



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Thursday, July 25, 2019 – 5:00 PM
Christiansen Boardroom, Bend Campus

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:00 pm	I. Call to Order			Craska Cooper
	II. Introduction of Guests			
	III. Agenda Changes			
	IV. Public Comment			
	A.			
	V. Consent Agenda***			
	A. Minutes			
	1. Regular Meeting (June 12, 2019)	5.a1	X	Smith
	B. Personnel			
	1. New Hire Report (June, 2019)	5.b1	X	Boehme ^A
	C. Contract Approvals			
	1. Approval to Hire (Bowers)	5.c1	X	✓
	2. Approval to Hire (Broadbent)	5.c2	X	✓
	3. Approval to Hire (Hagan)	5.c3	X	✓
	4. Approval to Hire (Malone)	5.c4	X	✓
	5. Approval to Hire (Worthington)	5.c5	X	✓
	6. Approval to Hire (Baron)	5.c6	X	✓
	7. Approval to Hire (Gesuale)	5.c7	X	✓
	8. Approval to Hire (Kennelly)	5.c8	X	✓
	9. Approval to Hire (O'Bryan)	5.c9	X	✓
	10. Approval to Hire (Waller)	5.c10	X	✓
	11. Approval to Hire (Sklenar)	5.c11	X	✓
	VI. Information Items			
	A. Financial Statements	6.a		Bloyer ^A
	B. Strategic Plan Update	6.b		Julian/McCoy ^A
	VII. Old Business			
	A. Legislative Update	7.a		McCoy ^P
	VIII. New Business			
	A. Certify Election Results	8.a	X	Paradis ^P
	B. ABS-Adult Basic Skills Bargaining Agreement 2019-2020	8.b	X	Boehme/ ^P
	IX. Board of Directors' Operations			
	A. Board Member Activities			

X. **President's Report**

Chesley

XI. **Dates**

- A. Wednesday, August 14 – Cancelled Board of Directors' Meeting
- B. Wednesday, September 11 – Board of Directors' Meeting
(Location: COCC Madras Campus)
- C. October 15 – the Feast at the Old Mill
COCC Foundation's Cascade Culinary Institute – Fundraiser
at Anthony's Homeport Restaurant in the Old Mill District
- D. October 16-19 – 2019 ACCT Leadership Congress – San Francisco, CA
- E. November 6-8 - OCCA Annual Conference-Salishan Resort/Gleneden Beach, OR

XII. **Adjourn Board of Directors' Meeting**

* Material to be distributed at the meeting (as necessary).

** **Times** listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P = indicates a Presentation will be provided. **A** = indicates the presenter is Available for background information if requested.



Central Oregon Community College
Board of Directors' Meeting
MINUTES
Wednesday, June 12, 2019- 6:15 p.m.
COCC Crook County Open Campus
Prineville, OR

PRESENT: Laura Craska Cooper, Vikki Ricks, Joe Krenowicz, Erica Skatvold, Bruce Abernethy, Alan Unger, Jim Clinton, Ron Bryant-Board Attorney, Dr. Shirley Metcalf-President, Julie Smith-Executive Assistant

CALL TO ORDER:

INTRODUCTION OF GUESTS: Jeff Rasmussen-Jefferson County Administrator, Mae Huston-Jefferson County Commissioner, Suzie Kristiansen, Patti Norris, Betsy Julian, Matt McCoy, Ron Paradis, Alicia Moore, Dan Cecchini, Michael Fisher, Jerry Schulz, David Dona, Lisa Bloyer, Zak Boone, Joe Viola, Oliver Tatom, Mindy Williams, Andria Woodell, Laura Boehme, Sharla Andresen, Lester Friedman, Jason Carr, Amy Harper, Angie Tomie, Glenda Lantis, Nick Parker and others.

ADJOURN to Executive Session: ORS 192.660 (1) (d) Labor Negotiations

ADJOURN Executive Session

RECONVENE Regular Board of Directors' Meeting

ADJOURN BOARD OF DIRECTORS' PUBLIC MEETING

FORMAL OPENING OF PUBLIC HEARING AND TESTIMONY FOR 2019-20 BUDGET

Budget Hearing Input: None

RECONVENE REGULAR BOARD OF DIRECTORS' MEETING

ADOPTION OF THE COLLEGE BUDGET FOR 2019-2020

BUDGET RESOLUTION – I (Exhibit: 7.a):

Mr. Joe Krenowicz moved to adopt the 2019-2020 budget, Resolution I (Exhibit: 7.a) approved by the Budget Committee on May 8, 2019. Mr. Bruce Abernethy seconded. MCU. Approved.

M06/19:1

APPROPRIATION RESOLUTION OF 2019-2020

BUDGET RESOLUTION – II (Exhibit: 7.b):

Ms. Erica Skatvold moved to adopt Appropriation Resolution II (Exhibit: 7.b).

Ms. Vikki Ricks seconded. MCU. Approved. M06/19:2

LEVY PROPERTY TAXES 2019-2020

BUDGET RESOLUTION – III (Exhibit: 7.c):

Mr. Bruce Abernethy moved to approve the Levy of Property Taxes, Resolution III – Exhibit: 6.c. Mr. Bruce Abernethy seconded. MCU. Approved. M06/17:3

ELECTION OF OFFICERS:

Chair

Mr. Joe Krenowicz nominated Laura Craska Cooper as Chair of the Board of Directors for 2019-2020. Mr. Jim Clinton seconded. All Members Voted Aye. Approved.

Vice-Chair

Mr. Alan Unger nominated Erica Skatvold as Vice-Chair of the Board of Directors for 2019-2020. Mr. Joe Krenowicz seconded. All Members Voted Aye. Approved.

PUBLIC COMMENT:

COCC Crook County Open Campus - Update

Suzie Kristiansen, the administrator of the COCC Crook County Open Campus, introduced student Megan Forbes who will be graduating from COCC on June 15. Megan is from Crook County and has taken several courses at the Prineville campus. Her academic focus is science, and she will be transferring to Portland State University and majoring in biology.

Suzie reported on partnerships with Crook County schools (elementary and high school), OSU Open Campus, EDCO, Prineville Chamber, Soil and Water District, Cooking Matters, Crook County Fire Department, Facebook, and many other local groups and organizations.

Urban Renewal Planning

Jefferson County Commissioner Mae Huston and County Administrator Jeff Rasmussen gave a PowerPoint presentation of a planned proposal working with the State Parks department in developing a lodge/conference center on state parklands near Cove Palisades. They are working on the development of an Urban Renewal District to help with the process and have been on a "presentation tour" presenting the information to all other local boards.

CONSENT AGENDA:

Mr. Bruce Abernethy moved to approve the Consent Agenda items. Mr. Joe Krenowicz seconded the motion. MCU. Approved. M06/19:4

BE IT RESOLVED that the Board of Directors reviewed and approved the Budget and Regular Meeting Minutes of May 8, 2017 (Exhibits: 11.a1, 11.a2);

BE IT RESOLVED that the Board of Directors reviewed and approved the May 2019 New Hire Report (Exhibit: 11.b1);

BE IT RESOLVED that the Board of Directors approve the contracts of Cady-Mae Koon, Lisa McGean, Annemarie Hamlin, Teresa De Sitter, Deena Cook, and Rodney Van Orsdol. (Exhibits: 11.c1, c2, c3, c4, c5, c6);

BE IT RESOLVED that the Board of Directors approve the full-time faculty rehire for fiscal year 2019-20. (Exhibit: 11.d);

BE IT RESOLVED that the Board of Directors do hereby approve the rehire of Administrative and Confidential Staff for the fiscal year 2019-2020. (Exhibit: 11.e);

BE IT RESOLVED that the Board of Directors do hereby approve the inter-fund borrowing between various projects and funds of the College. (Exhibit: 11.f1);

BE IT RESOLVED that the Board of Directors do hereby approve and designate custodians of funds and financial institutions for 2019-2020. (Exhibit: 11.f2);

BE IT RESOLVED that the Board of Directors do hereby approve and designate Laurie Chesley as Budget Officer and Clerk, David Dona and Matthew McCoy the designated Deputy Clerks, and Sharla Andresen be delegated limited signing authority as specified in Section A for the period July 1, 2019, through June 30, 2020. (Exhibit: 11.f3);

BE IT RESOLVED that the Board of Directors do hereby approve the 3.0% increase to base wages for eligible administrators and confidential employees. (Exhibit: 11.g).

INFORMATION ITEMS:

Financial Statements – (Exhibit: 12.a)

The Board of Directors was apprised of the April 2019 Financial Statements.

Annual Maintenance Repair/Projects List 2019-20 (Exhibit: 12.b)

The Board of Directors was apprised of the 2019-20 Maintenance projects.

Broadside Update (Exhibit: 12.c)

The Board of Directors was apprised of the re-establishing of “The Broadside” student newspaper.

OLD BUSINESS:

North Lake County - Update

Mr. Alan Unger moved to approve the recommendation to the Oregon Higher Education Coordinating Commission. Ms. Vikki Ricks seconded. MCU. Approved. M06/19:5

BE IT RESOLVED that the Central Oregon Community College Board of Directors recommend that the Oregon Higher Education Coordinating Commission:

- 1) decline the petition for North Lake County to withdraw from the Central Oregon Community College District and be unaffiliated with any Oregon community college, and
- 2) explore moving the North Lake County portion of the Central Oregon Community College District to the Klamath Community College District.

President Metcalf and Vice President McCoy presented an update on activities related to the petition to the Higher Education Coordinating Commission to remove the portion of North Lake County from the COCC District. President Metcalf discussed the deliberations at the Oregon Presidents Council, and they gave their support for North Lake County to be included in Klamath Community College's District.

Mr. McCoy spoke of the growth in the region, the increase in technology usage, and the cost of delivering educational services while maintaining a focus on access to higher education for all Oregonians. He shared that North Lake County believes KCC better serves them, and though COCC does not want to lose North Lake County, COCC respects the view of North Lake County and is willing to support a shift to KCC's District.

Legislative Update

Vice President McCoy shared that the Joint Ways and Means Subcommittee of the Oregon Legislature had approved a Community College Support Fund budget of \$640.9 million and the full Ways and Means Committee was scheduled to consider the bill. With a CCSF budget at \$640.9 million, the COCC Board could consider eliminating the \$3 College Support fee established during the COCC budget process. Eliminating the fee is something the Board indicated they would consider if the funding level for community colleges increased to above \$600 million.

The \$8 million capital project appropriation for the Redmond Campus multipurpose building, continues to be included in the capital projects budget package working its way through the Legislature. Passage of a capital projects package will be one of the last items the Legislature considers before adjourning the session.

College Resource Officer (Exhibit: 13.c)

Sharla Andresen-Director of Risk Management and Contracts, and Nick Parker of the Bend Police Department reviewed that the Bend Police Department, in partnership with the Bend City Manager, and Central Oregon Community College has created a new College Resource Officer (CRO) position to serve at the College for a pilot period of September 1, 2019 through June 30, 2021.

Mr. Bruce Abernethy recused himself from the vote due to a potential conflict of interest.

Ms. Erica Skatvold moved to approve the signing of a two-year pilot agreement with the City of Bend for a College Resource Officer. Mr. Jim Clinton seconded. MCU. Approved. M06/19:6

BE IT RESOLVED that the Central Oregon Community College Board of Directors gives the Central Oregon Community College President the authority to sign a two-year pilot Intergovernmental Agreement with the City of Bend for a College Resource Officer to serve at the College for approximately \$125,000.

College Support Fee (Exhibit: 13.d)

The Board of Director's consensus was to fulfill its promise to eliminate the College Support Fee (\$3 per credit, beginning in the 2019-2020 academic year) if the Legislature increased its support for community colleges.

Mr. Bruce Abernethy moved to approve the elimination of the 2019-20 College Support Fee, effective with the summer term 2019 if the Governor signs a Community College Support Fund allocation of \$640.9 million or greater. Mr. Joe Krenowicz seconded. MCU. Approved. M06/19:7

NEW BUSINESS:

Faculty Collective Bargaining Agreement (Exhibit: 14.a)

The current Collective Bargaining Agreement between the COCC Board of Directors and the COCC Faculty Forum is scheduled to expire on June 30, 2019. The proposed contract would run from July 1, 2019, through June 30, 2023.

Mr. Joe Krenowicz moved to approve the 2019-2023 Collective Bargaining Agreement between the COCC Board of Directors and the COCC Faculty Forum. Mr. Bruce Abernethy seconded. MCU. Approved. M06/19:8

President Emerita (Exhibit: 14.b)

Ms. Vikki Ricks moved to approve the emerita status for retiring President, Dr. Shirley I. Metcalf. Mr. Bruce Abernethy seconded. MCU. Approved. M06/19:8

Chair Laura Craska Cooper presented President Shirley Metcalf with a card signed by the Board of Directors and a framed print of Mt. Bachelor.

Chair Craska Cooper presented a Thank You plaque to retiring board member Vikki Ricks, for her commitment and service to Central Oregon Community College.

BOARD OF DIRECTORS' OPERATIONS:

Mr. Clinton Mr. Clinton won the election as a board member for Central Oregon Community College

Ms. Skatvold City Club
COCC Foundation Meeting
Faculty Convocation
Presented COCC Merit Scholarships at Summit and Bend High Schools
Final lecture and lab exams at COCC

Mr. Krenowicz Presented COCC Merit Scholarships at Culver and Madras High Schools

Mr. Abernethy Faculty Convocation and Dinner
Presented COCC Merit Scholarships at Mt. View High School
Presentation in Wille Hall by Dr. Robert Putnam
Attended President Metcalf's Retirement Celebration

Ms. Ricks Attended the Academic Program Reviews – presentations

Alan Unger Attended President Metcalf's Retirement Celebration
All College Meeting at the Redmond Campus
OCCA Legislative Calls
City Club
Faculty Convocation
Presentation in Wille Hall by Dr. Robert Putnam
Presented COCC Merit Scholarships at Sisters, Redmond, Redmond Proficiency High Schools

Ms. Craska Cooper Met with Dr. Laurie Chesley
Met with President Metcalf for the Agenda Review
All College Meeting at the COCC Crook County Open Campus/Prineville
Met with new board member-elect – Oliver Tatom
Awarded COCC Merit Scholarship at the Crook County High School
Attended President Metcalf's Retirement Celebration
Attended Rebecca Walker Sands presentation
Phone Calls with the City of Bend regarding the Campus Resource Officer
Celebration of Graduates at the COCC Crook County Open Campus/Prineville

August Board Meeting

Mr. Bruce Abernethy moved to cancel the August 14, 2019 Board of Directors' Meeting. Mr. Joe Krenowicz seconded. MCU. Approved. M06/19:9

PRESIDENT'S REPORT

Accreditation Update

Betsy Julian-Vice President for Instruction gave a PowerPoint presentation, reviewing that the Accreditation Site Visit will be in April 2020.

Graduation

Ron Paradis-Executive Director of College Relations, gave an inspiring PowerPoint presentation reviewing the COCC Facebook 2019 – Celebration of Graduates.

ADJOURN 9:20 p.m.

APPROVED;

ATTEST TO;

Ms. Laura Craska Cooper, Board Chair

Dr. Shirley I. Metcalf, President



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: June 1-30, 2019

Exhibit: 5.b1
July 25, 2019
Approved: ___ Yes ___ No
Motion: _____

Name	Hire Date	Job Description	Department
Temporary Hourly			
Callahan, Sean	6/5/2019	EMT Lab Assistant	Emergency Medical Services
Forbess, Brian	6/17/2019	Campus Public Safety Officer	Campus Public Safety
Keener, Lisa	6/18/2019	Pearson VUE Test Proctor	Tutoring and Testing
Halfman, Eric	6/5/2019	EMT Lab Assistant	Emergency Medical Services
Gesuale, Scout	6/17/2019	Youth Camp Assistant	Community Learning
Cook, Jacob	6/5/2019	EMT Lab Assistant	Emergency Medical Services
Rice, Kori	6/17/2019	Youth Camp Assistant	Community Learning
Jago, Zachary	6/10/2019	Certified Flight Instructor	Aviation Program
McGean, Olivia	6/17/2019	Youth Camp Assistant	Community Learning
Reischauer, Andrew	6/24/2019	Certified Flight Instructor	Aviation Program



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Gregory Bowers, Business Systems Programmer
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes. IE-3: Define, document and practice clear operational decision making. IE-4: Improve information sharing practices and platforms.
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Business Systems Programmer position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Gregory Bowers**
- Decline approval of the employment contract for **Gregory Bowers**

C. Timing

The **Business Systems Programmer** position is a 12-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from July 22, 2019 to June 30, 2020. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1, 2020.

D. Budget Impact

This position is in the 2019-2020 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **Gregory Bowers** as **Business Systems Programmer**.

Mr. Bowers comes to COCC with 15+ years of experience designing, implementing, testing, documenting, training, and supporting new processes and application in various roles. His most recent experience comes from working at St. Charles Health System as a Business Intelligence Manager and Epic Business Intelligence Developer. He received his Associate of Science – Business Administration from COCC.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Stephen Broadbent, Director of ITS Infrastructure
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes. IE-3: Define, document and practice clear operational decision making. IE-4: Improve information sharing practices and platforms.
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Director of ITS Infrastructure position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Stephen Broadbent**
- Decline approval of the employment contract for **Stephen Broadbent**

C. Timing

The **Director of ITS Infrastructure** position is a 12-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from August 1, 2019 to June 30, 2020. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1, 2020.

D. Budget Impact

This position is in the 2019-2020 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **Stephen Broadbent** as **Director of ITS Infrastructure**.

Mr. Broadbent has a Bachelor's degree in Mechanical Engineering from the University of Southern California. He was employed at Symantec Corporation as the Director of IT. Before that, he was Director of IT for Hewlett-Packard for 7 years.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Deborah Hagan as Accountability Coordinator
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Community Enrichment	CE-3: Offer College services and expertise in response to community needs.
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Accountability Coordinator position is a new position.

B. Options/Analysis

- Approve the employment contract for **Deborah Hagan**
- Decline approval of the employment contract for **Deborah Hagan**

C. Timing

The **Accountability Coordinator** position is a .5 FTE, 10-month, post-retirement contract. For the 2019-20 fiscal year, the initial employment contract period will be from July 1, 2019 to June 30, 2020. This contract may be revised at any time according to any changes to Oregon laws and/or PERS reform.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **Deborah Hagan** as **Accountability Coordinator**.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Deborah Malone as Allied Health Department Chair
Student Success	SS-1: Enhance development of course and program offerings and delivery methods.
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes. IE-3: Define, document and practice clear operational decision-making.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Allied Health Department Chair position is a new position.

B. Options/Analysis

- Approve the employment contract for **Deborah Malone**
- Decline approval of the employment contract for **Deborah Malone**

C. Timing

The **Allied Health Department Chair** position is a .5 FTE, 9-month, post-retirement contract. For the 2019-20 fiscal year, the initial employment contract period will be from July 1, 2019 to June 30, 2020. This contract may be revised at any time according to any changes to Oregon laws and/or PERS reform.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **Deborah Malone** as **Allied Health Department Chair**.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Wendi Worthington as Outreach and Recruitment Coordinator for Allied Health
Student Success	SS-1: Enhance development of course and program offerings and delivery methods. SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-3: Promote diversity, inclusiveness and community on all campuses and online.
Community Enrichment	CE-3: Offer College services and expertise in response to community needs.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Outreach and Recruitment Coordinator for Allied Health position is a new position.

B. Options/Analysis

- Approve the employment contract for **Wendi Worthington**
- Decline approval of the employment contract for **Wendi Worthington**

C. Timing

The **Outreach and Recruitment Coordinator for Allied Health** position is a .5 FTE, 10-month, grant funded 3-year employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from August 18, 2019 to June 30, 2020. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **Wendi Worthington** as **Outreach and Recruitment Coordinator for Allied Health**.

Ms. Worthington has a Master's degree in Counseling and Bachelor's degrees in both Nursing and Anthropology. She has been with COCC since 2011 and has worked in various positions, most recently as a Faculty Academic Advisor.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Sarah Baron, Assistant Professor of Health and Human Performance - Public Health
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Assistant Professor of Health and Human Performance - Public Health position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Sarah Baron**
- Decline approval of the employment contract for **Sarah Baron**

C. Timing

The **Assistant Professor of Health and Human Performance - Public Health** position is a 9-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from September 11, 2019 to June 30, 2020. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Full-Time Faculty salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for Sarah Baron as Assistant Professor of Health and Human Performance - Public Health.

Dr. Baron is currently a Professor of Public Health Science at Bakersfield College, having served in the past as a grant development coordinator, and a health educator and counselor. She has taught courses focusing on Public Health, including introductory courses, social justice classes, and general health and wellness courses.

Dr. Baron earned a Master's of Public Health from Tulane University School of Public Health and Tropical Medicine. In 2014, Dr. Baron earned her Ed.D. from California State University Fresno/Bakersfield in Educational Leadership, where her work finalized with a dissertation on considerations of the use of play in kindergarten classrooms.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Melinda Gesuale, Assistant Professor of Nursing
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Assistant Professor of Nursing position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Melinda Gesuale**
- Decline approval of the employment contract for **Melinda Gesuale**

C. Timing

The **Assistant Professor of Nursing** position is a 9-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from September 11, 2019 to June 30, 2020. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Full-Time Faculty salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for Melinda Gesuale as Assistant Professor of Nursing.

Ms. Gesuale earned a Master's of Community Health Nursing from University of Texas. She has been with COCC as an adjunct instructor of Nursing since 2014.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Patrick Kennelly, Full-Time Temporary Instructor of Geographic Information Systems
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Full-Time Temporary Instructor of Geographic Information Systems position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Patrick Kennelly**
- Decline approval of the employment contract for **Patrick Kennelly**

C. Timing

The **Full-Time Temporary Instructor of Geographic Information Systems** position is a 9-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from September 11, 2019 to June 30, 2020. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Full-Time Faculty salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for Patrick Kennelly as Full-Time Temporary Instructor of Geographic Information Systems.

Dr. Kennelly has a PhD. in Geography from Oregon State University, a MS in Geophysics from the University of Arizona and a BS in Geology from Allegheny College. Currently, he is a professor at Long Island University where he has served as associate dean and department chair. Previously, Dr. Kennelly has served as a GIS management and associate research Professor at Montana Bureau of Mines and Technology and as senior geophysicist with Exxon Exploration Company in Houston, Texas.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Stephanie O'Bryan, Full-Time Temporary Instructor of Pharmacy Technician
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Full-Time Temporary Instructor of Pharmacy Technician position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Stephanie O'Bryan**
- Decline approval of the employment contract for **Stephanie O'Bryan**

C. Timing

The **Full-Time Temporary Instructor of Pharmacy Technician** position is a 9-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from September 11, 2019 to June 30, 2020. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Full-Time Faculty salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for Stephanie O'Bryan as Full-Time Temporary Instructor of Pharmacy Technician.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for Shannon Waller, Medical Assistant Program Director
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online.
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes. IE-3: Define, document and practice clear operational decision-making.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Medical Assistant Program Director position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **Shannon Waller**
- Decline approval of the employment contract for **Shannon Waller**

C. Timing

The **Medical Assistant Program Director** position is a 9-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from June 16, 2019 to June 30, 2020. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Full-Time Faculty salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors does hereby approve the employment contract for Shannon Waller as Medical Assistant Program Director.



Central Oregon Community College Board of Directors: Resolution

Subject	Approve the contract for John Sklenar as Director of Corrections Education at Deer Ridge Correctional Institution
Student Success	SS-1: Enhance development of course and program offerings and delivery methods. SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Student Experience	SE-3: Promote diversity, inclusiveness and community on all campuses and online.
Institutional Efficiency	IE-2: Develop uniform, effective and efficient processes. IE-3: Define, document and practice clear operational decision-making.
Prepared By	Laura Boehme, Director of Human Resources

A. Background

The Director of Corrections Education at Deer Ridge Correctional Institution position is a replacement position.

B. Options/Analysis

- Approve the employment contract for **John Sklenar**
- Decline approval of the employment contract for **John Sklenar**

C. Timing

The **Director of Corrections Education at Deer Ridge Correctional Institution** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2019-20 fiscal year, the initial employment contract period will be from July 15, 2019 to June 30, 2020. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

D. Budget Impact

This position is in the 2019-20 budget and conforms to the current approved Administrator salary schedule.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the employment contract for **John Sklenar** as **Director of Corrections Education at Deer Ridge Correctional Institution**.

Mr. Sklenar earned his Master's in the Art of Teaching degree from Pacific University. He is currently serving as an adjunct instructor of Mathematics at COCC. He has been employed with the College since September of 2018.

Central Oregon Community College
Monthly Budget Status
Highlights of May 2019 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$30.3 million. The average yield for the Local Government Investment Pool remains the same as the previous month at 2.75 percent.

General Fund Revenues

There have been no significant changes in revenue since the prior month. The budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses through May 2019 include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report

As of May 31, 2019

College Portfolio	<u>Operating Funds</u>	<u>Trust/Other Funds</u>
Cash in State Investment Pool		
4089 - General operating fund	\$ 28,955,916	
3624 - Robert Clark Trust		\$ 383,543
May Average Yield 2.75%		
Cash in USNB	\$ 1,383,506	
Cash on Hand	\$ 4,600	
Total Cash	<u>\$ 30,344,022</u>	<u>\$ 383,543</u>

Central Oregon Community College
Monthly Budget Status
May 2019

Exhibit 6a
25-Jul-19

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 16,589,000	\$ 16,377,618	\$ (211,382)	98.7%	99.8%
Prior Taxes	509,000	349,155	(159,845)	68.6%	70.3%
Tuition and fees	17,028,000	16,940,395	(87,605)	99.5%	97.9%
State Aid	8,337,000	6,011,677	(2,325,323)	72.1%	105.5%
Program and Fee Income	70,000	39,319	(30,681)	56.2%	111.3%
Interest & Misc. Income	135,000	58,417	(76,583)	43.3%	53.4%
Transfers-In	2,191,000	2,191,000	-	100.0%	100.0%
Total Revenues	\$ 44,859,000	\$ 41,967,581	\$ (2,891,419)		
Expenses by Function					
Instruction	\$ 21,115,127	\$ 18,269,507	\$ 2,845,620	86.5%	86.5%
Academic Support	3,680,299	3,150,463	529,836	85.6%	86.3%
Student Services	4,832,095	3,784,415	1,047,680	78.3%	80.1%
College Support	5,704,709	4,798,599	906,110	84.1%	82.3%
Plant Operations and Maintenance	4,450,028	3,545,737	904,291	79.7%	76.9%
Information Technology	4,477,198	3,465,976	1,011,222	77.4%	75.5%
Financial Aid	112,897	90,410	22,487	80.1%	93.8%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	2,340,352	2,343,592	(3,240)	100.1%	100.3%
Total Expenses	\$ 47,512,705	\$ 39,448,699	\$ 8,064,006		
Revenues Over/(Under) Expenses	\$ (2,653,705)	\$ 2,518,882	\$ 5,172,587		

Central Oregon Community College
Monthly Budget Status
 May 2019

Exhibit 6a
 25-Jul-19

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 5,502,078	\$ 5,276,730	\$ (225,348)	95.9%	95.7%
Expenses	5,643,781	5,643,177	604	100.0%	100.0%
Revenues Over/(Under) Expenses	\$ (141,703)	\$ (366,447)	\$ (224,744)		
Grants and Contracts Fund					
Revenues	\$ 3,402,921	\$ 2,100,153	\$ (1,302,768)	61.7%	42.4%
Expenses	3,416,813	2,176,564	1,240,249	63.7%	45.2%
Revenues Over/(Under) Expenses	\$ (13,892)	\$ (76,411)	\$ (62,519)		
Capital Projects Fund					
Revenues	\$ 1,209,077	\$ 1,184,068	\$ (25,009)	97.9%	98.1%
Expenses	5,166,029	1,609,837	3,556,192	31.2%	50.6%
Revenues Over/(Under) Expenses	\$ (3,956,952)	\$ (425,769)	\$ 3,531,183		
Enterprise Fund					
Revenues	\$ 7,247,485	\$ 5,335,404	\$ (1,912,081)	73.6%	75.1%
Expenses	7,237,143	5,451,682	1,785,461	75.3%	69.2%
Revenues Over/(Under) Expenses	\$ 10,342	\$ (116,278)	\$ (126,620)		
Auxiliary Fund					
Revenues	\$ 7,379,662	\$ 6,873,477	\$ (506,185)	93.1%	89.7%
Expenses	9,796,641	6,990,750	2,805,891	71.4%	76.1%
Revenues Over/(Under) Expenses	\$ (2,416,979)	\$ (117,273)	\$ 2,299,706		
Reserve Fund					
Revenues	\$ 15,502	\$ -	\$ (15,502)	0.0%	0.0%
Expenses	540,000	506,891	33,109	93.9%	90.5%
Revenues Over/(Under) Expenses	\$ (524,498)	\$ (506,891)	\$ 17,607		
Financial Aid Fund					
Revenues	\$ 17,659,611	\$ 11,574,399	\$ (6,085,212)	65.5%	70.2%
Expenses	17,735,190	11,539,904	6,195,286	65.1%	70.2%
Revenues Over/(Under) Expenses	\$ (75,579)	\$ 34,495	\$ 110,074		
Internal Service Fund					
Revenues	\$ 239,377	\$ 165,714	\$ (73,663)	69.2%	70.9%
Expenses	352,771	225,719	127,052	64.0%	71.6%
Revenues Over/(Under) Expenses	\$ (113,394)	\$ (60,005)	\$ 53,389		
Trust and Agency Fund					
Revenues	\$ 3,726	\$ 8,921	\$ 5,195	239.4%	157.3%
Expenses	3,600	3,300	300	91.7%	71.4%
Revenues Over/(Under) Expenses	\$ 126	\$ 5,621	\$ 5,495		



**Central Oregon Community College
 Board of Directors: Information Item**

Subject	Strategic Plan Update
Strategic Plan Initiatives	Institutional Efficiency-2: Develop uniform, effective and efficient processes.
Prepared By	Matt McCoy and Betsy Julian

A. Background

In 2018 the COCC Board of Directors approve the 2018-2023 Strategic Plan. Since approving the Plan, staff have worked to implement the plan. A brief summary of those efforts follows.

B. Information

The yearend summary of Strategic Plan work focuses on efforts to build a sustainable infrastructure, and begin implementing the Plan approved by the Board in June of 2018. Since establishing the Goal Work Groups and Goal Leads, much of the 2018-2019 year was spent prioritizing Initiatives in each Goal area and identifying Activities for the prioritized Initiatives.

The Strategic Planning Goal Leads would like to take a moment to thank the members of the four Goal Work Groups for their excellent work over the course of the 2018-19 academic year.

Student Success

Betsy Julian, Chair
Seana Barry, Vice Chair
Gordon Price (Student Life)
Diana Kalanquin (CAP Services/Branch Campus)
Sue Pierce (Financial Aid)
Michel Waller (Transfer)
Ralph Phillips (CTE)
Julie Keener (Dev Ed/Title III)

Student Experience

Jerry Schulz, Chair
Michael Murphy, Vice Chair
Jeremy Green (Branch Campus)
Tina Redd (Branch Campus)
Keri Podell (CAP Services/Branch Campus)
Evelia Sandoval (Multicultural)
Yasuko Jackson (Online)
Kristin Dorsey (Online/Branch Campus)
Kirsten Hostetler (Instruction/Library)

Community Enrichment

Matt McCoy, Chair
Glenda Lantis, Vice Chair
Debbie Hagan (Instruction)
Suzie Kristensen (Branch Campus)
Ron Paradis (College Relations)
Deena Cook (Instruction)
Kari McDaniel (CTE)

Institutional Efficiency

Alicia Moore, Chair
Brynn Pierce, Vice Chair
JJ Shew (HR)
Aimee Metcalf (College Relations)
Darren McCrea (IT)
Kevin Multop (Student Services)
Erika Carman (Instruction)
Lew Cousineau (Instruction)

These efforts were exemplary, and the work products will benefit the College in many ways for years to come. In addition to the Goal Work Group members, many from the campus community provided valuable information that assisted the Goal Work Groups with their work.

For those interested in accessing the complete 2018-23 Strategic Plan, visit the College’s webpage at <https://www.cocc.edu/departments/college-planning/strategic-plan.aspx>

Looking to 2019-20, there will be continued work on implementing the Strategic Plan through the prioritized Initiatives and Activities. An exciting development, in this regard, is the establishment of a Strategic Investment Fund for investing in strategic activities. More work will be done over the summer on how these funds will be distributed, so look for information in the fall in time for the budget process.

During the coming year quarterly reports will be provided to the Board on Goal level progress. We anticipate continued coordination with the President and President’s Advisory Team, the College Planning and Assessment Team, individual content experts relevant to key activities, and the broad College community. All efforts are designed to increase institutional accomplishments in an intentional, planned way.

Thank you again to everyone who helped make this a high water mark year for planning.



Oregon Community College Association

Session Overview

2019 Legislative Session Highlights

Summary

The 2019 Legislative Session began in the wake of an election that somewhat unexpectedly gave Democrats super majorities in both chambers of the legislature, which are needed to pass revenue increases. This provided the majority Democrats and the Democratic Governor what they saw as a rare opportunity to push major changes in policy, revenue and spending. Legislative Democrats' agenda included a new tax to pay for increased education spending, a cap and trade system for carbon emissions, housing, PERS, mandatory vaccinations in K-12, addressing Oregon's troubled foster care system and many other issues. The ambitious agenda pushed forward by Democrats often sparked an equally determined opposition in areas such as tax increases, vaccinations and cap and trade. In addition, Senate Republicans staged two separate multi-day walkouts to slow down or stop legislation they didn't like.

Some of the key outcomes from the 2019 Legislative Session include:

- Community College Support Fund increased 11.5 percent to \$641 million (HB 5024).
- All new community college capital construction projects and existing project reauthorizations approved at requested level of \$75.3 million.
- Oregon Promise flat funded at \$40 million.
- Senate Bill 3 passed creating a process for community colleges to establish Applied Baccalaureate programs.
- SB 1049 passed making changes to the Public Employee Retirement System (PERS) that will reduce PERS rates in the 2021-23 biennium but will also impact employee Individual Account Program (IAP) plans through the redirection of a portion of the employee's 6% contribution.
- HB 2016 passed over the opposition of community colleges, public universities, counties, cities and many other public employer groups. It codifies certain practices in public collective bargaining, which may increase costs at several colleges.

OCCA Budget Ask and Statewide Campaign

Leading up to the legislative session, OCCA convened a group of Presidents and employees, board members, and the Higher Education Coordinating Commission's (HECC) Office of Community Colleges and Workforce Development to identify what it would take for community colleges to adequately support current functions and make progress in the areas of student completion and expansion of career and technical programs. The ask, which was adopted by the HECC as their Agency Budget Request, included the following:

\$647 million for the Community College Support Fund: At this funding level, colleges could truly maintain current services and keep tuition increases to 5 percent or less, on average, statewide. This funding was \$77 million more than in the 2017-2019 biennium representing a 12 percent increase. This increase was necessary to pay the increasing costs in areas like health care and the Public Employee Retirement System (PERS), but also to cover unfunded mandates passed at the state and federal level, and end reserve spending by colleges.

\$70 million to Increase CTE Programs: This investment would be intended to double the number of CTE graduates statewide leading to an additional 7,900 graduates per year.

\$70 million to Expand Student Success Programs: These dollars would expand student success programs and wrap-around services. Community colleges could expand such programs to 8,950 students per year. These types of student success programs have been proven to more than double student completion rates.

This total of \$787 million would represent a 28 percent increase over the 2017-19 funding level. An increase of this size would essentially not be possible without a significant increase in state revenue. As it was, legislative leaders were struggling with a budget outlook that could require cuts rather than increases across the state budget.

To work toward that goal, OCCA planned a statewide budget campaign, which was developed through the Legislative Affairs Committee and approved by the OCCA Board. The campaign was intended to greatly increase visibility, reach and scope of community college advocacy efforts. For this effort each college designated one or more employees to serve as its Campus Advocacy Coordinator (CAC). This group worked to execute the statewide plan by creating an advocacy network of students, college employees, community and business partners at each college that could be tapped to advocate on behalf of community colleges in a variety of ways. The work done by the CACs was evident in the quality and quantity of community college advocates in Salem throughout the legislative session.

In addition to the organizing done at the state and college level, OCCA also contracted with the strategic communication firm Quinn Thomas for the session to help in developing and amplifying the budget campaign message. Quinn Thomas' key efforts were around a social media campaign directed at legislators and similar earned media campaign getting positive editorials, op/eds and news coverage.

[Click here to view the OCCA Budget Campaign Plan.](#)

Governor's Budget

In December of 2018, Governor Kate Brown, released her Governor's Recommended Budget, which she broke into two versions – A "base budget" with no new revenue and an "investment budget", which included \$2 billion dollars in additional revenue. In the base version of the budget the Governor slashed the Community College Support Fund (CCSF) from \$570 million (FY 17-19) to \$543 million for the upcoming biennium. In the Governor's "investment budget" she included \$647 million for CCSF, the \$70 million investment for CTE, though not the \$70 million for student services. The Governor said she structured her budget this way to get higher education into the conversation around the Joint Committee on Student Success (JCSS).

Community College Caucus, Higher Education Alliance and the Revenue Package

Throughout the session, OCCA worked with the newly-formed Community College Caucus to advocate for funding for community colleges. 20 legislators joined the caucus, which pushed constantly to ensure community colleges were fully funded and to include the CTE and student success funds. A core of members met several times with legislative leadership to push for community colleges to also be in the revenue package being proposed by the Joint Committee on Student Success (JCSS).

OCCA also worked with a group representing colleges, universities, students and labor, which also advocated for funding and inclusion in the JCSS revenue package. The Higher Education Alliance, and community colleges, in particular, made community colleges an unavoidable part of the revenue conversation by flooding hearings with community college students, employees and partners.

Ultimately, legislative leadership and the Joint Committee and Student Success would not compromise on their intention to keep higher education out of the \$2 billion revenue package that became the Joint Student Success Act (HB 3427). However, the work done by community colleges in executing a statewide budget campaign appeared to pay off as many legislators were listing community colleges as their top-priority for additional funding.

Budget

Final Budget Outcome

In the end the Community College Support Fund received \$640.9 million – almost \$100 million more than the Governor’s Base Budget Recommendation of \$543 million. It is the largest budget increase community colleges have received since the beginning of the Great Recession. Having not been included in the K-12 revenue package, colleges did not receive funding for the two investment packages around CTE and student success programs.

View budget report and measure summary [here](#).

Capital Construction

Community colleges entered the legislative session with four new capital construction requests and seven reauthorizations of previously approved projects. The entire request of new and reauthorized projects totaled \$75.3 million, and all projects were approved in the final capital construction bill, HB 5005. OCCA worked throughout session with legislative leadership and members of the Ways and Means Joint Committee on Capital Construction to ensure the college capital list would be adopted. Legislators generally value the process colleges use to create a capital project list that is supported by all 17 colleges. This point was made several times in the hearings process leading to the passage of HB 5005.

View capital construction budget report and measure summary [here](#).

(P) = Passed (F) = Failed to Pass

Accelerated Learning

(P) Accelerated Learning Partnerships ([HB 2263](#)) – Directs Department of Education, in collaboration with Higher Education Coordinating Commission, to administer Accelerated College Credit Planning Partnership Grant Program to encourage partnerships between school districts and post-secondary institutions of education to offer accelerated college credit programs. OCCA worked with CIA to make sure there were no areas of concern with this bill. Effective: June 4, 2019.

(F) Dual Credit Alignment ([SB 800 A](#)) - Directs Higher Education Coordinating Commission to convene stakeholders for purpose of assisting in alignment of credits earned through dual credit programs. OCCA worked closely with the Council of Presidents for the public universities and the Chief Education Office to re-draft the bill with language that worked for higher education. A workgroup of stakeholders including K12 and higher education will be convened by the CEo to further align dual credit with the work being done by the Oregon Transfer Articulation Committee (OTAC) for HB 2864 (2018). This bill made its way through the process but did not make it out of Ways and Means.

Budget

(F) Community College Budget Ask ([HB 2642](#)) – Appropriates moneys from General Fund to Higher Education Coordinating Commission for distribution to community colleges. OCCA worked with Representative Jeff Reardon to put the full community college ask of \$787 million into a standalone bill. The bill was used to show support for community college funding by getting 22 bill co-sponsors and to identify potential supporters for the Community College Caucus. While it did not move through the process it did achieve both of its intended goals.

(P) General Fund Appropriations ([HB 5024](#)) – Appropriates moneys from General Fund to Higher Education Coordinating Commission for certain biennial expenses (See Summary and Budget sections).

Campus Safety

(F) Campus Resilience Consortium ([HB 2207 A](#)) – Appropriates moneys from General Fund to Higher Education Coordinating Commission for distribution to Oregon Campus Resilience Consortium for purpose of implementing emergency response, continuity and recovery initiatives at post-secondary educational institutions in this state. OCCA, as a member of the Consortium, worked with public and private university partners to advocate for an appropriation to fund administration and training efforts for the benefit of community colleges and universities. This continues the work of the 2016 Governor’s Campus Safety Work Group.

(F) Community College Police Departments ([HB 2648](#)) –Permits board of community college to determine whether to establish campus police department and commission police officers. This measure introduced by Representative Gorsek did not receive a hearing. OCCA has opposed similar measures in the past.

(F) Reports of Sexual Assault to Law Enforcement ([SB 540](#)) – Requires that institutions of higher education report allegations of sexual assault to law enforcement agency. SB 540 would have required

community colleges to report to law enforcement contrary to federal law allowing the victim to decide whether to report. The bill did not receive a hearing.

(P) Public Safety Operations ([SB 576](#)) – Imposes certain requirements related to private security providers who contract with or are employed by institutions of higher education to provide private security services on campus. With the support of the Attorney General and legislative leaders this measure, titled Kaylee’s law, passed unanimously. OCCA provided written testimony outlining the commitment of community colleges to maintain safe campuses for students, employees, and visitors. The Attorney General clarified on the legislative record the intent of several provisions in the bill at the request of OCCA.

Capital Construction

(P) Authorization of Community College Capital Construction Projects ([HB 5005](#)) – Establishes amounts authorized for issuance of general obligation bonds, revenue bonds, certificates of participation and other financing agreements for biennium (see Capital Construction section).

(F) Article XI-G Bond Matching Requirements ([HJR 21](#)) – Proposes amendment to Oregon Constitution to provide that general obligation indebtedness for certain higher education projects must be matched by other moneys in amount equal to at least one-half of amount of indebtedness in nonurban counties or two-thirds of amount of indebtedness in other counties outside of metropolitan service districts. OCCA had worked with several legislators on alternative ways to provide matching dollars for Article XI-G bonds. The bill was never heard in committee.

(P) Approved Capital Construction Project Technical Changes ([SB 5542](#)) – SB 5542, dubbed the early session capital construction bill, included needed capital construction project scope changes for three previously approved community college capital construction projects at Clatsop, Columbia Gorge, and Rogue community colleges. The changes were related to the projects’ scope and descriptions and did not impact the amount of bond funds previously approved for these projects.

Collective Bargaining

(P) Janus Decision Fixes and Union Representative Release Time ([HB 2016](#)) – Requires public employer to grant reasonable paid time to public employee who is designated representative to engage in certain activities. HB 2016 addresses changes to existing Oregon law in response to the recent Supreme Court decision in the *Janus* case related to fair share dues. In addition, it adds a number of new requirements related to union representatives’ release time activities, and union access to employees. Many of these new requirements were previously bargained between union and employer representatives. OCCA joined other local government partners in opposing the measure.

Education Policy

(P) Applied Baccalaureate Degree Programs ([SB 3](#)) – Permits community colleges to offer applied baccalaureate degree programs under specified conditions and upon receiving approval from Higher Education Coordinating Commission. Senate President Peter Courtney introduced this bill, and OCCA worked closely with Senate Education Chair, Rob Wagner, to ensure its passage. OCCA also met with concerned stakeholders such as the private non-profit colleges, public universities and Oregon Health and Sciences University to assuage concerns about community colleges competing with existing baccalaureate programs. Community college elected board members and presidents also reached out to their individual legislators urging support.

(F) Community College and Public University Merger ([SB 4](#)) – Permits merger of community college and public university. Senate President Peter Courtney introduced this concept for the second time, though neither colleges nor universities appeared to be interested in such a merger at the time the bill was heard. The bill received a hearing in the Senate Education Committee, but did not move further through the process.

(F) Prison Education Task Force ([SB 777](#)) – Establishes Task Force on Prison Education. Task Force on Prison Education was proposed to study existing prisoner education and training programs; barriers to accessing such programs; and options and opportunities for expanding, updating, and improving such programs. The bill was heard, amended and passed out of committee. No further action was taken.

(F) Prison Education Pilot Program ([SB 949](#)) -- Appropriates moneys to Higher Education Coordinating Commission for purposes of prison education programs. Appropriates \$350,000 to University of Oregon and \$150,000 to Blue Mountain Community College for educational programs in Oregon correctional facilities. OCCA worked with the sponsor of the bill to expand the opportunity for other community colleges to access the resources. The bill passed out of committee with a do pass and referral to Ways and Means. No further action was taken.

Ethics

(F) Lobbyist Registration ([HB 2277](#)) – Revises and clarifies circumstances in which individuals, including public officials and elected public officials, must register with the Oregon Government Ethics Commission and file a lobbyist registration statement. HB 2277 clarifies who must register as a lobbyist based on hours and expenditures spent on lobbying activities in each quarter of the year and specifically excludes elected officials acting in their official capacity from registration requirements.

Financial Aid

(P) Oregon Promise Timeline after Correctional Facility Release ([HB 2910](#)) – Requires that for a person who completes prior educational requirements to participate in Oregon Promise program while confined in correctional facility, the six-month period to enroll in courses in order to participate in the program begins after the person is first released from the correctional facility. OCCA supported this legislation, which ultimately passed.

(F) Adopted Former Foster Child Tuition Waiver ([HB 3015](#)) – Permits adopted former foster children to

have amount of tuition and all fees waived if attending defined institutions of higher education for purposes of pursuing initial undergraduate degree. This legislation was passed by the Oregon House of Representatives but was ultimately sent to the Ways and Means Committee, and did not move forward in the process.

(F) Student Loan Servicers Licensing Requirement ([SB 279](#)) -- Requires certain persons that service student loans in this state to obtain or renew a license. SB 279 adds new licensing requirements for servicers of student loans and requires HECC to develop and operate a student loan counseling program. OCCA worked with university partners to exempt community colleges from the licensing requirements.

(F) Non-voting Consumer Advocate on HECC ([SB 457](#)) – Adds consumer advocate as nonvoting member of Higher Education Coordinating Commission. This bill was referred to committee but did not receive a hearing.

(F) Oregon Promise Program GPA Change ([SB 497](#)) – Lowers high school grade point average required to participate in the Oregon Promise program from 2.5 to 2.0. OCCA supported this legislation, however, such a change would also increase the cost of the program. While the legislation was passed out of the Senate Education Committee, it also had a subsequent referral to Ways and Means. It did not move out of the committee by the close of session.

Governance

(P) HECC Authority Changes ([HB 2030](#)) – Clarifies authorities governing Office of Community Colleges and Workforce Development. This bill included a number of needed technical changes related to HECC operations and authorities. Two areas in which OCCA provided input include HECC's implied authority as an agency, and clarifications for the annual full-time, part-time faculty report. OCCA pushed back on changes to HECC's authority that would have undermined local control. Compromise language retaining local control of decisions not specifically granted to HECC by the Legislature was agreed upon and included in HB 2030.

(F) HECC Membership Expansion ([HB 3280](#)) -- Alters commissioner composition of Higher Education Coordinating Commission by re-designating five current nonvoting positions as voting positions and by adding one additional position for a graduate student attending a public university. It re-designates the following positions as voting members: faculty member at public university, student at community college, faculty member at community college, and non-faculty member of staff. The measure changes the student representing a public university to include both an under-graduate and graduate student. OCCA remained neutral on the bill. The bill passed out of committee although it never made it to either chamber for a vote.

(P) Board Elected Seats and Vote Polarization ([HB 3310](#)) Prohibits school district, community college district and certain education service district elections from being conducted in manner that impairs ability of members of protected class to have equal opportunity to elect candidates of their choice as result of dilution or abridgment of rights of electors who are members of protected class. HB 3310 provides a mechanism under state law for protected classes to challenge the makeup of school district, education service district, and community college board positions that are intentionally drawn in a

manner that results in the dilution of votes of protected classes. OCCA worked with the bill's proponents to craft amendments to the bill to reflect the manner in which community college board positions are determined.

(F) Community College and University Tuition and Fee Limits ([HB 3381](#)) – Prohibits public universities from increasing amount of tuition and mandatory fees charged to resident undergraduate and graduate students during 2019-2020 and 2020-2021 academic years. This legislation was introduced as a courtesy to the Oregon Student Association. The bill would have frozen tuition at all Oregon community colleges and public universities for both years of the biennium. The legislation also anticipated funding for the tuition freeze so the cost would not simply fall to colleges and universities. Skeptical that such funding would materialize and on the principles of local governance and sound public policy, community colleges and public universities both opposed the legislation, which did not receive a hearing.

Operations

(P) Public Record Request Fines ([HB 2353](#)) – Authorizes Attorney General, district attorney or court to award penalty to public records requester, or order fee waiver or fee reduction, if public body responds to request with undue delay or fails to be responsive to request. A penalty of \$200 or waiver of public records fees can be awarded to be paid to a public records requester by a public body that fails to respond to a public records request in a timely manner.

(P) Sexual Assault and Harassment Policies and Training ([HB 3415](#)) –Requires institutions of higher education to both adopt written policies and require certain individuals to participate in annual training on sexual harassment, sexual assault, domestic violence, dating violence and stalking. HB 3415 is intended to codify in Oregon law existing federal Title IX definitions and requirements in light of proposed rules by the U.S. Department of Education significantly narrowing definitions of sexual harassment. The measure may require expanded staff training for community colleges and universities beyond current training that is done.

(P) Debt Collections ([SB 79](#)) – Provides that Department of Revenue may assist certain public bodies in collecting delinquent accounts, subject to certain limitations. Community colleges are added to the list of public bodies that the Department of Revenue can help in collecting debts owed to the colleges.

PERS

(F) Pension Obligation Bond Issuance Requirements ([HB 3123 A](#)) – Provides that certain public bodies and intergovernmental entities may not issue bonds to finance pension liabilities without first obtaining independent assessment of likelihood that investment returns on bond proceeds will exceed interest cost of bonds and issuing public report relating to proposed bond issuance. This bill would have imposed onerous requirements before a community college could issue pension obligation bonds. OCCA worked with local government partners in opposing the bill. The amended version was added to SB 1049.

(P) PERS Rate Reduction and Employee Contributions ([SB 1049](#)) – Redirects portion of employee contributions of member of Public Employees Retirement System to employee pension stability account. SB 1049 makes several changes to provide PERS rate relief to public employers. The bill does not impact 2019-21 PERS rates but will have the effect of reducing expected system-wide employer rate increases

in the 2021-23 biennium by an estimated 5.43% or \$1.2 to \$1.8 billion a biennium. This is accomplished by changing the amortization period for existing Tier 1/2 liabilities, modifying future retiree benefits by redirecting employee Individual Account Program (IAP) contributions and limiting final average salary calculations, allowing retirees to work after retirement without limitation but requiring employers to continue to make employer contributions to apply toward existing unfunded liabilities. The bill also provides Individual Account member choice in selecting investment options, adds new requirements before local governments may issue Pension Obligation Bonds, and requires the PERS Board to report to the Legislature on changes to actuarial methods and assumptions. SB 1049 includes a \$100 million General Fund appropriation and directs the transfer of Lottery Funds from sports betting games to be used as state matching funds for employer contributions into new or existing side accounts created through the Employer Incentive Funds program created in 2018. The bill provides for expedited review by the Supreme Court if challenged. The bill is effective on passage to allow PERS to begin work on implementation related issues but there are various operative and sunset dates as noted below.

Personnel

(P) Paid Family Leave Insurance ([HB 2005](#)) – Creates family and medical leave insurance program to provide employee who is eligible for coverage with portion of wages while employee is on family leave or medical leave. HB 2005 represents a compromise between employee groups and business to create a paid family leave insurance program paid for through payroll tax contributions by employees and employers. It is similar to unemployment insurance and is modeled on Washington’s program. Paid benefits are limited to 12 weeks per year – much less than originally proposed. The payroll tax rate must be less than one percent of wages with the employer paying 40% and employee paying 60% (as a wage deduction). An employer may pay the entire rate as an employer-offered benefit. Employers that employ fewer than 25 employees are not required to pay the employer contribution. The measure becomes operative January 1, 2022 in terms of the payroll tax, and benefits would be payable beginning in 2023.

(P) OEBC Double Coverage and Employee Opt Out ([HB 2266](#)) – Directs Public Employees' Benefit Board and Oregon Educators Benefit Board to impose a surcharge on an eligible employee who arranges coverage for spouse or dependent with access to medical coverage as employee in health benefit plan offered by Public Employees' Benefit Board or Oregon Educators Benefit Board. This bill overturns a prohibition passed in SB 1067 (2017) that was set to go into effect for the 2020 plan year on double coverage and opt-out incentives for public employees who are covered by their spouse under PEBC or OEBC. HB 2266 allows OEBC to charge a surcharge to those who choose supplemental or dual coverage. OCCA joined with OSBA, COSA and labor unions in support of this change. The bill includes an emergency clause and became effective on June 25, 2019 when it was signed by the Governor.

(P) Education Entity Facility Employee Unemployment Insurance ([HB 2660](#)) – Removes prohibition on payment of unemployment insurance benefits to nonprofessional employees of an educational institution providing facilities or janitorial services for weeks of unemployment commencing during period between two successive academic years or terms. This bill has limited application to community colleges as most employees of this nature are hired on an annual basis. It is intended to apply to a small number of situations where facilities and janitorial services employees are hired for less than 12 months.

(P) Pay Equity Law Clarifications and Corrections ([SB 123](#)) – Provides that an employer is not in violation of pay equity requirements for paying a different level of compensation to an employee who is

performing modified work in certain circumstances. This measure clarifies several provisions in recent pay equity legislation passed in 2017 including the addition of bona fide factors supporting pay differentials in collective bargaining agreements, modified work arrangements, and removing the possibility for liability for conducting a pay equity analysis. BOLI is expected to initiate a new rulemaking process to address several additional concerns raised by higher education institutions.

(P) Workplace Harassment Policies ([SB 479](#)) - Requires public employers to adopt policies to prevent workplace harassment. The bill requires public employers to adopt policies to prevent and investigate workplace harassment. Policies are to be provided to all public employees by their employers. Employers must establish processes for victims of workplace harassment to file complaints

(P) Harassment and Discrimination Policies and Nondisclosure Agreements ([SB 726](#)) - Makes unlawful employment practice for employer to enter agreement that would prevent employee from disclosing or discussing conduct that constitutes unlawful discrimination, including sexual assault. This bill requires employers to have written policies and procedures related to harassment and discrimination. In addition, it prohibits employers from entering into a nondisclosure agreement if the agreement prevents an employee from disclosing or discussing employment discrimination or sexual assault.

(F) Rural Nurse Tax Credit ([SB 754](#)) – Creates income tax credit for rural nurse faculty members. This bill would have provided a \$10,000 tax credit (not to exceed the taxpayer's tax liability for the tax year) for qualified rural nurse faculty members. The impetus for this bill came from the Oregon Center for Nursing who cited an Oregon Office of Rural Health Report (2017) that stated, "...rural communities across the state face increasing pressure to recruit and retain qualified nurses." Many employers in Oregon are facing problems with maintaining an adequate workforce (OCN, The Demand for Nursing Professionals in Oregon, 2018). The Southern Oregon Workforce Investment board brought this bill forward and OCCA supported it with amendments to expand the tax credit across the state. The bill was referred to the Joint Committee on Tax Expenditures where it subsequently did not move forward in the process.

(F) Part-time Faculty Health Insurance Access ([SB 852](#)) – Provides that a part-time faculty member at a public institution of higher education who qualifies for health care benefits will pay a percentage of insurance premiums for employee coverage and a larger percentage of the cost for employee and dependent coverage. The balance of the premium would be paid through an appropriation from the General Fund. Currently part-time faculty working at multiple institutions have access to OEBB plans on a self-pay basis. The bill did not make it out of the Ways and Means Committee.

Public Contracting

(P) Higher Education Construction Contract Registered Training Agent Requirements ([SB 455](#)) – Requires certain institutions of higher education to require contractors to employ apprentices and to establish and execute a plan for outreach, recruitment and retention of women and minority individuals for certain work relating to improvements to real property. The requirement applies to capital construction contracts over \$8 million and subcontracts over \$200,000 funded in part or in whole by state bonds. OCCA worked with public universities on amendments to delay implementation for community colleges and regional universities until January 1, 2021.

Revenue

(P) K-12 Student Success ([HB 3427](#)) – Establishes Fund for Student Success. This bill, also known as the Student Success Act, creates a business activities tax to fund \$2 billion in K-12 programs aimed at improving high school graduation rates. (See Summary)

Student Success

(P) Textbook Affordability ([HB 2213](#)) – Requires each community college and public university to establish textbook affordability plan. OCCA worked with HECC to ensure that portions of the bill, identified by CIA, that may hamper college efforts related to multi-term registration were removed.

(F) Competency-based Education Pilot Program ([HB 2809](#)) – Directs Higher Education Coordinating Commission to establish competency-based education pilot program. This bill was referred to Ways and Means where it did not move forward in the process.

(F) Developmental Education Requirements Waiver ([HB 2987](#)) -- Requires public institutions of higher education to bypass developmental educational requirements and placement tests for each student who receives a grade on an approved high school equivalency test indicating the student is fully qualified to bypass requirements and tests. OCCA worked with ABE Directors to testify in support of this bill as many of our colleges already have this in practice, but the bill did not pass out of committee.

(F) Southern Oregon Higher Education Consortium ([HB 3212](#)) – Requires Higher Education Coordinating Commission to provide pilot program grant to consortium to assist public post-secondary institutions of education in Klamath County, Jackson County and Josephine County, also known as the Southern Oregon Higher Education Consortium. This bill died after referral to Ways and Means.

(F) Foster Youth Promise Student Program ([SB 158 A](#)) – Directs Higher Education Coordinating Commission to convene stakeholders to facilitate establishment of foster youth success centers in each public university. This bill came out of committee with a do pass recommendation and referral to Ways and Means where it did not move further.

(P) Credit Award for IB Exam ([SB 160](#)) – Requires public institutions of higher education to provide credit to each student who receives grade of four or higher on International Baccalaureate (IB) exam. CIA was consulted for recommendation on this bill with the end result being that community colleges sought to remain aligned with universities' policies regarding credit for IB exams.

Students

(P) Hazing Policies and Reporting ([HB 2519](#)) -- Requires each community college and each college and university operating in this state that offers baccalaureate degree programs and receives state financial

aid to adopt written policy on hazing, provide on-campus policy training on hazing and annually report to Legislative Assembly number of hazing incidents reported and investigated by community college, college or university during previous academic year.

(F) Oregon Native American Tribal Member Tuition Waiver ([HB 2640](#)) – Provides that public universities and community colleges must waive all tuition and fees for enrolled students who are members of Native American tribe historically based in Oregon. This bill had a referral to Ways and Means where it died.

(F) Student Parent Data Collection ([SB 794 A](#)) -- Requires Higher Education Coordinating Commission to design question allowing each student to identify whether student is parent or person acting as parent or legal guardian that will be placed on one or more forms used on annual basis to collect demographic information by public post-secondary institutions of education. The bill was referred to Ways and Means where it did not move forward in the process.

(P) Native American and Alaska Native Resident Tuition ([SB 312](#)) -- Requires public universities and community colleges to charge resident tuition to Native Americans and Alaska Natives who graduated from Oregon high schools. OCCA was supportive of this legislation.

Transfer

(F) Unified Statewide Transfer Agreements ([SB 730](#)) – Integrates foundational curricula and unified statewide transfer agreements into Transfer Student Bill of Rights and Responsibilities. This bill would codify the work of the Oregon Transfer Articulation Committee (OTAC) whose members are shepherding the work laid out in HB 2864 (2017) including the development of foundational curriculum and unified statewide transfer agreements. It was referred to Ways and Means where it subsequently died.

Veterans

(F) Veterans' Hiring Preference and Process ([HB 2886](#)) – Modifies law regarding the requirement that a public employer grant preference to a veteran or disabled veteran in selection process for a civil service position. This bill was referred to the House Rules Committee and did not receive additional action in this form. The provisions of the bill were added as an amendment to SB 332.

(F) Veterans' Hiring Preference ([SB 332](#)) – Modifies law regarding requirement that a public employer grant preference to a veteran or disabled veteran in the selection process for a civil service position. The bill was amended in the House Business and Labor Committee and provisions similar to HB 2886 were substituted for the Senate-passed measure. As amended the bill would change existing law related to veterans' preferences and expand the definition of veteran and disabled veteran. It establishes a new process for awarding preferences at each stage of the application process. Public employers have discretion on the final hiring decision but are required to provide written explanation to a veteran if the employer decides not to hire him or her.

2019 OCCA LEGISLATIVE MONTH BY MONTH ADVOCACY PLAN

	Dec. 2018	Jan. 2019	Feb.	March	April	May	June
Key Dates	Dec 12-14: Legislative Committee Days	Jan 22: Legislative Session begins Jan: 24 "Call-In Day" Jan 31: OPC	Feb 1: CTE Day at Capitol, OPC mtg, OCCA Board mtg Feb 25-28: "Call-in Days" on Budget Ask	March 6-7: OCCA Legislative Summit CCWD Budget Hearing 3/25-26	April: 4/26 AOAT Event (Phi Theta Kappa)	May 16-17: OPC, OCCA Board May 6: Student Lobby Day	June 6: OPC
Theme	GRB	Tuition	CTE	\$787m Budget Ask, Revenue Package CTE \$70m	Revenue Package. Poll results and CTE \$70m	\$647m Budget Ask	\$647m Budget Ask
Actions	- Leg Mtgs by Board & Presidents in Salem or in District on: <ul style="list-style-type: none"> GRB Response, CC Caucus, CC Budget Bill - Letters from Board & Presidents on: <ul style="list-style-type: none"> GRB, Tuition, Budget 	- Letters and in-district or Salem mtgs by Board & Presidents on tuition. -SFO Coalition Meetings -Jan 31-Feb 1 Employer/Recent Grad Leg meetings	- CTE Day in Gallery + Legislative Visits on CTE by Board, Presidents, employers, students, alumni - CTE Students recognized in floor session throughout month - SFO Coalition Meetings - Ramp up CC Caucus	- Legislative Summit + Lobby Visits by Board, Presidents, students, faculty - CC Caucus mtgs focus on CSL & CTE - Rally at the capitol and caravan D1-CCWD Budget – all hands-on deck	- Leg Meetings on CTE and student tuition costs - Business Partner Day at the Capitol - CC Caucus mtgs focus on CTE, business partners - CC Poll Results shared widely - CCWD Budget – all hands-on deck	- Leg Meetings on base budget and tuition - Student Lobby Day - CC Caucus mtgs focus on base budget -CCWD Budget – all hands-on deck	- Leg Meetings on \$647m Budget Ask - CC Caucus mtgs focus on base budget -CCWD Budget – all hands-on deck
Materials Needed	- Narrative piece, - OCCA Sponsored Budget Bill Draft, -Talking Points -Writing Points (AP) what's this?	- Tuition talking points - GRB Tuition "Call in Day"	- CTE One-Pager - CTE Talking Points - CTE Student/Grad Profiles	- Tuition talking points - Student Profiles	- Student Profiles - 647m budget ask - Employer stories - Tuition talking pts	- Student Profiles - 647m budget ask - Employer stories - Tuition talking pts	"Call-in" Day on Budget
Participants Needed	- Board Members - Presidents	- Board Members - Presidents - Students - Faculty - Employers -Recent Grads	- Board Members - Presidents - CTE Employers - CTE recent grads - CTE apprentice or internship students	- Board Members - Presidents - Students - Faculty - Admin	- Board Members - Presidents - Students - Faculty - Admin	- Board Members - Presidents - Students - Faculty - Admin	Board Members - Presidents - Students - Faculty - Admin

AOAT = All Oregon Academic Team

CC= Community Colleges

GRB = Governor's Recommended Budget

SFO = Students, Faculty, OCCA

TRU = Technical and Regional Universities

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

**ACTION ITEM
CERTIFICATION OF ELECTION RESULTS
MAY 21, 2019 ELECTION**

Prepared by: Ron Paradis-Executive Director of College Relations

A. Action Under Consideration

Certification of the election results for the May 21, 2019 election for Zones 5, 6 and 7 – COCC Board of Directors.

B. Detail

Zones 5, 6 and 7 on the COCC Board of Directors were up for election this year for full four-year terms. Please note that Zone 5 is part of the larger Bend area, which includes two positions in one geographic area – and, therefore, has twice the population and number of voters.

The winners of the election were:

Zone 5 – Jim Clinton
Zone 6 – Bruce Abernethy
Zone 7 – Oliver Tatom

See page 2 for vote totals.

C. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College does hereby approve the May 21, 2019 canvass of votes.

D. Timing

Action must be taken at this time so that new members can be sworn in at the meeting.

E. Budget Impact

While COCC is charged for the actual costs for the election, there is no impact on those costs by this action.

Election Results:

Zone 5 (part of the larger geographic area that includes two board positions)

Jim Clinton	8,000
John Short	2,179
Write in votes	38

Zone 6

Bruce Abernethy	4,848
Write in votes	73

Zone 7

	Deschutes	Klamath	Lake	Total
Oliver Tatom	3,397	255	256	3,908
Write in votes	34	3	13	50



Central Oregon Community College Board of Directors: Board Resolution

Subject	Adult Basic Skills Bargaining Agreement 2019 - 2020
Strategic Plan Theme(s) and Objectives	Student Success <ul style="list-style-type: none">• SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.• SS-3: Enhance and promote the resources and support services available to help students overcome non-academic challenges.
Prepared By	Laura Boehme, Director of Human Resources Debbie Hagan, Interim Dean of Instruction Diana Glenn, HR Manager

A. Action Under Consideration

Approval of the 2019-2020 COCC/Adult Basic Skills (ABS) Bargaining Agreement, Chapter 700 Oregon School Employees Association.

B. Background

Recognizing that the current ABS Bargaining Agreement for Articles 19 and 21 would expire on June 30, 2019, representatives of the College, ABS and the ABS attorney began meeting in Spring 2019 to negotiate terms of a one year economic agreement.

Administrative negotiating team members are listed above. ABS negotiating team members were faculty members, Angela Ptomey, Chair, Stephina Brewer, Lisa Bohard, and their OSEA appointed lawyer.

The teams reached a tentative agreement on May 31, 2019. The ABS team submitted the proposed bargaining agreement to its members for a vote and the vote concluded, in favor of the bargaining agreement, on June 11, 2019.

C. Key Points of Revised Agreement

A summary of revised bargaining items are as follows.

- Timeline - The bargaining agreement is only for one year – July 1, 2019 to June 30, 2020. There will be full open negotiations in 2020.
- The Salary Schedule retained the prior years' 2.25% increase for ABS faculty plus the average 1.5-1.7 step increase.
- The bargaining agreement dealt only with economic issues and "rolling in" memorandums of understanding (MOUs) that have resulted from law or other employee bargaining agreement changes, specifically,

- Article 19 – ABS Salaries
- Article 21 – Insurance (the insurance remains the same as all other COCC employees)
- Article 5 – Janus decision regarding optional dues/fair share (MOU)
- Article 12.5 – Bereavement (MOU)
- Article 25 – duration of bargaining agreement (1 year)
- Page 6 – new salary schedule

D. Budget Impact

The assumptions supporting the 2019-20 budget included a 2.25% salary increase for all ABS faculty plus the average 1.5 – 1.7% step increase. The proposed changes to ABS' salaries impact the budget by approximately a \$30,000 total increase to salary and benefit costs. The College has sufficient funds to cover this increase.

E. Options/Analysis

1. Approve the ABS bargaining agreement as negotiated.
2. Decline approval of the ABS bargaining agreement as negotiated.

F. Timing

The term of the proposed agreement is July 1, 2019 through June 30, 2020. In order to avoid retroactive payments, the College seeks Board approval of the negotiated bargaining agreement at the July 2019 Board meeting.

F. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approves the 2019-2020 bargaining agreement between COCC and COCC/ABS, Chapter 700, OSEA as negotiated.

G. Availability

Once approved and signed, the 2019 – 2020 ABS bargaining agreement will be available on the COCC website (click on "Employee Login → Benefits and Forms, Bargaining agreements & Manuals → Adult Basic Skills Employees, ABS Agreement and Salary Schedule 2019 – 2020. A full version of the proposed bargaining agreement is also available upon request to the HR Department.

BOARD OF DIRECTORS' OPERATIONS

Board Committee Appointments 2019-20

GP 6: COMMITTEE STRUCTURE

Revised: December 9, 2015

The COCC Board of Directors will have six standing committees and one ad hoc committee with members appointed at the annual July meeting.

Standing Committees (6)

- **Board Self-Evaluation**
(GP 6: consisting of three members of the Board who will review the process of evaluation, gather any necessary information, and facilitate the evaluation discussion)
2019-20
2018-19 Skatvold (Chair), Abernethy, Craska-Cooper
2017-18 Abernethy (Chair), Craska Cooper, Skatvold
- **President's Evaluation**
(GP 6 & BPR 3: The President Evaluation Committee, comprised of three members, including the chair of the Board, shall annually prepare a draft Presidential evaluation for consideration by the full Board. In preparing its draft, the Committee shall consult with all Board members, the President and such other individuals, as the Committee deems relevant)
2019-20
2018-19 Mundy (Chair), Craska Cooper, Abernethy
2017-18 Krenowicz (Chair), Craska Cooper, Mundy
- **COCC Memorial Education, (Keyes Trust) – 2 year term**
(GP 6: consisting of one Board member and the President who will comply with the instructions of the Keyes Trust)
2019-21
Abernethy 2017-19
- **Audit and Finance (GP 6: 3 Board Members, 2 Budget Committee Members -**
Krenowicz (Chair), Unger, Skatvold, Kearney, Ertner – 2017-20
- **Real Estate Committee (GP 6: consisting of three members of the Board. The President (or designee) and other staff may serve as ex-officio members)**
2019-20
2018-19 Abernethy (Chair), Mundy, Unger
2017-18 Mundy (Chair), Abernethy, Unger
- **Student Success (GP 6: consisting of three members of the Board who help to monitor all elements of Student Success initiatives at the college)**
2019-20
2018-19 Ricks (Chair), Krenowicz, Skatvold

2017-18 Ricks (Chair), Krenowicz, Skatvold

All other Board committees will be established on a designated or ad hoc basis, with a specific charge, and timeline for completion.

Consultative Committee

- Sub Committee on Policy Review (Board of Directors' appointment)
2019-20
2018-19 Abernethy (Chair), Craska Cooper, Skatvold
2017-18 Abernethy (Chair), Craska Cooper, Skatvold

Internal Liaisons (2)

- College Affairs
G-6-2 College Affairs Committee (CAC) - CHARGE: The purpose of the College Affairs Committee is to function as a forum for College-wide issues and to manage the consensus-building process for key issues and functions of the College. The committee acts as a sounding board for the COCC president, helping both to stay abreast of current campus issues and to get input from a cross-section of the campus. All members of the Committee (except the Board member) are voting members and recommendations of the Committee are recommendations to the President. Membership includes one COCC Board Member, appointed by the COCC Board of Directors. Term – two years – Meetings are set and notification is given by the committee chair
2019-20
2018-19 Unger
2017-18 Mundy
- Foundation – (Board of Directors' appointment)
2019-20
2018-19 Skatvold
2017-18 Skatvold

External Liaisons (3)

- Oregon Community College Association – OCCA (Board of Directors appointment)
2019-20
2018-19 Unger
2017-18 Ricks
- OSU-Cascades Advisory Board – (Board of Directors' recommendation and then Official Appointment made by OSU President)
2019-20
2018-19 Unger
2017-18 Unger
- ACCT Voting Delegate (Association of Community Colleges & Trustees)
(board member who attends the conference)
2019-20
2018-19 Mundy and Krenowicz
2017-18 Krenowicz