

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm	I. Call to Order			Unger
	II. Native Lands Acknowledgement	2a.1*		Unger
	III. Roll Call			Kovitz
	1. Board Members & Guests			
	IV. Agenda Changes			Unger
	V. Public Comment			Unger
	1. Andrew Ketsdever – Interim Vice President, OSU-Cascades			
	VI. Reports			Unger
	1. 2021 Audit Report	6a.1*		Heather McMeekin ^A
	VII. Consent Agenda***			Unger
	1. Regular Meeting Minutes (12.8.21)	7a.1*	X	Chesley ^A
	2. 2022-23 Mileage and Per Diem Rates	7b.1*	X	Knutson ^A
	VIII. Information Items			
	1. COCC Sustainability Update			Murphy/Reed ^P
	2. Season of Nonviolence	8a.1*		Walker/Gilbride ^{AP}
	3. Financial Statements	8b.1*		Knutson ^A
	4. New Hire Reports	8c.1*		Boehme ^A
	IX. New Business			
	1. Purchase of VMware/Tech Services	9a.1*	X	Boehme ^A
	2. New Certificate in Outdoor Leadership	9b.1*	X	Julian ^A
	3. GP6: Board Committees – 1 st Reading	9c.1*		Tatom ^A
	X. Board of Directors' Operations			Unger
	1. Board Member Activities			
	XI. President's Report			Chesley
	XII. Dates			
	1. Wednesday, January 12, 2022 – COCC Board of Directors' meeting @ 5:45pm			
	2. Friday, January 14, 2022 – Policy Review Committee Meeting @ 12:30pm			
	XIII. Adjourn			Unger

* Material to be distributed via e-mail & USPS (as necessary)

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

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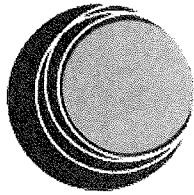
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Purpose: To acknowledge someone is to say, "I see you. You are significant." The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq'ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



CENTRAL OREGON
community college

7a.1

CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting - MINUTES
Wednesday, December 8, 2021 - 5:45 PM
Zoom / Facebook Live

TIME**	ITEM	ENC.*	ACTION	PRESENTER
5:45pm	I. Call to Order			Unger
	II. Native Lands Acknowledgement Alan Unger read the COCC Native Lands Acknowledgement.	2a.1*		Unger
	III. Roll Call <u>Board Members & Guests</u> Alan Unger (Chair), Erica Skatvold, Bruce Abernethy, Oliver Tatom, Jim Clinton, Laura Craska Cooper, Laurie Chesley (COCC President), Alicia Moore, Zak Boone, Betsy Julian, David Dona, Laura Boehme, Cathleen Knutson, Sharla Andresen, Andrew Davis, Jenn Kovitz, Mark Reinecke, Deena Cook, Paul Taylor.			Kovitz
	IV. Agenda Changes No agenda changes.			Unger
	V. Public Comment COCC student, Lucas Roemer-Cominos, encouraged the College to hire a permanent Sustainability Coordinator. COCC faculty member, Hal Wershow, encouraged the College to consider ways to help staff afford housing.			Unger
	VI. Consent Agenda*** 1. Minutes a. Regular Meeting (November 10, 2021)	6a.1*	X	Chesley ^A
	2. Extend Bend Patrol Services Contract Motion to approve Consent Agenda • 1 st Bruce Abernethy	6b.1*	X	Andresen ^A

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- 2nd Laura Craska Cooper
- Motion Approved – Seven Approved. None opposed.

VII. Information Items

1. COCC Diversity Data Overview Moore/Walker^P
Alicia Moore and Christy Walker gave a presentation outlining the demographics of COCC's student population, disaggregated success rates, campus climate study results, and ways the College is seeking to improve the success and experience of minority students.
2. Financial Statements 7a.1* Knutson^A
No questions at this time.
3. New Hire Reports 7b.1* Boehme^A
No questions at this time.

VIII. Old Business

1. Neighborly Ventures Proposal 8a.1* Dona/Taylor^A
The Board was presented with a proposal to approve a 0.07 acre addition to the Neighborly Ventures Ground Lease.
Motion to approve Old Business
 - 1st – Joe Krenowicz
 - 2nd – Oliver Tatom
 - Motion approved – Six approved. One abstention.

IX. New Business

1. Housing Room and Board Rates 9a.1* Dona/Davis^A
The Board was presented with a proposal to approve an annual increase of 1.6% for combined room and meal plans for Wickiup Hall residents in 2022-23.
Motion to approve Room and Board Rates
 - 1st – Oliver Tatom
 - 2nd – Laura Craska Cooper
 - Motion approved – Seven approved. None opposed.
2. Naming of Redmond Campus Room 9b.1* Boone^A
The Board considered several rooms on the Redmond Campus to name after Anthony Dorsch, a long-time Board member from Redmond. They decided upon Room 305 in Building 3.
Motion to approve naming Room 305 for Anthony Dorsch
 - 1st – Joe Krenowicz
 - 2nd – Laura Craska Cooper
 - Motion approved – Seven approved. None opposed.

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3. Valuation of Awbrey Butte Property 9c.1* Dona^A
 The Board discussed the valuation of its Awbrey Butte Property.
 The full Board charged the Real Estate Committee with considering next steps in marketing/selling the property.

X. Board of Directors' Operations Unger
 1. Board Member Activities

All Board members took a moment to recognize and thank David Dona, Vice President for Finance and Operations, for his many years of service to the College as both a faculty member and an administrator. David is retiring effective December 31, 2021.

Bruce Abernethy Attended the Board Retreat. Phone calls with President Chesley, Chair Unger, and others related to College issues.

Oliver Tatom Attended the Board Retreat and Policy Review Committee meeting.

Laura C. Cooper Attended the Board Retreat. Taught her community learning Wine Appreciation class. Lunch with President Chesley. Attended Policy Review Committee meeting. Offered her thanks to the Foundation Board, which does so many wonderful things for our students.

Erica Skatvold Attended the Board Retreat. Had lunch with Andrew Ketsdever, Interim VP of Oregon State University - Cascades.

Jim Clinton Attended the Board Retreat .

Joe Krenowicz Had a meeting with Chair Unger and a phone call with President Chesley.

Alan Unger Phone calls with President Chesley, Chair Unger, and others related to College issues. Attended the OCCA Executive Board meeting. Attended the Oregon Business Council meeting.

XI. President's Report Chesley

President Chesley congratulated Alicia Moore, Vice President of Student Affairs, for being recognized with the 2021 Cam Preus Award for Exemplary Service to Community Colleges, an award given by the Oregon community college presidents.

XII. Adjourn to Executive Session Unger

XIII. Convene Executive Session Unger

ORS 192.660 section 2, subsection f, to consider information or records that are exempt by law from public record.

ORS 192.660 section 2, subsection h, to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

XIV. Adjourn to Open Session Unger

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XV. Convene Open Session

Unger

XVI. Dates

1. Wednesday, January 12, 2022 – COCC Board of Directors' meeting @ 5:45pm
2. Friday, January 14, 2022 – Policy Review Committee Meeting @ 12:30pm

XVII. Adjourn

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**Central Oregon Community College
Board of Directors: Resolution**

Subject:	Notification of mileage rate and approval of meal per-diem rates.
Strategic Plan Connection:	Institutional Efficiency
Prepared by:	Cathleen Knutson, Director of Fiscal Services

A. Background

Mileage Rate: The College's general business procedures (B-2-6.1) require the Board be notified of the personal car mileage rate annually. The College follows the approved federal mileage rate established by the Internal Revenue Service (IRS). The IRS's standard mileage rate is based on an annual study of the fixed and variable costs of operating an automobile. The federal mileage rate for 2022 increased to \$58.5 cents per mile from the 2021 rate of \$56.0 cents per mile.

Meal Per-Diem Rates: General business procedures (B-2-6.1) require the reimbursement for the cost of employee meals shall be at the rate established by the Board. The College follows the U.S. General Services Administration (GSA) standard rates for Oregon's in-state per-diem rates. The out-of-state meal per-diem rates represent 125% of Oregon's in-state meal per-diem rates. Proposed in-state and out-of-state daily per-diem totals increased \$4.00. Proposed 2022 per-diem rates are provided below:

	In-State Rates*	Out-of-State Rates**
Breakfast	\$13.00	\$16.00
Lunch	\$15.00	\$18.00
Dinner	\$26.00	\$32.00
Total	\$54.00	\$66.00
* In-State rates reflect the GSA Federal standard rates for Oregon.		
** Out-of-State rates are 125% of GSA Federal in-state rates for Oregon		

B. Options

- 1) Approve proposed meal per-diem rates
- 2) Do not approve proposed meal per-diem rates

C. Timing

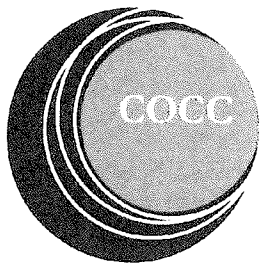
Approval of this resolution will allow the continued use of GSA's standard meal per-diem rates for Oregon in 2022.

D. Budget Impact

Costs associated with the mileage rate and meal per-diem rates will be managed within the adopted budget.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors hereby approve the proposed meal per-diem rates presented in Section A.



**Central Oregon Community College
 Board of Directors: Information Item**

Subject	2022 Season of Nonviolence – Summary of Events
Strategic Plan Connection	Student Enrichment 1-3: Promote diversity, inclusiveness and community on all campuses and online. Community Enrichment Initiative 3: Offer an array of lifelong learning opportunities, expertise, cultural events and resources to address the diverse needs and expectations of the community
Prepared By:	Charlotte Gilbride, Nancy R. Chandler Lecture Series Christy Walker, Director of Diversity and Inclusion

INTRODUCTION

Inspired by the work of Mahatma Gandhi, Dr. Martin Luther King, Jr., César Chávez, and Chief Wilma Mankiller, the annual Season for Nonviolence honors these leaders' visions for an empowered, nonviolent world. Colleges and universities throughout the country celebrate the Season of Nonviolence by bringing together community partners to educate and empower communities on how to use non-violent methods to create a more peaceful world.

This is COCC's 14th year holding programming to honor the Season of Nonviolence. The programming is sponsored by the COCC Office of Diversity and Inclusion, the Nancy R. Chandler Lecture Series and many campus and community partners. This includes the COCC Sustainability Committee, ASCOCC, Brooks Resources Corporation, Cascades Academy of Central Oregon, The Casey Family Fund of Oregon Community Foundation, The Cushman Family Fund of Oregon Community Foundation, The Environmental Center, Maybelle Clark Macdonald Fund, St. Charles Health System, Allyship in Action, and Trinity Episcopal Church. For 2022, our theme is environmental and intersectional justice. Environmental and intersectional justice take on the racial, social and economic root causes of disparities.

The Season of Nonviolence events are below and information is posted on COCC's website, <https://www.cocc.edu/departments/foundation/clis/season-of-nonviolence.aspx>

Keynote Speakers

The Green Path Ahead: Indigenous Teachings for the Next Economy

Winona LaDuke – Native American Economist, Environmentalist, Writer, and Executive Director of Honor the Earth

Winona LaDuke is a global leader and an economist focused on issues of culturally based sustainable development strategies, renewable energy, water protection, and sustainable food systems. Drawing upon her work in these areas, LaDuke strongly believes there is a clear path

forward towards our shared economic future. LaDuke will share her vision for this transition, one that is just and equitable for all, including Mother Earth.

Tuesday, February 1, 6:00 - 7:30 p.m. PST- Virtual Presentation
FREE and OPEN to the public.

Student Event with Winona LaDuke

Winona LaDuke will spend time with students engaged in COCC's cultural programs and from Cascades Academy in an informal Q & A session prior to her keynote talk.

Tuesday, February 1, 4:00-5:00 p.m. PST- Virtual Presentation
FREE and OPEN to COCC and Cascades Academy Students

Examining Inequalities in Central Oregon A Panel Discussion with Dray Aguirre, Jamie Bowman, and Kerani Mitchell

A conversation and panel discussion with three equity activists to talk about inequalities in Central Oregon.

Panelists:

Dray Aguirre: (he/him/his/el) is a first-generation Pre-Nursing student at Central Oregon Community College. He is a food and housing-insecure student advocate. Dray is a homeless student who gives back. He identifies as Native American and Latino.

Jamie Bowman: (she/her/hers) has a Bachelor's Degree from OSU-Cascades in Social Science with an emphasis on Community Development and Leadership. She spent 5 years as the President of an LGBTQ+-focused nonprofit called Human Dignity Coalition. She is a co-founder of the Central Oregon Transgender Health Coalition as well as an independent contractor with Allyship in Action.

Kerani Mitchell:(she/her) is a founding partner at Allyship in Action, LLC and a longtime Central Oregon community member involved in issues related to health equity, education, and social justice. She is passionate about co-creating a community where we all have resources and opportunities to flourish.

Tuesday, February 22, 5:30-6:30 p.m. PST-Virtual Presentation
FREE and OPEN to the public.

Inequity in Healthcare: Seeking Mental Health Services after Experiencing Healthcare Discrimination Dharma Cortés, Ph.D & Ana Progovac, Ph.D. - Assistant Professors in Psychiatry, Harvard Medical School & Senior Scientists, Health Equity Research Lab at Cambridge Health Alliance (CHA)

Professors Cortés and Progovac will provide an overview of their work and guide the audience through one of their cornerstone research projects. Their research seeks to understand how experiencing healthcare discrimination impacts peoples' preferences for and willingness to seek mental health services as well as how that prior discrimination can impact their current dialogue

with providers. Cortés and Progovac will share patient and provider narratives and discuss one of the essential elements to equitable healthcare: respect.

Thursday, March 3, 5:30 p.m. PST – Virtual Presentation
FREE and OPEN to the public.

Climate Justice as Freedom-Julie Sze, Ph.D. - Professor of American Studies, UC Davis and Founding Director, Environmental Justice Project for UC Davis' John Muir Institute for the Environment

Julie Sze, Ph.D. believes that climate justice is a freedom struggle: one involving both negative and positive freedoms. Climate justice activists use the term “frontline” to make issues of race, class, indigeneity, citizenship, and gender more prominent and to highlight the disparities of who is most impacted and most responsible. Sze will discuss how frontline climate justice movements focus on well-informed radical hope and visions that help bring us into an emancipatory future.

Thursday, March 10, 6:00-7:30 p.m. PST - Virtual presentation
FREE and OPEN to the public.

Community Reads Series

COCC and community partners are hosting book discussions on Robin Wall Kimmerer's best-selling novel, *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants*.

As a citizen of the Citizen Potawatomi Nation and a botanist, Kimmerer embraces plants and animals as our oldest teachers. In *Braiding Sweetgrass*, she brings her two lenses of knowledge together through her memoir of living in the natural world and practicing heart-centered science. Drawing on her life as an Indigenous scientist, a mother, and a woman, Kimmerer shows how other living beings offer us gifts and lessons, even if we've forgotten how to hear their voices.

COCC Sustainability Committee

Fridays 12:00-1:00 p.m. beginning 1/7/2022

Facilitated by Noelle Copley ncopley@cocc.edu and Dana Christensen dchristensen4@cocc.edu

The COCC Madras & COCC Prineville Book Group

Mondays 12:00-1:00 p.m. beginning 1/10/2022

Facilitated by Michelle Cary mcary@cocc.edu and Stef Brewer sbrewer3@cocc.edu

The Environmental Center & COCC Redmond

Wednesdays 5:00-6:00 p.m. beginning 1/12/2022

Facilitated by Priscilla Calleros prisilla@envirocenter.org and Christy Walker cwalker2@cocc.edu

Trinity Episcopal Church

Wednesdays 3:00-4:00 p.m. beginning 1/12/2022

Facilitated by Betsy Warriner betsy@betsywarriner.com

COCC Barber Library
Tuesdays 12:30-1:30 p.m. beginning 1/25/2022
Facilitated by Cat Finney cfinney@cocc.edu , Tina Hovekamp thovekamp@cocc.edu, Kirstin Hostetler khostetler@cocc.edu, and Emily Moxley emoxley@cocc.edu

Cascades Academy
Wednesday 1/26/2022 5:30-7:00 p.m. & Thursday 2/24/2022 6:00-7:00 p.m.
Facilitated by Katie Lamarre
to register visit: <https://www.cascadesacademy.org/community/education-series>

Livestream Author Event with Robin Wall Kimmerer

A talk with Robin Wall Kimmerer, author of UO Common Reading selection *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants*.

Monday, January 24 at Noon PST-Virtual Presentation
FREE & OPEN to the public
Event link: ticket.uoregon.edu/uo/rwk-stream
Presented by the UO Common Reading Program
Common Reading - University of Oregon

Film Screening

YOUTH v GOV

YOUTH v GOV is the story of America's youth taking on the world's most powerful government. Since 2015, twenty-one plaintiffs, now ages 13 to 24, have been suing the U.S. government for violating their constitutional rights to life, liberty, personal safety, and property through their willful actions in creating the climate crisis they will inherit.

YOUTH v GOV is about more than just a lawsuit. It is the story of empowered youth finding their voices and fighting to protect their rights and our collective future. This is a revolution designed to hold those in power accountable for the past and responsible for a sustainable future. And many of the movement's leaders aren't even old enough to vote. (Yet.)

Screening dates TBD

Oregon Humanities Presents Conversation Projects

Oregon Humanities Community Conversation Projects

The Conversation Project brings people together to talk about their beliefs and experiences around timely and important issues and ideas. Oregon Humanities collaborates with community organizations, small and large nonprofits, universities, community colleges, government agencies, corporations, and others around the state to host Conversation Project programs.

Paul Susi –Housing and Belonging

Housing and houselessness are visible and divisive issues in local media, in politics, and across different communities within our state. Many of us were experiencing housing instability and economic uncertainty even during the “boom” times before the COVID-19 crisis. This conversation will explore common assumptions and perspectives about the experience of houselessness and how many make snap judgments about who ‘belongs’ in our neighborhoods. We will seek to answer the questions, How do we decide who ‘belongs’ in our community? And what actually makes us feel ‘safe’?

Conversation Project Dates TBD

Central Oregon Community College
Monthly Budget Status
Highlights of November 2021 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$47.5 million. The November average yield for the Local Government Investment Pool is down to .45 percent from last report of .49 percent.

General Fund Revenues

The College received \$18 million in property tax revenues for the month of November, which represents 91.9% of anticipated collections. Winter term registration started on November 15, resulting in an increase in tuition and fee revenues of \$2.8 million over the prior month. The budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses through November 2021 include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College
Monthly Budget Status
November 2021

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 19,605,000	\$ 18,009,691	\$ (1,595,309)	91.9%	92.2%
Prior Taxes	459,000	317,444	(141,556)	69.2%	71.4%
Tuition and fees	16,611,000	8,937,843	(7,673,157)	53.8%	53.8%
State Aid	8,497,000	4,766,645	(3,730,355)	56.1%	51.1%
Program and Fee Income	41,000	7,979	(33,021)	19.5%	0.0%
Interest & Misc. Income	200,000	29,326	(170,674)	14.7%	15.8%
Transfers-In	3,100,000	3,100,000	-	100.0%	100.0%
Total Revenues	\$ 48,513,000	\$ 35,168,928	\$ (13,344,072)		
Expenses by Function					
Instruction	\$ 22,678,176	\$ 6,724,426	\$ 15,953,750	29.7%	29.3%
Academic Support	4,453,971	1,573,769	2,880,202	35.3%	35.2%
Student Services	5,479,217	1,888,241	3,590,976	34.5%	34.0%
College Support	5,649,729	2,044,845	3,604,884	36.2%	35.5%
Plant Operations and Maintenance	4,773,815	1,602,620	3,171,195	33.6%	33.1%
Information Technology	4,776,262	1,709,565	3,066,697	35.8%	38.4%
Financial Aid	112,897	26,218	86,679	23.2%	17.9%
Contingency	800,000		800,000	0.0%	0.0%
Transfers-Out	1,587,213	1,587,213	-	100.0%	98.9%
Total Expenses	\$ 50,311,280	\$ 17,156,897	\$ 33,154,383		
Revenues Over/(Under) Expenses	\$ (1,798,280)	\$ 18,012,031	\$ 19,810,311		

Central Oregon Community College
Monthly Budget Status
November 2021

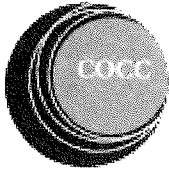
	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 5,986,266	\$ 4,986,211	\$ (1,000,055)	83.3%	79.0%
Expenses	6,120,592	1,959,557	4,161,035	32.0%	21.0%
Revenues Over/(Under) Expenses	\$ (134,326)	\$ 3,026,654	\$ 3,160,980		
Grants and Contracts Fund					
Revenues	\$ 11,535,259	\$ 3,304,674	\$ (8,230,585)	28.6%	17.6%
Expenses	11,801,609	3,462,966	8,338,643	29.3%	22.4%
Revenues Over/(Under) Expenses	\$ (266,350)	\$ (158,292)	\$ 108,058		
Capital Projects Fund					
Revenues	\$ 3,176,238	\$ 162,012	\$ (3,014,226)	5.1%	86.2%
Expenses	7,509,052	879,682	6,629,370	11.7%	13.6%
Revenues Over/(Under) Expenses	\$ (4,332,814)	\$ (717,670)	\$ 3,615,144		
Enterprise Fund					
Revenues	\$ 4,729,166	\$ 1,564,024	\$ (3,165,142)	33.1%	10.5%
Expenses	4,771,726	2,055,358	2,716,368	43.1%	41.3%
Revenues Over/(Under) Expenses	\$ (42,560)	\$ (491,334)	\$ (448,774)		
Auxiliary Fund					
Revenues	\$ 8,442,713	\$ 4,604,668	\$ (3,838,045)	54.5%	54.4%
Expenses	10,169,804	3,156,811	7,012,993	31.0%	40.6%
Revenues Over/(Under) Expenses	\$ (1,727,091)	\$ 1,447,857	\$ 3,174,948		
Reserve Fund					
Revenues	\$ 11,674	\$ -	\$ (11,674)	0.0%	0.0%
Expenses	455,000	428,243	26,757	94.1%	95.6%
Revenues Over/(Under) Expenses	\$ (443,326)	\$ (428,243)	\$ 15,083		
Financial Aid Fund					
Revenues	\$ 22,059,071	\$ 6,685,550	\$ (15,373,521)	30.3%	26.1%
Expenses	22,322,975	7,204,985	15,117,990	32.3%	26.5%
Revenues Over/(Under) Expenses	\$ (263,904)	\$ (519,435)	\$ (255,531)		
Internal Service Fund					
Revenues	\$ 140,540	\$ 20,789	\$ (119,751)	14.8%	9.5%
Expenses	112,458	31,688	80,770	28.2%	24.7%
Revenues Over/(Under) Expenses	\$ 28,082	\$ (10,899)	\$ (38,981)		
Trust and Agency Fund					
Revenues	\$ 9,332	\$ 840	\$ (8,492)	9.0%	16.1%
Expenses	18,050	2,625	15,425	14.5%	15.5%
Revenues Over/(Under) Expenses	\$ (8,718)	\$ (1,785)	\$ 6,933		

Central Oregon Community College

Cash and Investments Report

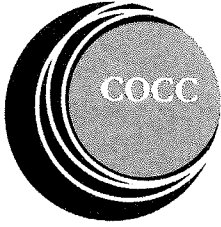
As of November 30, 2021

College Portfolio	Operating Funds	Trust/Other Funds
Cash in State Investment Pool		
4089 - General operating fund	\$ 46,181,664	
3624 - Robert Clark Trust		\$ 380,704
November Average Yield 0.45%		
Cash in USNB	\$ 1,362,496	
Cash on Hand	\$ 4,600	
Total Cash	\$ 47,548,760	\$ 380,704



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: December 1-31, 2021

Name	Hire Date	Job Description	Department
Classified Full-Time			
Barrett, Sayward	12/6/2021	Administrative Assistant	Regional Svcs. & R.C. Operations
Field, Van	12/7/2021	Facility Spec General Trades	Maintenance of Buildings
Pelley, Erik	12/1/2021	Facility Spec General Trades	Maintenance of Buildings
Temporary Hourly			
Burket, Adah Jan	12/27/2021	Bookstore Cashier I	Bookstore
Lempke, Daniel T	12/3/2021	Student Ambassador	Student Outreach & Contact
Rios, Jesse Michal	12/1/2021	CFI Training	Aviation Program
Rios, Jesse Michal	12/1/2021	Cert. Flight Instructor II	Aviation Program
Shephard, Scott Andrew	12/20/2021	CFI Training	Aviation Program
Shephard, Scott Andrew	12/20/2021	Cert. Flight Instructor III	Aviation Program
Winterbottom, Elijah R	12/6/2021	Fitness Attendant	Health & Human Performance Office



**Central Oregon Community College
Board of Directors: Information Item**

Subject	Hiring of Renita Carrico-Cuevas as Marketing Manager
Community Enrichment	CE-1: Build and strengthen partnerships with education stakeholders, including Pre-K and higher education.
Institutional Efficiency	IE-4: Improve information sharing practices and communication sources.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **Marketing Manager** position is a replacement position.

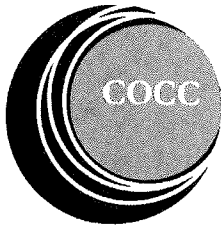
B. Timing

The **Marketing Manager** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from January 3, 2022 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Renita Carrico-Cuevas holds a bachelor's degree in Communications from Colorado State University. Renita most recently served as a Marketing & Communications Associate with Midstate Electric Cooperative. Prior to this role, Renita owned a business, Redi-STAT Transcription Services.



Central Oregon Community College Board of Directors: Information Item

Subject	Hiring of Michael Klinkerfues as Network Services Technician
Student Success	SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal.
Institutional Efficiency	IE-1: Improve practices and systems related to providing a supportive and productive workplace.
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

The **Network Services Technician** position is a replacement position.

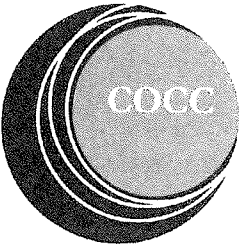
B. Timing

The **Network Services Technician** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from December 27, 2021 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Michael Klinkerfues holds a bachelor's degree in Computer Information Systems from Walden University. Michael most recently served as a Technical Support Engineer for Sunriver Computer Services. Prior to this role, Michael held multiple information technology positions including System Analyst II for the Deschutes County District Attorney Office and Information Technology Specialist II for the Oregon Judicial Department.



**Central Oregon Community College
Board of Directors: Resolution**

Subject	Approve costs for ITS replacement of physical VMware hosts (servers)
Strategic Plan Initiatives	Student Success SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal Institutional Efficiency, IE-4: Improve information sharing practices and platforms
Prepared By	Laura Boehme, Chief Information/Human Resources Officer

A. Background

This motion is the result of a need to replace the physical “cluster” of four high-end computer servers that provide the processing power, memory and disk space necessary to virtualize over one-hundred and eighty virtual servers that provide various academic and business functions across campus, including Email, Single Sign-On, Student Printing, Remote Desktop Services as well as many other services.

Prior to implementing this high-end VMware cluster, the College purchased and maintained a physical server for each application or group of applications. Dozens of these servers were mounted in racks within the Pioneer Datacenter. In 2007, ITS leadership began to explore methods for moving software applications from physical servers to a virtual environment and, in 2008 implemented the first physical VMware cluster. Not only did this VMware virtual environment begin to reduce the amount of electricity and cooling required to run these individual physical servers, but the ITS Department also realized improved data back-up, restoration and administration efficiencies that have allowed us to continue to add new software applications and servers “virtually” without increasing our need for labor, electricity or building floorspace at the same rate of growth.

B. Options/Analysis

1. Approve the purchase of this physical VMware cluster of four servers to replace our existing VMware cluster and maintain current operations.
2. Do not approve the purchase of this physical VMware cluster of four servers and begin discussions with regards to what applications and services we can do without.

C. Timing

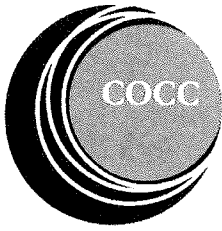
Purchase of this computer equipment and services immediately following the board resolution approval will allow enough time for delivery, installation and migration prior to end of lifecycle in April of 2022.

D. Budget Impact

Since virtualization began in 2008, we have more than quadrupled the number of servers that the ITS Department manages today. All one-hundred and eighty of these virtual servers run on a "cluster" of four high-end physical servers. These physical servers run 24 hours per day, seven days per week, with very high loads and, after several years, begin to run out of memory and disk space. Because of these loads, and the seemingly constant increases in disk and memory requirements, these servers are on a three-year lifecycle replacement. The replacement of these servers is a planned event and budgeted for as part of the ITS TECH fund. Estimated costs for hardware and support services are approximately \$175,000 dollars. No additional funding from the college is being requested for this project.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors approve the VMware cluster hardware and technical service costs as outlined in section D of this resolution.



**Central Oregon Community College
Board of Directors: Resolution**

Subject	New One-year Certificate of Completion in Outdoor Leadership
Strategic Plan Initiatives	SS-1: Enhance development of course and program offerings and delivery methods. CE-2: Advance positive regional economic development by assisting with educational and training needs of business, industry and workforce.
Prepared By	Dr. Betsy Julian, Vice President for Instruction

A. Background

Excerpt from Oregon Administrative Rules (OAR 589-006-0150): *Community college boards are responsible for approving their college's certificate of completion, associate degree and associate degree option requirements.*

The proposed new One-year Certificate of Completion in Outdoor Leadership meets COCC, state, and regional accreditation (Northwest Commission on Colleges and Universities) standards. Upon approval by the COCC Board this program will be submitted to the Oregon Higher Education Coordinating Commission/Office of Community College and Workforce Development and then to the Northwest Commission on Colleges and Universities as required for each category.

B. Options/Analysis

Approve the proposed new academic program.
Decline approval of the new academic program.

C. Timing

The new program will be available in the 2022-23 Catalog that begins Fall 2022 term.

D. Budget Impact

The proposed changes consist of current courses which will continue to be offered. The result is a negligible budget impact.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors approves the following new One-year Certificate of Completion in Outdoor Leadership effective Fall 2022.

GP 6: Board Committees and Liaisons

The COCC Board will have nine standing committees and one ad hoc committee with members and chairs appointed by the board chair. Additionally, the board chair will appoint members of the board to serve as liaison to non-board committees and outside organizations. The board chair will use reasonable efforts to consult with each board member prior to making an appointment. Appointments will be made at the annual organization meeting of the board, or as necessary due to unexpected vacancy.

Unless otherwise noted below, each committee appointment shall be for a period of one year, and members may serve more than one term.

Board Committees:

1. President Evaluation – This committee consists of three board members who will adopt an annual performance review policy, instrument, and procedure in collaboration with and mutually agreed upon by the president. The committee will gather agreed upon data/information, facilitate the evaluation discussion with the Board, and discuss the evaluation results with the president.
2. Board Self-Evaluation– This committee consists of three board members who will oversee the board's Self-Evaluation, including reviewing the process used for evaluation, gathering necessary data/information, and facilitating the evaluation discussion with the full board.
3. COCC Memorial Education / Keyes' Trust – This committee consists of one board member (serving a renewable, two-year term) and the president. They annually determine how best to spend earnings from Keyes Trust investments in compliance with the instructions of the Trust.
4. Audit and Finance – This committee consists of three board members and two budget committee members and meets at least twice annually to do the following: 1) review external and internal audit plans and results prior to their submission to the board as a whole; 2) report to the board its findings and opinions regarding internal and external audit results; and 3) recommend specific areas of future internal and external audit focus for consideration by the full board. The president and designated staff serve as *ex officio* members.
5. Real Estate – This committee consists of three board members who review all material real estate plans, purchases, sales, and changes. The committee makes recommendations to the full board about all material real estate matters. The president and designated staff serve as *ex officio* members.
6. Student Success – This committee consists of three board members who recommend Institutional student success indicators to the full board and monitor longitudinal Institutional student success data. The committee also may monitor and review other institutional measures of student success and initiatives undertaken to improve student performance. The president and designated staff serve as *ex officio* members.

7. Policy Review – This committee consists of three board members who review and recommend revisions to policies of the COCC Board of Directors, including those related to the Governance Process, Board-President Relationship, and Expectations of the President. The president may be invited to attend as an *ex officio* member.
8. Board Member Orientation – This committee consists of 3 board members who create, review, and adjust the plan for orientation of new board members. The committee will meet at least yearly to review and update the orientation plan. The president and designated staff serve as *ex officio* members.

Board Liaison Roles:

9. College Affairs Committee -- One board member serves as an ex-officio member of the college's committee to adopt, revise, and sunset general college policies.
10. COCC Foundation Board -- One board member serves as an ex-officio member on the board of the COCC Foundation, which provides funds for scholarships and capital improvements, cultivates relationships with stakeholders to support COCC and its students, and develops programs that foster COCC student success.
11. Oregon Community College Association – Along with the president of the college, one board member serves on the governing board of the Oregon Community College Association, whose purpose is to support the colleges before policy-makers and partners whose actions affect the well-being of community colleges across the state. Each College has one vote on the board.
12. OSU-Cascades Advisory Board – One board member, recommended by the COCC Board of Directors and approved by the OSU president, serves on this board, which provides an opportunity for alumni, friends and community members to deepen their engagement with OSU-Cascades, and for the vice president of OSU-Cascades to gain advice and support.
13. Association of Community Colleges & Trustees – One board member attends the annual ACCT Conference as a voting delegate. If the board chair is in attendance, that person will have the college's voting rights.

All other board committees will be established on a designated or ad hoc basis, with a specific charge, and timeline for completion.