



TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm				
I.	Call to Order			Abernethy
II.	Native Lands Acknowledgement	2a.1*		Abernethy
III.	Roll Call			Kovitz
	A. Board Members & Guests			
IV.	Agenda Changes			Abernethy
V.	Public Comment			Abernethy
VI.	Update from OSU-Cascades			Ketsdever
VII.	Consent Agenda***			Abernethy
	1. Regular Meeting Minutes (1.11.23)	7a.1*	X	Chesley ^A
VIII.	Information Items			
	1. Mooers' Family Recognition	8a.1*		Boone ^A
	2. Financial Statements	8b.1*		Knutson ^A
	3. New Hire Reports	8c.1*		Boehme ^A
	4. New Programs Update			Hamlin/Baron/Nguyen ^P
IX.	Board of Directors' Operations			Abernethy
	1. Board Member Activities			
X.	President's Report			Chesley ^P
	1. Legislative Update			Chesley/Kovitz ^P
XI.	Dates			
	1. Wednesday, March 8 – Board of Directors' Meeting @5:45			
	2. Tuesday, April 11 – Real Estate Committee Meeting @3:30			
	3. Wednesday, April 12 – Board of Directors' Meeting @5:45			
XII.	Adjourn to Executive Session			Abernethy
	ORS 192.660(2)(e) discussion of real property transactions			
	ORS 192.660(2)(d) labor negotiations			
XIII.	Adjourn to Open Session			Abernethy
XIV.	XIV. Open Session			Abernethy
XV.	Adjourn			Abernethy

* Material to be distributed via e-mail & USPS (as necessary)

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P - indicates a Presentation will be provided.

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Purpose: To acknowledge someone is to say, “I see you. You are significant.” The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq’ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



CENTRAL OREGON
COMMUNITY COLLEGE

Board of Directors' Meeting – MINUTES

Wednesday, January 11, 2023 – 5:45 PM

Boyle Education Center Boardroom / YouTube

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm				
	I. Call to Order			Abernethy
	II. Native Lands Acknowledgement	2a.1*		Abernethy
	Bruce Abernethy read the COCC Native Lands Acknowledgement.			
	III. Roll Call			Kovitz
	<u>Board Members & Guests</u>			
	Bruce Abernethy (Chair), Erica Skatvold, Jim Clinton, Alan Unger, Joe Krenowicz, Laura Craska Cooper, Laurie Chesley (COCC President), Alicia Moore, Annemarie Hamlin, Laura Boehme, Zak Boone, Jenn Kovitz, Cathleen Knutson, Christy Walker, Allison Dickerson, Elizabeth Allison, Josh Clawson, Erin Foote Morgan, Peter McCaffrey, Courtney Hofstetter, and Paul Taylor.			
	IV. Agenda Changes			Abernethy
	None.			
	V. Public Comment			Kovitz
	None.			
	VI. Reports			Abernethy
	Heather McMeekin reported that Price Fronk completed COCC's financial statement audit for the fiscal year ending June 30, 2022. The audit opinion was unqualified, meaning clean and without any material misstatements or significant findings. The Single Audit over federal awards was also clean. The financial statements were filed with the State prior to the December 31, 2022 deadline.			
	VII. Consent Agenda***			Abernethy
	1. Regular Meeting Minutes (12.14.22)	7a.1*	X	Chesley ^A
	2. Proposal for Mileage and Per Diem Rates	7b.1*	X	Knutson ^A

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Motion to approve Consent Agenda

- 1st Alan Unger
- 2nd Jim Clinton
- Motion Approved Unanimously

VIII. Information Items

- | | | |
|-------------------------|-------|----------------------------|
| 1. Financial Statements | 8a.1* | Knutson ^A |
| 2. New Hire Reports | 8b.1* | Boehme ^A |
| 3. Anti-Racist Pedagogy | | Hamlin/Walker ^P |
- Annemarie Hamlin and Christy Walker gave a presentation about how the faculty at the College are using anti-racist pedagogy in their classrooms.

IX. Board of Directors' Operations

Abernethy

Board Member Activities

Bruce Abernethy	Participated in several calls with the President.
Laura Craska Cooper	Attended a Real Estate Committee meeting.
Joe Krenowicz	Attended a Real Estate Committee and an Audit and Finance Committee meeting.
Alan Unger	Attended an OCCA Executive Board meeting and an OCCA DEI meeting, as well as an Audit and Finance Committee meeting.
Jim Clinton	Attended a Real Estate Committee and an Audit and Finance Committee meeting.
Erica Skatvold	Served as a substitute for Laura Craska Cooper during part of a Real Estate Committee when she had to recuse herself for William Smith Properties discussions.

X. President's Report

Chesley

The President shared summaries of the findings of the recent Secretary of State's Audit of the Higher Education Coordinating Commission and the report of the Joint Task Force on Underrepresented Students in Higher Education chaired by Representative Alonso Leon.

XI. Dates

1. Wednesday, February 8 – Board of Directors' Meeting @5:45
2. Wednesday, March 8 – Board of Directors' Meeting @5:45

XII. Adjourn to Executive Session

Abernethy

ORS 192.660(2)(e) for the purpose of discussing real property transactions

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XIII. Adjourn to Open Session
XIV. Open Session
XV. Adjourn

Abernethy
Abernethy
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Board Meeting Date: February 8th,
2023 Exhibit No.: 8a.1

**Central Oregon Community College
Board of Directors: Information Item**

Subject	Bend Campus Land Donation Acknowledgement: Elaine Mooers
Prepared By	Zak Boone, Chief Advancement Officer/Executive Director, COCC Foundation

A. Background

Elaine Mooers was one of the original donors of land used to establish the COCC Bend Campus. Ms. Mooers donated 20 acres in what is now the southwest portion of the campus. Staff are working on a plan to design and install a formal plaque acknowledging all donors of land which led to the establishment of the Bend campus. (Original donors included: The Bend Motorcycle Club, the Coats, Mooers and Vandever families, and Deschutes County.)

While Elaine has since passed away, her daughter Suzanne and son-in-law Gary still live in Bend and reached out in the summer of 2022 hoping to have the College and the Board formally recognize the family's donation as this was not done when it was completed in 1962.

Central Oregon Community College
Monthly Budget Status
Highlights of December 2022 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$46.5 million. The December average yield for the Local Government Investment Pool increased to 3.04 percent from last report of 2.1.

General Fund Revenues

Winter term registration continues, resulting in an increase in tuition and fee revenues of \$1.4 million over the prior month. The budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses through December 2022 include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College
Monthly Budget Status
 December 2022

08-Feb-23

General Fund	Adopted Budget	Year to Date Activity	Variance Favorable (Unfavorable)	Percent of Budget Current Year	Percent of Budget Prior Year
Revenues					
District Property Taxes:					
Current Taxes	\$ 20,718,000	\$ 19,391,941	\$ (1,326,059)	93.6%	94.0%
Prior Taxes	464,000	309,615	(154,385)	66.7%	67.3%
Tuition and fees	15,570,000	10,532,510	(5,037,490)	67.6%	63.7%
State Aid	9,388,000	4,778,988	(4,609,012)	50.9%	56.1%
Program and Fee Income	41,200	11,885	(29,315)	28.8%	24.4%
Interest & Misc. Income	206,000	37,060	(168,940)	18.0%	37.5%
Transfers-In	4,860,000	2,360,000	(2,500,000)	48.6%	100.0%
Total Revenues	\$ 51,247,200	\$ 37,421,999	\$ (13,825,201)		
Expenses by Function					
Instruction	\$ 23,184,227	\$ 8,829,952	\$ 14,354,275	38.1%	38.6%
Academic Support	4,725,247	2,121,151	2,604,096	44.9%	43.3%
Student Services	6,091,460	2,350,361	3,741,099	38.6%	41.8%
College Support	5,754,800	2,394,954	3,359,846	41.6%	42.6%
Plant Operations and Maintenance	4,849,080	1,895,267	2,953,813	39.1%	41.6%
Information Technology	5,255,781	2,404,071	2,851,710	45.7%	42.7%
Financial Aid	112,897	29,179	83,718	25.8%	24.4%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	2,331,800	2,291,800	40,000	98.3%	100.0%
Total Expenses	\$ 53,105,292	\$ 22,316,735	\$ 30,788,557		
Revenues Over/(Under) Expenses	\$ (1,858,092)	\$ 15,105,264	\$ 16,963,356		

Central Oregon Community College
Monthly Budget Status
 December 2022

8-Feb-23

	Adopted Budget	Year to Date Activity	Variance Favorable (Unfavorable)	Percent of Budget Current Year	Percent of Budget Prior Year
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 5,351,906	\$ 4,355,173	\$ (996,733)	81.4%	89.4%
Expenses	5,543,685	1,625,843	3,917,842	29.3%	32.3%
Revenues Over/(Under) Expenses	\$ (191,779)	\$ 2,729,330	\$ 2,921,109		
Grants and Contracts Fund					
Revenues	\$ 7,295,000	\$ 1,073,976	\$ (6,221,024)	14.7%	30.3%
Expenses	7,739,100	1,959,035	5,780,065	25.3%	30.9%
Revenues Over/(Under) Expenses	\$ (444,100)	\$ (885,059)	\$ (440,959)		
Capital Projects Fund					
Revenues	\$ 3,748,505	\$ 967,115	\$ (2,781,390)	25.8%	5.1%
Expenses	8,090,948	472,541	7,618,407	5.8%	12.2%
Revenues Over/(Under) Expenses	\$ (4,342,443)	\$ 494,574	\$ 4,837,017		
Enterprise Fund					
Revenues	\$ 4,810,756	\$ 2,966,458	\$ (1,844,298)	61.7%	59.1%
Expenses	5,340,671	3,042,491	2,298,180	57.0%	49.9%
Revenues Over/(Under) Expenses	\$ (529,915)	\$ (76,033)	\$ 453,882		
Auxiliary Fund					
Revenues	\$ 7,406,628	\$ 4,879,113	\$ (2,527,515)	65.9%	57.8%
Expenses	11,460,318	4,901,071	6,559,247	42.8%	36.0%
Revenues Over/(Under) Expenses	\$ (4,053,690)	\$ (21,958)	\$ 4,031,732		
Reserve Fund					
Revenues	\$ 11,674	\$ -	\$ (11,674)	0.0%	0.0%
Expenses	455,000	434,973	20,027	95.6%	94.2%
Revenues Over/(Under) Expenses	\$ (443,326)	\$ (434,973)	\$ 8,353		
Financial Aid Fund					
Revenues	\$ 15,059,071	\$ 4,762,932	\$ (10,296,139)	31.6%	36.8%
Expenses	15,323,065	4,175,839	11,147,226	27.3%	32.5%
Revenues Over/(Under) Expenses	\$ (263,994)	\$ 587,093	\$ 851,087		
Internal Service Fund					
Revenues	\$ 127,500	\$ 42,559	\$ (84,941)	33.4%	15.0%
Expenses	119,893	49,049	70,844	40.9%	33.5%
Revenues Over/(Under) Expenses	\$ 7,607	\$ (6,490)	\$ (14,097)		
Trust and Agency Fund					
Revenues	\$ 9,332	\$ 3,934	\$ (5,398)	42.2%	10.6%
Expenses	18,500	2,800	15,700	15.1%	14.5%
Revenues Over/(Under) Expenses	\$ (9,168)	\$ 1,134	\$ 10,302		

08-Feb-23

Central Oregon Community College

Cash and Investments Report

As of December 31, 2022

College Portfolio	Operating Funds	Trust/Other Funds
Cash in State Investment Pool		
4089 - General operating fund	\$ 45,655,854	
3624 - Robert Clark Trust		\$ 374,895
 December Average Yield 3.04%		
Cash in USNB	\$ 836,221	
Cash on Hand	\$ 4,600	
Total Cash	\$ 46,496,675	\$ 374,895



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: January 1-31, 2023

Name	Hire Date	Job Description	Department
Adjunct Faculty			
Foster, Sterling Boyd	1/9/2023		Biological Science
Classified Full-Time			
Brooks, Miranda Ann	1/17/2023	Administrative Assistant	Disability Services
Violissi, Anthony	1/9/2023	Transcript/Degree Evaluator	Admissions
Classified Part-Time			
Hanney, Derw yn	1/3/2023	Event Set Up/Office Move Spec	Maintenance of Grounds
Temporary Hourly			
Blair-Madison, Nancy J	1/1/2023	Disability Services Office	Disability Services
Davis, Kirsten Shayne	1/3/2023	Classroom Assistant I	Regional Svcs. & R.C. Operations
MacKenzie, David E	1/16/2023	DPSST Test Proctor	Fire Science
Kathryn Pompei	1/9/2023	Instructional Assistant-Dental	Dental Assisting
Sanseri, Kathryn Patricia	1/9/2023	Instructional Assistant-Phlebotomy	Allied Health
Schw indt, Robin Cecelia Rae	1/2/2023	CCI Retail Baking Instructional	Culinary Program
Wilcox, James W	1/9/2023	SCALE Oregon Business C	Regional Svcs. & R.C. Operations
Wilkerson-Habeger, Julian	1/9/2023	Classroom Aide-Disability	Disability Services
Young, Michael David	1/9/2023	Certified Flight Instructor III	Aviation Program