigation

ORS 192.660 (2)(i) Performance Evaluation of Public Officers and Employees

8:50 p.m. - Adjourn Executive Session

8:50 p.m. - Reconvene Board of Directors' Meeting – Open Session

President's Evaluation (Exhibit: 14.a)

It is the Board of Director's pleasure to extend to Dr. Shirley Metcalf commendation for her performance as President of Central Oregon Community College.

Ms. Erica Skatvold moved to approve President Shirley Metcalf's performance evaluation. Mr. Bruce Abernethy seconded. MCU. Approved.

ADJOURN 9:55 p.m.

APPROVED;

ATTEST TO;

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Mr. John Mundy, Board Chair

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Dr. Shirley I. Metcalf, President



**CENTRAL OREGON**  
community college

Exhibit: 6.a2  
September 12, 2018

CENTRAL OREGON COMMUNITY COLLEGE  
*'SPECIAL Conference Call'*  
Board of Directors' Meeting  
**MINUTES**  
Monday, August 27, 2018 @ 12:00 p.m.  
Christiansen Board Room,  
Boyle Education Center

Call to Order Chair John Mundy

PRESENT – IN PERSON: John Mundy, Dr. Shirley Metcalf-President,  
Julie Smith, Executive Assistant

PRESENT – BY PHONE: Bruce Abernethy, Laura Craska Cooper, Joe Krenowicz, Vikki Ricks,  
Erica Skatvold, Alan Unger, Ron Bryant-Board Attorney

INTRODUCTION OF GUESTS: Ron Paradis, Matt McCoy/phone, Alicia Moore, Oliver Tatum/phone,  
Patrick Crane/phone and Kyle Thomas/phone of HECC-Higher Education Coordinating Commission  
and reporter from The Bulletin Newspaper

PUBLIC COMMENT:

Oliver Tatum former COCC student, expressed his concerns for students in Lake County that would  
be denied access to higher education if North Lake County is removed from the college district.

Petition to HECC to redistrict the COCC district, precincts 13 and 14 of Lake County (Exhibit: 4)

Discussion:

The Board of Directors discussed the content of (Exhibit: 4) – overview, history, additional  
information and options.

Ms. Laura Craska Cooper moved to “advise against the petition”. Ms. Vikki Ricks seconded.

Call for the Vote:

YES: Abernethy, Craska Cooper, Krenowicz, Mundy, Skatvold, Unger, Ricks

MCU. Approved. M08/18:1

Be it resolved that the Central Oregon Community College Board of Directors does hereby advise  
against the petition under consideration by the Oregon Higher Education Coordinating Commission.

ADJOURN: 12:27 p.m.

APPROVED;

ATTEST TO;

\_\_\_\_\_  
Mr. John Mundy, Board Chair

\_\_\_\_\_  
Dr. Shirley I. Metcalf, President

**Central Oregon Community College**  
**Board of Directors**  
**NEW HIRE REPORT**

**Date of Hire: July 1 to August 30, 2018**

Name	Date Hired	Department	Position
<b>Classified</b>			
Nordell-Detres, Lisa	7/1/18	Madras	Student Services Specialist
Pedro, Stephanie	8/27/18	CPS	Public Safety Services Coordinator
Filler, Angela	8/27/18	Health and Human Performance	Administrative Assistant
<b>Temporary Hourly</b>			
Fraser, Duran	7/1/2018	Student Life	ASCOCC Finance Coordinator
Mathews, Meghan	7/1/2018	Student Life	ASCOCC Legislative Coordinator
Finney-Jordet, William	7/1/2018	Community Learning	Youth Camp Assistant
Lasecki, Christian	7/1/2018	Community Learning	Culinary Youth Camp Assistant
Norris, Ryan	7/16/2018	Aviation Program	Certified Flight Instructor
Huddleston, Joseph	7/16/2018	Manufacturing Processes	MATC Instructor
March, Christopher	8/1/2018	Campus Public Safety	Campus Public Safety Officer
Haldeman, Ruth	8/5/2018	Medical Assisting	Medical Assistant Program Assistant
Zanger, Christopher	8/7/2018	Aviation Program	Certified Flight Instructor
Holland, Brian	8/20/2018	Tutoring and Testing	Aviation Tutor



**Central Oregon Community College  
Board of Directors: Resolution**

**Prepared by: Danielle Fegley, HR Director**

<b>Subject</b>	Approve the contract for <b>Carrie Walker as Assistant Professor I of English</b>
<b>Strategic Plan Themes and Objectives</b>	
Institutional Sustainability Objectives	IS.1 – Expand and refine data, research and assessment systems, and infrastructure to support student success. IS.2 – Increase meaningful partnerships to improve COCC’s effectiveness and positive impact in the region. IS.3 – Develop a scalable approach to assessing student learning at the degree, program, and course levels.
Transfer and Articulation Objectives	TA.2 – Maintain and strengthen student opportunities to make progress toward degree completion and/or transfer. TA.3 – Provide students a high-quality general education.
Lifelong Learning Objectives	LL.1 – Broaden lifelong learning opportunities based on assessed campus, community, and industry needs. LL.3 – Increase accessibility, instructional delivery, and registration options in Continuing Education.

**A. Background**

The Assistant Professor I of English position is a replacement position.

**B. Options/Analysis**

- Approve the contract for **Carrie Walker**
- Decline approval of the employment contract for **Carrie Walker**

**C. Timing**

For the 2018-19 academic year

The Assistant Professor I of English position is appointed for a 9-month employment contract each fiscal year. For the 2018-19 fiscal year, the initial employment contract period will be from **January 7, 2019** to June 30, 2019. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

**D. Budget Impact**

The salary conforms to the salary schedule contained in the Faculty Forum Collective Bargaining Agreement approved by the Board.

**E. Proposed Resolution**

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the contract of Carrie Walker for the 2018-19 academic year as Assistant Professor I of English.

**F. Miscellaneous**

Carrie J. Walker holds a Ph.D. in English from the University of Nebraska, Lincoln, and an MA in English from Bucknell University. She teaches composition and world literatures, including Africana studies and Transatlantic literature. She teaches currently at Concordia University in Portland. Walker is an active scholar who presents and publishes her scholarship locally and nationally. As a teacher, she engages her students in projects that are founded in human rights and democracy, using global literature as a means to getting students to think about the world and their roles in it.

**Central Oregon Community College  
Board of Directors: Resolution**

**Prepared by: Danielle Fegley, HR Director**

<b>Subject</b>	Approve the contract for <b>David Schappe as Assistant Professor II of Paramedicine</b>
<b>Strategic Plan Themes and Objectives</b>	
Institutional Sustainability Objectives	IS.1 – Expand and refine data, research and assessment systems, and infrastructure to support student success. IS.2 – Increase meaningful partnerships to improve COCC’s effectiveness and positive impact in the region. IS.3 – Develop a scalable approach to assessing student learning at the degree, program, and course levels.
Transfer and Articulation Objectives	TA.2 – Maintain and strengthen student opportunities to make progress toward degree completion and/or transfer. TA.3 – Provide students a high-quality general education.
Workforce Development Objectives	WD.4 – Cultivate current and future industry partnerships, assist industry partners in regional economic development, and job creation.
Lifelong Learning Objectives	LL.1 – Broaden lifelong learning opportunities based on assessed campus, community, and industry needs. LL.3 – Increase accessibility, instructional delivery, and registration options in Continuing Education.

**A. Background**

The **Assistant Professor II of Paramedicine** position is a replacement position.

**B. Options/Analysis**

- Approve the contract for **David Schappe**
- Decline approval of the employment contract for **David Schappe**

**C. Timing**

For the 2018-19 academic year

The Assistant Professor II of Paramedicine position is appointed for a 9-month employment contract each fiscal year. For the 2018-19 fiscal year, the initial employment contract period will be from September 12, 2018 to June 30, 2019. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

Approval: \_\_\_\_\_  
Motion: \_\_\_\_\_

**D. Budget Impact**

The salary conforms to the salary schedule contained in the Faculty Forum Collective Bargaining Agreement approved by the Board.

**E. Proposed Resolution**

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the contract of David Schappe for the 2018-19 academic year as Assistant Professor II of Paramedicine.

**F. Miscellaneous**

Mr. Schappe has been Senior Faculty and Special Project Consultant for National College of Technical Instruction, College of Emergency Services and Global Medical Response Trinidad/Tobago since 2008. He has been an active paramedic or paramedic trainer since 1996. David has a certificate in Paramedicine from the College of Emergency Services, a certificate in Secondary Education Mathematics from New Paltz College and a Bachelors of Economics from StonyBrook.

Central Oregon Community College  
Monthly Budget Status  
Highlights of July 2018 Financial Statements

**Cash and Investments**

The College's operating cash balances currently total \$25.8 million. The July average yield for the Local Government Investment Pool is up to 2.25 percent from last report of 2.10 percent.

**General Fund Revenues**

Tuition and fee revenues represent fall term enrollment as of the end of July. The budgeted transfers-in have been posted for the year.

**General Fund Expenses**

The expenses include the required budgeted inter-fund transfers-out for the fiscal year.

**Budget Compliance**

All general fund appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report

As of July 31, 2018

College Portfolio	<u>Operating Funds</u>	<u>Trust/Other Funds</u>
<b>Cash in State Investment Pool</b>		
4089 - General operating fund	\$ 24,964,126	
3624 - Robert Clark Trust		\$ 378,644
July Average Yield 2.25%		
<b>Cash in USNB</b>	\$ 856,214	
<b>Cash on Hand</b>	\$ 4,600	
Total Cash	<u>\$ 25,824,940</u>	<u>\$ 378,644</u>

**Central Oregon Community College**  
**Monthly Budget Status**  
**July 2018**

**Exhibit 7a**  
12-Sep-18

<u><b>General Fund</b></u>	<u><b>Adopted Budget</b></u>	<u><b>Year to Date Activity</b></u>	<u><b>Variance Favorable (Unfavorable)</b></u>	<u><b>Percent of Budget Current Year</b></u>	<u><b>Percent of Budget Prior Year</b></u>
<b>Revenues</b>					
District Property Taxes:					
Current Taxes	\$ 16,589,000	\$ -	\$ (16,589,000)	0.0%	0.0%
Prior Taxes	509,000	88,815	(420,185)	17.4%	16.7%
Tuition and fees	17,028,000	3,494,051	(13,533,949)	20.5%	20.6%
State Aid	8,337,000		(8,337,000)	0.0%	0.0%
Program and Fee Income	70,000	1,155	(68,845)	1.7%	4.6%
Interest & Misc. Income	135,000	7,862	(127,138)	5.8%	6.0%
Transfers-In	2,191,000	2,191,000	-	100.0%	100.0%
<b>Total Revenues</b>	<b>\$ 44,859,000</b>	<b>\$ 5,782,883</b>	<b>\$ (39,076,117)</b>		
<b>Expenses by Function</b>					
Instruction	\$ 21,115,127	\$ 377,279	\$ 20,737,848	1.8%	1.8%
Academic Support	3,680,299	412,900	3,267,399	11.2%	6.6%
Student Services	5,040,755	233,824	4,806,931	4.6%	4.5%
College Support	5,704,709	422,949	5,281,760	7.4%	5.9%
Plant Operations and Maintenance	4,450,028	203,539	4,246,489	4.6%	4.7%
Information Technology	4,268,538	492,104	3,776,434	11.5%	13.7%
Financial Aid	112,897	5,686	107,211	5.0%	12.0%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	2,340,352	2,321,972	18,380	99.2%	99.2%
<b>Total Expenses</b>	<b>\$ 47,512,705</b>	<b>\$ 4,470,253</b>	<b>\$ 43,042,452</b>		
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (2,653,705)</b>	<b>\$ 1,312,630</b>	<b>\$ 3,966,335</b>		

**Central Oregon Community College**  
**Monthly Budget Status**  
 July 2018

**Exhibit 7a**  
 12-Sep-18

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<b><u>Non General Funds</u></b>					
<b>Debt Service Fund</b>					
Revenues	\$ 5,502,078	\$ 1,283,604	\$ (4,218,474)	23.3%	23.2%
Expenses	5,643,781	7,778	5,636,003	0.1%	0.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (141,703)</b>	<b>\$ 1,275,826</b>	<b>\$ 1,417,529</b>		
<b>Grants and Contracts Fund</b>					
Revenues	\$ 3,402,921	\$ 26,255	\$ (3,376,666)	0.8%	1.9%
Expenses	3,416,813	122,215	3,294,598	3.6%	2.2%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (13,892)</b>	<b>\$ (95,960)</b>	<b>\$ (82,068)</b>		
<b>Capital Projects Fund</b>					
Revenues	\$ 1,209,077	\$ 1,184,068	\$ (25,009)	97.9%	98.0%
Expenses	5,166,029	446,656	4,719,373	8.6%	13.3%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (3,956,952)</b>	<b>\$ 737,412</b>	<b>\$ 4,694,364</b>		
<b>Enterprise Fund</b>					
Revenues	\$ 7,247,485	\$ 842,320	\$ (6,405,166)	11.6%	11.7%
Expenses	7,237,143	2,037,423	5,199,720	28.2%	23.4%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 10,342</b>	<b>\$ (1,195,104)</b>	<b>\$ (1,205,446)</b>		
<b>Auxiliary Fund</b>					
Revenues	\$ 7,379,662	\$ 2,952,523	\$ (4,427,139)	40.0%	40.5%
Expenses	9,796,641	2,042,141	7,754,500	20.8%	29.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (2,416,979)</b>	<b>\$ 910,382</b>	<b>\$ 3,327,361</b>		
<b>Reserve Fund</b>					
Revenues	\$ 15,502	\$ -	\$ (15,502)	0.0%	0.0%
Expenses	540,000	497,560	42,440	92.1%	83.9%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (524,498)</b>	<b>\$ (497,560)</b>	<b>\$ 26,938</b>		
<b>Financial Aid Fund</b>					
Revenues	\$ 17,659,611	\$ 652,182	\$ (17,007,429)	3.7%	4.3%
Expenses	17,735,190	547,868	17,187,322	3.1%	3.6%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (75,579)</b>	<b>\$ 104,314</b>	<b>\$ 179,893</b>		
<b>Internal Service Fund</b>					
Revenues	\$ 239,377	\$ 1,218	\$ (238,159)	0.5%	0.6%
Expenses	352,771	52,631	300,140	14.9%	8.7%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ (113,394)</b>	<b>\$ (51,413)</b>	<b>\$ 61,981</b>		
<b>Trust and Agency Fund</b>					
Revenues	\$ 3,726	\$ 722	\$ (3,004)	19.4%	12.4%
Expenses	3,600	-	3,600	0.0%	0.0%
<b>Revenues Over/(Under) Expenses</b>	<b>\$ 126</b>	<b>\$ 722</b>	<b>\$ 596</b>		





**Central Oregon Community College  
Board of Directors: Information Item**

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<b>Subject</b>	<b>City of Bend Zoning Alignment Project</b>
<b>Strategic Plan Initiatives</b>	<b>N/A</b>
<b>Prepared By</b>	<b>Matthew McCoy, Vice President for Administration</b>

**A. Background**

The City of Bend is currently conducting a process to align the City’s zoning map with the City’s Comprehensive Plan. This alignment is intended to “provide clarity and transparency to the community about what can be developed and where; make housing and development permitting more streamlined for affected properties; and bring Bend’s zoning map into conformance with state rules and guidelines.”

The COCC Bend Campus has four parcels on the north end of the campus that are impacted by the alignment. See attached map. For three parcels the zoning is changing from RS (Standard Density Residential: 4 to 7.3 dwellings per acre) to RH (High Density Residential: 21.7 to 42 units per acre). One parcel is changing from RM (Medium Density Residential: 7.3 to 21.7 units per acre) to RH.

According to the City, all development must be consistent with the Comprehensive Plan. Because of this requirement, if the College developed any of the four parcels in the future the College would need to either develop according to the Comprehensive Plan or seek a zone change at the time of development. With the updated RH designation from this alignment process, a future zone change may be easier to accomplish if the change were to reduce density from RH.



In discussions and correspondence with City of Bend representatives, it was also learned that COCC parcels identified as RH in the Comprehensive Plan were identified as RH at least as early as 1998 in the City’s Comprehensive Plan. Additionally, because the parcels are publicly owned, the City is not including them as part of the buildable lands inventory for density purposes in the City’s UGB process. This provides the College greater flexibility to utilize the parcels for College purposes in the future.

Attached for informational purpose are two recent Bulletin articles on this topic.

**B. Budget Impact**

There is no anticipated budget impact at this time.

# RIVER WEST NEIGHBORHOOD MAP ALIGNMENT AREAS

-  Zone Change To Match Comp Plan
-  City Limits
- Taxlots

ZONING  
**RS-PF**  
COMP PLAN

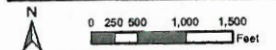
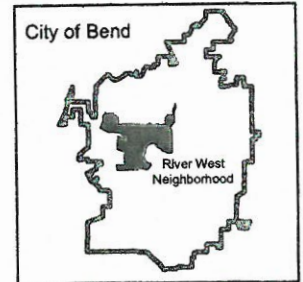
- CB - Central Business District
- CC - Convenience Commercial District
- CG - General Commercial District
- CL - Limited Commercial District

- RL - Low Density Residential
- RS - Standard Density Residential
- RM - Medium Density Residential
- RH - High Density Residential
- SR 2 1/2 - Suburban Low Density Residential
- UAR - Urban Area Reserve

- ME - Mixed Employment District
- MN - Mixed-Use Neighborhood
- MR - Mixed-Use Riverfront District
- MU - Mixed-Use Urban

- IG - General Industrial
- IL - Light Industrial

- PF - Public Facilities
- SM - Surface Mining

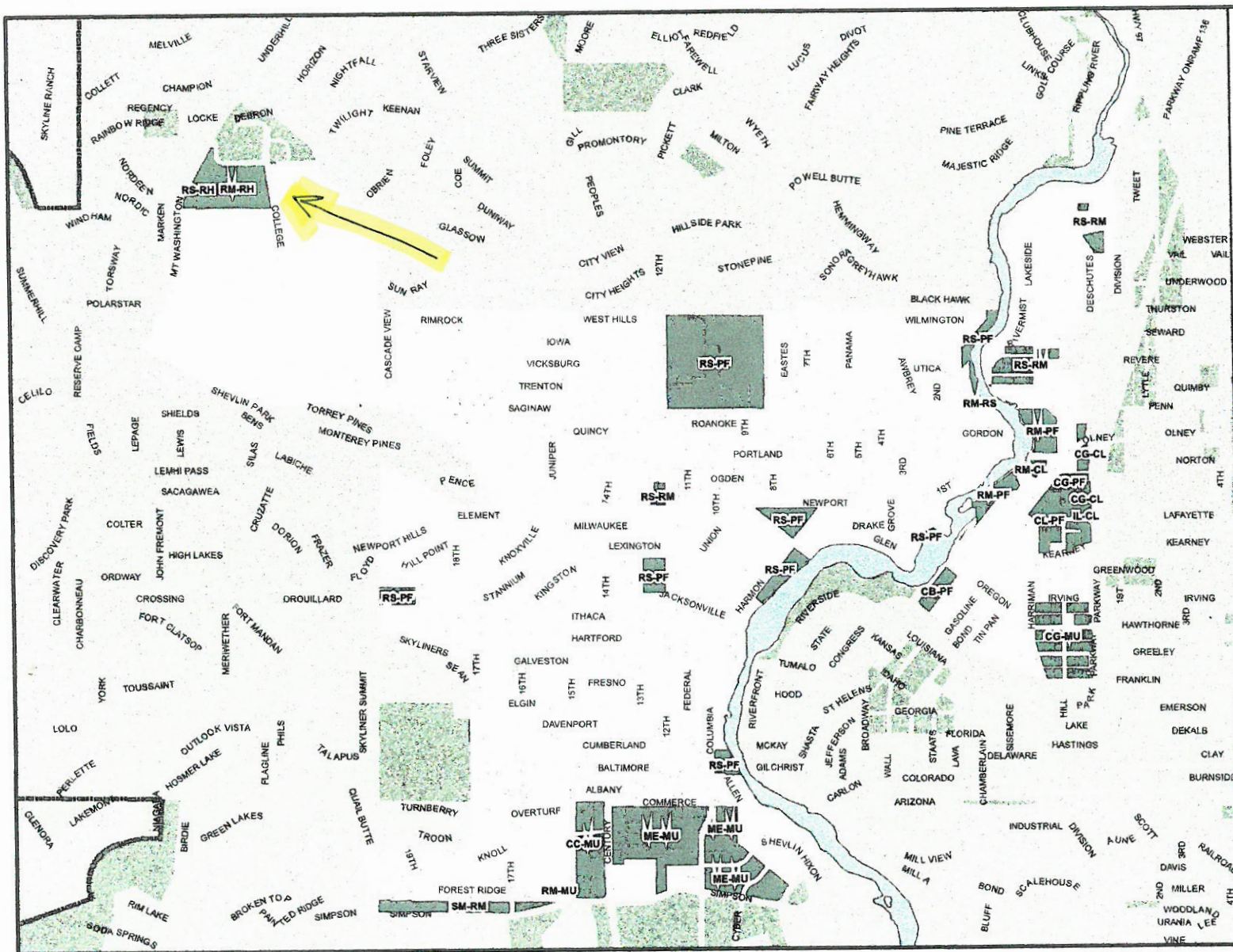


## CITY OF BEND

This map is for reference purposes only. Care was taken in the creation of this map, but it is provided "AS IS." Please contact the City of Bend to verify map information or to report any errors.

Print Date: May 25, 2018

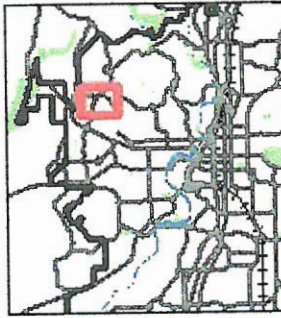
For more information, please visit our website:  
[bendoregon.gov/mapalignmentproject](http://bendoregon.gov/mapalignmentproject)





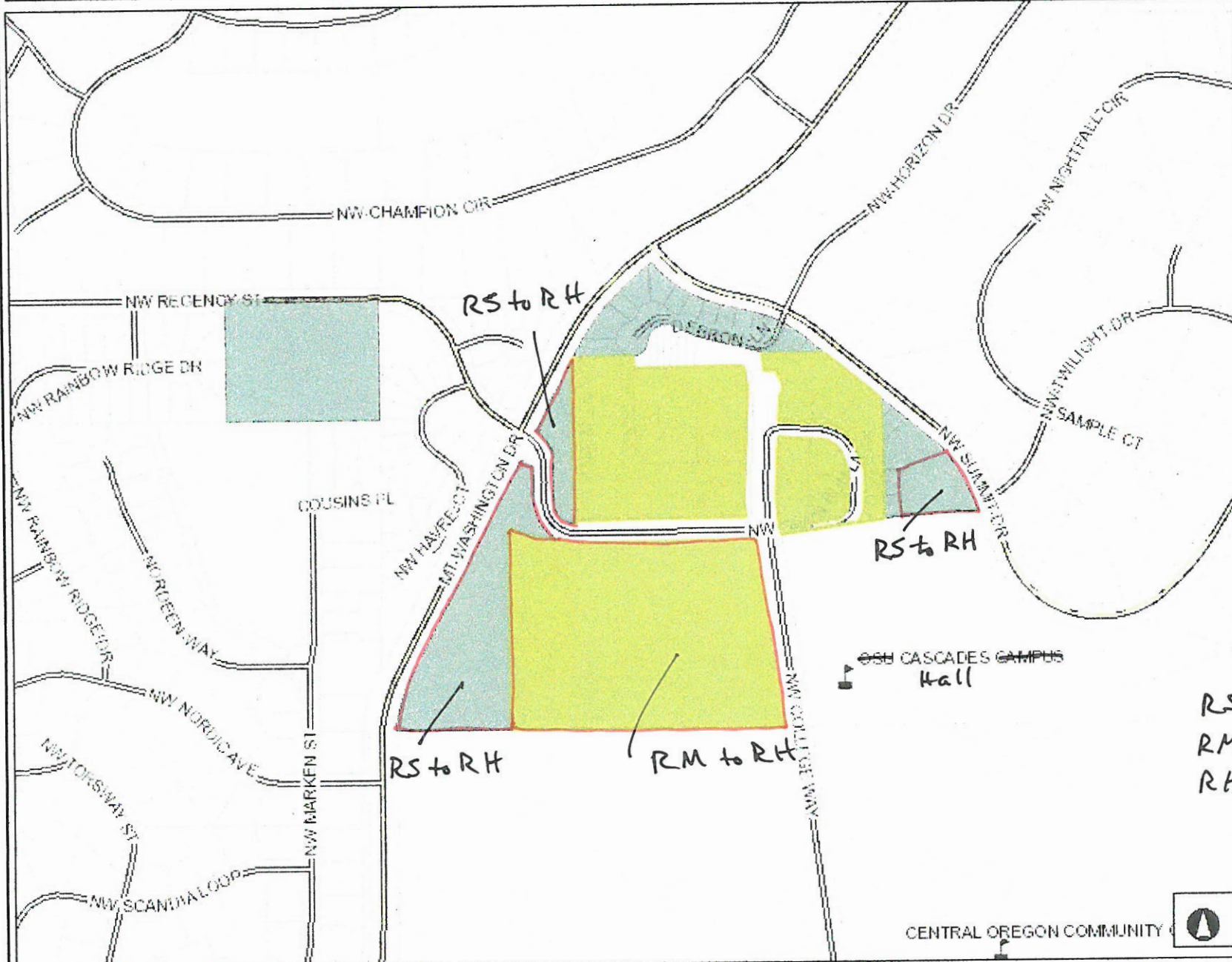


CITY OF BEND



### Legend

- Map Alignment Areas
- Zone Change
  - Comprehensive Plan Change
  - Zone and Comprehensive Plan Change
- Other Symbols:
- Schools
  - State Roads
  - Major Streets
  - Streets
  - Railroad
  - Streams
  - Taxlots
  - Urban Growth Boundary
  - City Limits



RS = 4.0 - 7.3/acre  
 RM = 7.3 - 21.7/acre  
 RH = 21.7 - 43/acre

CENTRAL OREGON COMMUNITY



Notes

0 331.00 662.0 Feet

This map is for reference purposes only. The information was derived from Deschutes County GIS and City of Bend land records. Care was taken in the creation of this map, but it is

Published Aug. 25, 2018 at 09:01PM

## Editorial: Don't have false expectations about sweeping Bend rezone



The Bend City Council during work session in 2017.  
(Ryan Brennecke/Bulletin file photo)  
[View larger image](#) | [Buy photo](#)

Bend's planning commission is going to consider a proposal Monday to rezone 1,994 acres in Bend in one fell swoop.

This will be one of the few chances the public will get to comment and better understand the change. If you want to comment or learn more, better do it now.

But the hard thing to understand about this rezone is that it won't change what can be built where in Bend. Instead, it will make it easier for the public to understand what can be built where and will also make it cheaper and easier for anyone to build everything from affordable housing to office space.

The problem that drives this change is about maps. Bend's zoning map and comprehensive plan map don't line up everywhere. That can make it confusing for people about what can be built in different parts of the city.

The zoning map can say one thing. The comp plan, as it's called, can say another.

Over the years, the two maps have grown apart. The idea is to line them up again. The changes that are being considered are decisions about ensuring the proposed rezones are consistent with the comp plan designation for the area and if there is adequate infrastructure to support it.

The hope is this sweeping rezone will increase government transparency — it will make it easier for the public to understand what can be built. There won't be discrepancies in the maps.

Doing this rezone will also make it cheaper and faster for builders and developers to start construction. Because the two city maps are not aligned, people who own land in one of those areas and want to build something can have to pay about \$6,000 and go through a public hearing process, which can add months to a timeline. It's arguably an unnecessary expense and delay.

So what could be wrong with transparency, cheaper and faster?

By doing it all at once, the public loses the ability to comment on specific projects seeking a specific rezone when zoning maps and the comp plan don't line up. That is true — up to a point.

The public can also go to those hearings with false expectations. The expectation can be that the rezoning process is an opportunity to challenge the types of buildings that can be built. It's actually more of an administrative decision without a lot of discretion.

And just because the city is carrying out this rezone, it doesn't mean that the public is shut out of commenting on new buildings. There's an opportunity to comment on basically everything from a triplex on up.

If you really want to change what can be built where in Bend, this map realignment is



not where it will happen. You have to push the city to change its comprehensive plan. It's the comp plan that guides those decisions.

The city has done its best to explain all this. It has a website. Search on the web for Bend map alignment project.

Published Aug. 27, 2018 at 09:23PM

## Bend planning commission recommends rezoning



(123rf)

[View larger image](#)

Bend's planning commission on Monday took a step toward a major change that could make some development cheaper and faster by recommending that the city rezone more than 1,900 acres in one swoop.

Development in Bend has to follow the city's comprehensive plan and align with zoning.

In most parts of town, that's not an issue — the comprehensive plan and zoning are the same.

But on about 2,600 acres — 12 percent of the city — zoning and the comprehensive plan don't align.

“It's really confusing to have one map say one thing and the other map say another thing,” Bend Planning Manager Colin Stephens said.

People who want to develop or redevelop that land must start with expensive and time-consuming applications and public hearings to rezone the land, then answer

most of the same questions again during a site review process.

Monday's 4-0 decision by the planning commission is the first step toward eliminating the \$6,000 rezoning hearing fee and an application process that can drag on for months, at least for most of the affected acres. The Bend City Council still must approve the change, and councilors are expected to hold another public hearing and vote Sept. 19.

The biggest bloc of changes — about 770 acres — is changing schools and Pilot Butte State Park from residential zoning to public facilities zoning. More than 400 acres would stay as residential zoning but change density, and about 350 acres would be rezoned to mixed-use development.

Most discrepancies between the comprehensive plan and zoning have existed for more than two decades, Stephens said.

While neighborhood associations and the environmental watchdog group Central Oregon LandWatch adamantly opposed the citywide rezoning plan when it was first proposed early this year, it didn't face much opposition from Bend residents who spoke at Monday's meeting.

One exception was Harry Williamson, who lives on Linster Place, a small street between the Bend Parkway and the Deschutes River. Property on the road, part of which is a dirt road and doesn't have sewer infrastructure, would be rezoned to allow for higher residential density.

Although any developers would have to add pavement and sewer infrastructure, Williamson said he was concerned about development in the area because of the lack of public infrastructure.

"If you're going to pass this, which I expect you are, I suggest you have staff go back in



and re-evaluate the neighborhoods that are being upzoned and implement this on an incremental basis,” he said.

— *Reporter: 541-633-2160; [jshumway@bendbulletin.com](mailto:jshumway@bendbulletin.com)*



## Central Oregon Community College Board of Directors: Resolution

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<b>Subject</b>	Green Energy Fee – Language Change
<b>Prepared By</b>	Alicia Moore, Dean of Student & Enrollment Services

### A. Background (repeat information from June 2016 Information Item)

In 2006, the COCC student body voted to pay 25 cents per credit “to purchase renewable energy for the campus and, secondarily, to complete sustainability projects on campus” (ASCOCC Constitution, Article VII, Section 2c). This student fee is called the “Green Energy Fee” and the accumulated balance is referred to as the Blue Sky fund (named after the Pacific Power renewable energy program). The current language in the constitution limits the use of the funds to purchasing renewable energy and sustainability projects.

The Sustainability Committee has been working to create a Sustainability Coordinator employee position to help create greater awareness of and attention to College wide sustainability needs. The committee is challenged in doing so as all are volunteers, serve on the committee in a part-time capacity, and committee membership changes from year to year.

With this goal in mind, the Committee approached the College with the concept of using the green energy fee for a staff position. However, after attorney review, recognized that the current green energy fee language does not allow for a staff position. Therefore, the Sustainability Committee worked with ASCOCC to put forth a proposed language change as part of its spring 2018 election to allow for the possibility of creating a sustainability coordinator position through this fee. During the spring 2018 election process, ASCOCC also proposed amending the ASCOCC Constitution with the following changes:

#### Current Language

A \$0.25 per credit renewable energy fee, up to and including 12 credit hours per term, shall be assessed during fall, winter, spring, and summer terms. This fee is dedicated toward the purchase of renewable energy for the campus. Fees collected in excess of renewable energy charges shall be dedicated toward campus sustainability projects.

#### Proposed Language

A \$0.25 per credit renewable energy fee, up to and including 12 credit hours per term, shall be assessed during fall, winter, spring, and summer terms. This fee is dedicated toward the purchase of renewable energy for the campus. Fees collected in excess of renewable energy charges shall be dedicated toward campus sustainability projects, which may include support for a sustainability project coordinator position to manage and oversee sustainability projects on any of the COCC campuses.



## Central Oregon Community College Board of Directors: Resolution

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62 students voted on the amendment and it passed with 82% of voters supporting the change. Any fee changes must be approved by the COCC Board of Directors.

### **B. Options/Analysis**

- Approve the proposed language as is.
- Modify the language.
- Deny the request to approve modified language.

### **C. Timing**

No calendar or other timing issues are impacted by this decision, although having guidance early in the academic year may help the Sustainability Committee with direction for their 2018-19 work.

### **D. Budget Impact**

There is no budget impact as a result of this decision.

### **E. Proposed Resolution**

Be it resolved that the Central Oregon Community College Board of Directors approves amending the Green Energy fee language changes as presented in this resolution.



## Central Oregon Community College Board of Directors: Information Item

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Subject	Integrated Education and Training
<b>Strategic Plan Initiatives</b>	SS-3: Enhance and promote the resources and support services available to help students overcome non-academic challenges.
	SE-3: Promote diversity, inclusiveness and community on all campuses and online.
	CE-2: Advance positive regional economic development by assisting with educational and training needs of business, industry and workforce.
<b>Prepared By</b>	Debbie Hagan, Secondary Programs Director

### **Integrated Education and Training – COCC Adult Basic Skills and Early Childhood Education Partnership**

In Spring Term 2018, COCC's Adult Basic Skills English Language Learning (ELL) program and Early Childhood Education (ECE) program piloted a partnership to support English language learners in the transition between the Developmentally Appropriate Learning Environments (DALE) certificate classes taught in Spanish to other ECE certificate classes taught in English. The pilot was the result of three terms of collaborative preparation between credit Early Childhood Education and non-credit English Language Learning faculty.

In the pilot, three ECE students participated in English for Educators, a non-credit course taught by an ELL instructor, Amy Stancliff, to reinforce vocabulary and concepts taught in ED 265 Children at Risk. Amy sat in the education class with the students and then taught the English support class afterward, basing her instruction on the content of the education class. All three students successfully completed the credit education course.

The collaboration between ECE and ELL is continuing in fall 2018 with an English support class for two ECE classes. Content in the support class will focus on college success skills as well as vocabulary and concepts covered in the credit classes.



**Central Oregon Community College  
Board of Directors: Information Item**

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This Integrated Education and Training (IET) partnership is a requirement of the Workforce Innovation and Opportunity Act (WIOA) Title II grant that funds a portion of COCC's Adult Basic Skills department. Federal WIOA Title II and Oregon Career Pathway grant funds support COCC IET activities. We are exploring how to create additional IET programming with other CTE programs this year.

# CENTRAL OREGON COMMUNITY COLLEGE

## 2018-23 Strategic Plan

### Student Success:

#### Goal Statement:

Provide resources and support to facilitate increased student persistence and educational goal achievement.

#### Goal Intention:

Many students who come to COCC leave before reaching their declared educational goal. COCC will proactively guide students to define goals, and will provide resources and support to achieve them. This will result in a measurable improvement in overall persistence and completion.

#### What will COCC look like when this goal is achieved?

Students create realistic educational goals, academic plans and pathways, and take the courses they need in an efficient and progressive manner while accounting for their non-academic challenges. Resources are known and accessible. The institution tracks students and targets relevant and appropriate resources. Faculty and staff employ innovative practices to increase student engagement, access and success. Students who enter COCC attain or exceed their educational goals.

#### Initiatives:

- SS-1: Enhance development of course and program offerings and delivery methods.
- SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
- SS-3: Enhance and promote the resources and support services available to help students overcome non-academic challenges.

### Student Experience:

#### Goal Statement:

Provide core academic offerings and student support at all campuses and online.

#### Goal Intention:

Access to core academic offerings and services is limited and inconsistent. COCC will provide core academic offerings and student support services in a coordinated, intentional and predictable way to increase equity in the academic experience online and at all campuses.

#### What will COCC look like when this goal is achieved?

Students complete core academic courses at any of COCC's campuses and online. Students utilize support resources on all campuses and online. Students identify as part of the College community.

#### Initiatives:

- SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
- SE-2: Increase access to academic programs and courses on all campuses and online.
- SE-3: Promote diversity, inclusiveness and community on all campuses and online.

# CENTRAL OREGON COMMUNITY COLLEGE

## 2018-23 Strategic Plan

### Community Enrichment:

#### Goal Statement:

Engage as a collaborative and contributing partner with the community.

#### Goal Intention:

As Central Oregon has grown, opportunities for leadership and collaboration in the community have increased. COCC will cultivate new relationships and strengthen existing connections with workforce, education and other community partners. We will proactively collaborate to meet current and future community needs.

#### What will COCC look like when this goal is achieved?

COCC is recognized throughout the region as a leader and partner in building a stronger and vibrant community. Organizations and communities in the region seek our participation and leadership on initiatives that improve our communities. COCC is a leading provider of workforce training and higher education in the region. Students are highly sought for internships and employment after completing their education and training at COCC.

#### Initiatives:

- CE-1: Cultivate new and strengthen existing connections/ partnerships with Educational Stakeholders, including PreK-12, universities (higher education), lifelong learners and business and industry.
- CE-2: Advance positive regional economic development by assisting with educational and training needs of business, industry and workforce.
- CE-3: Offer College services and expertise in response to community needs.

### Institutional Efficiency:

#### Goal Statement:

Strengthen systems, policies and procedures to create more proactive, responsive and effective internal processes.

#### Goal Intention:

While the College has changed dramatically over the last decade, the institution's operational infrastructure has not kept pace. COCC will examine and improve policies, procedures and systems to make them more efficient, effective and operationally sustainable to provide a high quality work and learning environment.

#### What will COCC look like when this goal is achieved?

Faculty and staff at the College can clearly articulate the decision-making processes. College information is provided in an accurate and consistent way across all platforms. Internal and external audiences know how and where to access information in order to stay informed, accomplish tasks and actively participate. Employees identify as part of the College community and contribute to creating an effective, supportive and inclusive learning and working environment with recognized opportunities for professional growth and development.

#### Initiatives:

- IE-1: Improve practices and structure related to providing a healthy and productive workplace.
- IE-2: Develop uniform, effective and efficient processes.
- IE-3: Define, document and practice clear operational decision-making.
- IE-4: Improve information sharing practices and platforms.