



| TIME** | ITEM | ENC.* | ACTION | PRESENTER |
|--------|--|-------|--------|-----------------------------|
| 5:45pm | I. Call to Order | | | Unger |
| | II. Native Lands Acknowledgement | 2a.1* | | Unger |
| | III. Roll Call | | | Kovitz |
| | 1. Board Members & Guests | | | |
| | IV. Agenda Changes | | | Unger |
| | V. Public Comment | | | Unger |
| | VI. Consent Agenda*** | | | Unger |
| | 1. Minutes | | | |
| | a. Regular Meeting (July 14, 2021) | 6a.1* | X | Cook |
| | 2. CACOCC Negotiations | 6b.1* | X | Boehme |
| | VII. Information Items | | | |
| | 1. Financial Statement | 7a.1* | | Knutson ^A |
| | 2. New Hire Reports | 7b.1* | | Boehme ^A |
| | 3. Legislative Update | 7c.1* | | Chesley ^{AP} |
| | VIII. Old Business | | | |
| | 1. Re-Opening Task Force Update | | | Boone/Andresen ^A |
| | 2. Revision to GP 9 - 2 nd reading and vote | 8a.1* | | Tatom ^A |
| | IX. New Business | | | |
| | 1. Indigenous People's Day | 9a.1* | X | Moore ^A |
| | X. Board of Directors' Operations | | | Unger |
| | 1. Board Member Activities | | | |
| | XI. President's Report | | | Chesley |
| | XII. Adjourn to Executive Session | | | |
| | XIII. Convene Executive Session | | | |
| | ORS 192.660 section 2, subsection f, to consider information or records that are exempt by law from public record. | | | |
| | ORS 192.660 section 2, subsection h, to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. | | | |

* Material to be distributed via e-mail & USPS (as necessary)

** Times listed on the agenda are approximate to assist the Chair of the Board.

*** Confirmation of Consent Agenda items submitted by the President. Any item may be moved from the Consent Agenda to Old/New Business by a Board Member asking the Chair to consider the item separately.

P - indicates a Presentation will be provided.

A - indicates the presenter is Available for background information if requested.

XIV. Adjourn to Open Session

XV. Convene Open Session

XVI. Dates

1. Wednesday, October 13, 2021 – COCC Board of Directors' meeting @ 5:45pm

XVII. Adjourn

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Purpose: To acknowledge someone is to say, “I see you. You are significant.” The purpose of a land acknowledgement is to recognize and pay respect to the original inhabitants of a specific region. It is an opportunity to express gratitude and appreciation to those whose territory you exist in.

COCC Land Acknowledgement

(Condensed Version)

COCC would like to acknowledge that the beautiful land our campuses reside on, are the original homelands of the **Wasq’ú** (Wasco), and the **Wana Lama** (Warm Springs) people. They ceded this land to the US government in the Treaty of 1855. The **Numu** (Paiute) people were forcibly moved to the Warm Springs Indian Reservation starting in 1879. It is also important to note that the Klamath Trail ran north through this region to the great Celilo Falls trading grounds and the Klamath Tribes claim it as their own. Descendants of these original people are thriving members of our communities today. We acknowledge and thank the original stewards of this land.



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Wednesday, July 14, 2021 – 5:45 PM
Zoom / Facebook Live

| TIME** | ITEM | ENC.* | ACTION | PRESENTER |
|--------|--|-------|--------|-----------|
| 5:45pm | I. Call to Order | | | Skatvold |
| | II. Native Lands Acknowledgement Erica Skatvold read the COCC Native Lands Acknowledgement. | 2a.1* | | Skatvold |
| | III. Roll Call <u>Board Members & Guests</u> Erica Skatvold (Chair), Alan Unger, Bruce Abernethy, Oliver Tatom, Jim Clinton, Laura Craska Cooper, Joe Krenowicz, Laurie Chesley (COCC President), Alicia Moore, David Dona, Betsy Julian, Laura Boehme, Zak Boone, Mark Reinecke, Cathleen Knutson, Peter McCaffrey, Paul Taylor, Ricky Schatz, Marcus McCloskey, Paul Harmsen, Dave Nickerson, Russ Chrisman, Sharla Andresen, Emily Beck, Deena Cook, Jenn Kovitz. | | | Kovitz |
| | IV. Public Comment COCC employee, Sarah La Torre, submitted public comment on behalf of CACOCC. Ms. La Torre is the current CACOCC President. She respectfully requested that the Board of Directors meet in August to review and approve the CACOCC CBA which was tentatively approved by CACOCC and the College. | | | Kovitz |
| | V. Election of Officers 1. Chair 2021-22 Laura Craska Cooper nominated Alan Unger. Joe Krenowicz seconded the nomination. Motion to approve New Board Chair, Alan Unger for 2021-22 <ul style="list-style-type: none"> • 1st Oliver Tatom • 2nd Bruce Abernethy • Motion Approved – Six Approved. None opposed. | | | Skatvold |

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2. Vice Chair 2021-22
Joe Krenowicz nominated Bruce Abernethy.
Motion to approve New Board Vice Chair, Bruce Abernethy for 2021-22
 - 1st Joe Krenowicz
 - 2nd Laura Craska Cooper
 - Motion Approved – Six Approved. None opposed.

VI. Board Committee Appointments **Unger**
Alan Unger distributed his suggestions for committee appointments.

VII. Agenda Changes **Unger**
No agenda changes.

VIII. Consent Agenda*** **Unger**

1. Minutes
 - a. Regular Meeting (June 9, 2021) 8a.1* X **Cook**
2. ABS Negotiations 8b.1* X **Boehme^A**
Motion to approve Consent Agenda
 - 1st Bruce Abernethy
 - 2nd Erica Skatvold
 - Motion Approved – Seven Approved. None opposed.

IX. Information Items

1. Financial Statement 9a.1* **Knutson^A**
No questions at this time.
2. New Hire Reports 9b.1* **Boehme^A**
Oliver Tatom asked a question about the qualifications for the new Criminal Justice Program Director.
3. Legislative Update **Chesley^{AP}**
President Chesley provided a brief legislative update highlighting that the legislature has voted to allocate funds to Oregon Community Colleges. \$9.3 million dollars were allocated to COCC.

X. Old Business

1. Re-Opening Task Force Update **Andresen^{AP}**
Sharla Andresen, Director of Risk Management, provided a brief

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update on the re-opening plan in August including employees and students returning to campus, the vaccination plan which states some areas are requiring vaccinations including Wickiup Hall residents.

2. Outcrop Subdivision: Lot 1 Proposal 10a.1* **Dona/McCaffrey^A**
Peter McCaffrey provided a real estate update on the Outcrop Subdivision. Lot 1 was omitted from the first round of transfers due to the nature of the lot size and its proximity to a rock outcrop.

Motion to approve Outcrop Subdivision: Lot 1 Proposal

- 1st Joe Krenowicz
- 2nd Erica Skatvold
- Motion Approved – Seven Approved. None opposed.

XI. New Business

1. Revision to GP9 – 1st reading 11a.1* **Tatom**
The Board Policy Review Committee discussed the revisions to GP9 which took into consideration Oregon law and best practices.
2. Discussion of Board Committees 11b.1* **Tatom**
Alan Unger addressed this earlier in the agenda.
3. Cascade Natural Gas Proposal 11c.1* **Dona/McCaffrey^A**
Representatives from Cascade Natural Gas provided a proposal to the Board for approval. A high-pressure line is required to serve the homes in the Outcrop Subdivision.

Motion to approve Natural Gas Proposal

- 1st Joe Krenowicz
- 2nd Bruce Abernethy
- Motion Approved – Seven Approved. None opposed.

4. Awbrey Butte Property Discussion **Krenowicz^A**
Initial discussion about the future of a piece of property the College owns on Awbrey Butte.

XII. Board of Directors' Operations

Unger

1. Board Member Activities

Erica Skatvold Weekly phone call Laurie Chesley and Alan Unger, phone call with Mark Reinecke, President's Evaluation Committee meeting, Real Estate Committee

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meeting, Policy Review Committee meeting, COCC Commencement, St. Charles/COCC meeting.
Bruce Abernethy President's Evaluation Committee meeting.
Jim Clinton Real Estate Committee meeting.
Laura C. Cooper Policy Review Committee meetings, phone call with Laurie Chesley, COCC Commencement, Real Estate Committee meeting, phone call with Alan Unger.
Oliver Tatom COCC Commencement, Policy Review Committee meetings, St. Charles/COCC meeting.
Joe Krenowicz Real Estate Committee meeting.
Alan Unger Redmond Economic Luncheon, weekly phone calls with Erica Skatvold and Laurie Chesley, phone calls with Board members, President's Evaluation Committee meeting, OCCA hiring committee, OCCA Diversity and Inclusion Committee meeting.

2. August Board meeting vote
The Board, as is typical, voted not to hold its scheduled August meeting.

XIII. President's Report

1. THRIVE Update
Alicia Moore, Vice President for Student Affairs, provided an update on the success of THRIVE at COCC, the program challenges during the pandemic and its goals for the 2021-22 academic year.

Chesley
Moore/Beck^{AP}

2. Employee of the Year Awards
President Chesley shared the winners of the Employee of the Year Awards.

Chesley

XIV. Adjourn to Executive Session

XV. Convene Executive Session

ORS 192.660 section 2, subsection f, to consider information or records that are exempt by law from public record.
ORS 192.660 section 2, subsection h, to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

XVI. Adjourn to Open Session

XVII. Convene Open Session

XVIII. Dates

1. Tuesday, July 27, 2021 – Board Student Success Meeting @ 3pm

XIX. Adjourn

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**Central Oregon Community College
Board of Directors: Resolution**

Prepared by: Laura Boehme – Chief Information/Human Resources Officer

| | |
|---|---|
| Strategic Plan Themes and Objectives | Classified Association of COCC Negotiations |
| Institutional Efficiency | IE-1: Improve practices and systems related to providing a supportive and productive workplace. |

A. Background

The economics portion of the 2017-2020 Collective Bargaining Agreement between the Central Oregon Community College Board of Directors and the Classified Association of Central Oregon Community College (CACOCC) was extended through June 30, 2021 due to COVID-19. The negotiating teams reached tentative agreement on the revised economics sections on June 28, 2021. The CACOCC team submitted a proposed tentative agreement of the revised economics articles to its members for a vote and it was ratified on August 9, 2021. Effective July 1, 2021 the new/revised economics portion of contract is in place between the CACOCC and the College, pending Board approval. A summary of the negotiated contract items is included with this Resolution.

The Administrative team: Laura Boehme (chair); Alicia Moore (co-chair); Jeremy Green; Kara Rutherford

The CACOCC Team: Andrew Fegette (chair); Sara La Torre; Brian Nelson; Tina Leslie

B. Budget Impact

The 2021-2022 Article 11 budget recommendation includes a July 1, 2021, three percent (3%) wage increase. Additionally, the College agreed to complete a CACOCC salary study during the time period October 1, 2021 – January 31, 2022, with any recommended salary increases to be implemented retroactively to October 1, 2021, at the discretion of the President.

C. Options/Analysis

- Approve the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and Directors and the Classified Association of Central Oregon Community College.
- Decline the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and the Classified Association of Central Oregon Community College.

D. Timing

The revised economics articles will be in effect July 1, 2021 through June 30, 2022. The full CACOCC contract will expire June 30, 2022; negotiation teams anticipate initiating full contract communications in Fall 2021.

E. Proposed Resolution

Be it resolved that the Central Oregon Community College Board of Directors approves the negotiated and ratified Collective Bargaining Agreement between Central Oregon Community College Board of Directors and the Classified Association of Central Oregon Community College.

Summary of Negotiated Contract Items:

| Article Number and Title |
|--|
| Article 11: Direct Compensation |
| Article 12: Insurance |
| Article 16: Sick Leave |
| Article 21: Tuition and Professional Development |
| Article 31: Duration |
| Appendix A – 2021-22 Wage Schedule |

Central Oregon Community College
Monthly Budget Status
Highlights of July 2021 Financial Statements

Cash and Investments

The College's operating cash balances currently total \$28.6 million. The average yield for the Local Government Investment Pool remains 0.60 percent from last report of 0.60 percent.

General Fund Revenues

Tuition and fee revenues represent fall term enrollment as of the end of July. The budgeted transfers-in have been posted for the year.

General Fund Expenses

The expenses include the required budgeted inter-fund transfers-out for the fiscal year.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College
Monthly Budget Status
 July 2021

| <u>General Fund</u> | <u>Adopted Budget</u> | <u>Year to Date Activity</u> | <u>Variance Favorable (Unfavorable)</u> | <u>Percent of Budget Current Year</u> | <u>Percent of Budget Prior Year</u> |
|---------------------------------------|---------------------------|----------------------------------|---|---|---|
| Revenues | | | | | |
| District Property Taxes: | | | | | |
| Current Taxes | \$ 19,605,000 | | \$ (19,605,000) | 0.0% | 0.0% |
| Prior Taxes | 459,000 | 166,322 | (292,678) | 36.2% | 22.7% |
| Tuition and fees | 16,611,000 | 3,548,705 | (13,062,295) | 21.4% | 22.2% |
| State Aid | 8,497,000 | | (8,497,000) | 0.0% | 25.0% |
| Program and Fee Income | 41,000 | | (41,000) | 0.0% | 0.0% |
| Interest & Misc. Income | 200,000 | 5,836 | (194,164) | 2.9% | 1.6% |
| Transfers-In | 3,100,000 | 3,100,000 | - | 100.0% | 100.0% |
| Total Revenues | \$ 48,513,000 | \$ 6,820,863 | \$ (41,692,137) | | |
| Expenses by Function | | | | | |
| Instruction | \$ 22,678,176 | \$ 434,200 | \$ 22,243,976 | 1.9% | 1.9% |
| Academic Support | 4,453,971 | 304,306 | 4,149,665 | 6.8% | 5.8% |
| Student Services | 5,479,217 | 262,463 | 5,216,754 | 4.8% | 5.3% |
| College Support | 5,649,729 | 580,465 | 5,069,264 | 10.3% | 7.5% |
| Plant Operations and Maintenance | 4,773,815 | 443,822 | 4,329,993 | 9.3% | 7.9% |
| Information Technology | 4,776,262 | 527,795 | 4,248,467 | 11.1% | 11.2% |
| Financial Aid | 112,897 | 2,398 | 110,499 | 2.1% | 1.7% |
| Contingency | 800,000 | | 800,000 | 0.0% | 0.0% |
| Transfers-Out | 1,587,213 | 1,587,213 | - | 100.0% | 98.9% |
| Total Expenses | \$ 50,311,280 | \$ 4,142,662 | \$ 46,168,618 | | |
| Revenues Over/(Under) Expenses | \$ (1,798,280) | \$ 2,678,201 | \$ 4,476,481 | | |

Central Oregon Community College
Monthly Budget Status
 July 2021

| | Adopted Budget | Year to Date Activity | Variance Favorable (Unfavorable) | Percent of Budget Current Year | Percent of Budget Prior Year |
|---------------------------------------|-----------------------|--------------------------|--|--------------------------------------|------------------------------------|
| Non General Funds | | | | | |
| Debt Service Fund | | | | | |
| Revenues | \$ 5,986,266 | \$ 1,282,412 | \$ (4,703,854) | 21.4% | 21.9% |
| Expenses | 6,120,592 | | 6,120,592 | 0.0% | 7.2% |
| Revenues Over/(Under) Expenses | \$ (134,326) | \$ 1,282,412 | \$ 1,416,738 | | |
| Grants and Contracts Fund | | | | | |
| Revenues | \$ 11,535,259 | \$ 155,733 | \$ (11,379,526) | 1.4% | 3.7% |
| Expenses | 11,801,609 | 2,413,530 | 9,388,079 | 20.5% | 3.3% |
| Revenues Over/(Under) Expenses | \$ (266,350) | \$ (2,257,797) | \$ (1,991,447) | | |
| Capital Projects Fund | | | | | |
| Revenues | \$ 3,176,238 | \$ 127,400 | \$ (3,048,838) | 4.0% | 86.2% |
| Expenses | 7,509,052 | 199,177 | 7,309,875 | 2.7% | 2.3% |
| Revenues Over/(Under) Expenses | \$ (4,332,814) | \$ (71,777) | \$ 4,261,037 | | |
| Enterprise Fund | | | | | |
| Revenues | \$ 4,729,166 | \$ 260,206 | \$ (4,468,960) | 5.5% | 6.9% |
| Expenses | 4,771,726 | 1,295,539 | 3,476,187 | 27.2% | 29.3% |
| Revenues Over/(Under) Expenses | \$ (42,560) | \$ (1,035,333) | \$ (992,773) | | |
| Auxiliary Fund | | | | | |
| Revenues | \$ 8,442,713 | \$ 3,248,487 | \$ (5,194,226) | 38.5% | 40.9% |
| Expenses | 10,169,804 | 1,059,157 | 9,110,647 | 10.4% | 17.9% |
| Revenues Over/(Under) Expenses | \$ (1,727,091) | \$ 2,189,330 | \$ 3,916,421 | | |
| Reserve Fund | | | | | |
| Revenues | \$ 11,674 | \$ - | \$ (11,674) | 0.0% | 0.0% |
| Expenses | 455,000 | 427,323 | 27,677 | 93.9% | 95.1% |
| Revenues Over/(Under) Expenses | \$ (443,326) | \$ (427,323) | \$ 16,003 | | |
| Financial Aid Fund | | | | | |
| Revenues | \$ 22,059,071 | \$ 150,000 | \$ (21,909,071) | 0.7% | 1.6% |
| Expenses | 22,322,975 | 1,430,137 | 20,892,838 | 6.4% | 4.0% |
| Revenues Over/(Under) Expenses | \$ (263,904) | \$ (1,280,137) | \$ (1,016,233) | | |
| Internal Service Fund | | | | | |
| Revenues | \$ 140,540 | \$ - | \$ (140,540) | 0.0% | 0.8% |
| Expenses | 112,458 | 5,126 | 107,332 | 4.6% | 2.7% |
| Revenues Over/(Under) Expenses | \$ 28,082 | \$ (5,126) | \$ (33,208) | | |
| Trust and Agency Fund | | | | | |
| Revenues | \$ 9,332 | \$ 192 | \$ (9,140) | 2.1% | 4.0% |
| Expenses | 18,050 | | 18,050 | 0.0% | 0.0% |
| Revenues Over/(Under) Expenses | \$ (8,718) | \$ 192 | \$ 8,910 | | |

Central Oregon Community College

Cash and Investments Report

As of July 31, 2021

| College Portfolio | <u>Operating Funds</u> | <u>Trust/Other Funds</u> |
|--------------------------------------|----------------------------|------------------------------|
| Cash in State Investment Pool | | |
| 4089 - General operating fund | \$ 27,175,826 | |
| 3624 - Robert Clark Trust | | \$ 380,055 |
| July Average Yield 1.21% | | |
| Cash in USNB | \$ 1,417,760 | |
| Cash on Hand | \$ 4,600 | |
| Total Cash | <u>\$ 28,598,186</u> | <u>\$ 380,055</u> |



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: July 1-31, 2021

| Name | Hire Date | Job Description | Department |
|------------------------------|------------------|-------------------------------|----------------------------|
| Part-Time Instructors | | | |
| Endries, Tara M | 7/1/2021 | PT Faculty Summer Bend | Health & Human Performance |
| Endries, Tara M | 7/1/2021 | PT Faculty Summer Online | Health & Human Performance |
| Engel, David M | 7/1/2021 | PT Faculty Summer Online | Foreign Languages |
| Walker-Sands, Rebecca L | 7/1/2021 | PT Faculty Summer Bend | Psychology |
| Walker-Sands, Rebecca L | 7/1/2021 | PT Faculty Summer Online | Psychology |
| Temporary Hourly | | | |
| Amanti, Gregory | 7/1/2021 | Art Lab Assistant | Art |
| Celedon, McKayla Ryanne | 7/1/2021 | Captioner Level 1 (BDN) | Disability Services |
| Celedon, McKayla Ryanne | 7/1/2021 | Captioner Level 1 (Prinville) | Disability Services |
| Celedon, McKayla Ryanne | 7/1/2021 | Captioner Level 1 (RDM) | Disability Services |
| Celedon, McKayla Ryanne | 7/1/2021 | Captioner Level 1 (Madras) | Disability Services |
| Fry, Hyrum | 7/26/2021 | CFI Training | Aviation Program |
| Fry, Hyrum | 7/26/2021 | Certified Flight Instructor I | Aviation Program |
| Hagan, Deborah L | 7/1/2021 | ABS Grant Work | Adult Basic Education |
| McNeill, Emma | 7/26/2021 | CFI Training | Aviation Program |
| McNeill, Emma | 7/26/2021 | Certified Flight Instructor I | Aviation Program |
| Nelson, Douglas D | 7/1/2021 | Title III Activity Lead | Mathematics |
| Renner, Joshua Tyler | 7/19/2021 | CFI Training | Aviation Program |
| Renner, Joshua Tyler | 7/19/2021 | Certified Flight Instructor I | Aviation Program |



Central Oregon Community College
Board of Directors
New Hires Report
Date of Hire: August 1-31, 2021

| Name | Hire Date | Job Description | Department |
|-----------------------------|------------------|-------------------------------|------------------------------------|
| Classified Full-Time | | | |
| Alire, Melissa H. | 8/30/2021 | Administrative Assistant | Regional Credit Instruction-Madras |
| Centers, Christopher Scott | 8/2/2021 | IT Technical Specialist Sr | User Services |
| Hatch, Christopher | 8/2/2021 | IT Technical Specialist Sr | User Services |
| Morris, Cresta Lea | 8/9/2021 | Campus Custodian | Custodial Services |
| Ramos Nava, Karina | 8/2/2021 | Enrollment Specialist | Admissions |
| Temporary Hourly | | | |
| Becker, Rachel | 8/9/2021 | CFI- Training | Aviation Program |
| Becker, Rachel | 8/9/2021 | Certified Flight Instructor I | Aviation Program |
| Jones, Scott Edward | 8/9/2021 | Fitness Attendant | Health & Human Performance Office |
| Kirkendall, Erin | 8/9/2021 | Certif. Flight Instructor III | Aviation Program |
| Kirkendall, Erin | 8/9/2021 | CFI Training | Aviation Program |
| Phillippe, Brittany Ann | 8/9/2021 | Certified Flight Instructor I | Aviation Program |
| Phillippe, Brittany Ann | 8/9/2021 | CFI- Training | Aviation Program |
| Pierce, Margaret Elizabeth | 8/9/2021 | Fitness Attendant | Health & Human Performance Office |
| Shunk, Trevor | 8/9/2021 | Fitness Attendant | Health & Human Performance Office |
| Thornberg, Addy Joli | 8/9/2021 | Fitness Attendant | Health & Human Performance Office |



Central Oregon Community College Board of Directors: Information Item

| | |
|-----------------------------|--|
| Subject | Hiring of Cindy Lenhart as Instructional Outreach Dean |
| Student Success | SS-1: Enhance development of course and program offerings and delivery methods to help students efficiently complete their academic goal. |
| Student Experience | SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online. |
| Community Enrichment | CE-1: Build and strengthen partnerships with educational stakeholders, including PreK-12 and higher education. CE-2: Build and strengthen partnerships and advance positive regional economic development with business and industry by assisting with educational and training needs of the workforce. |
| Prepared By | Naomi Roundtree, Director of Human Resources |

A. Background

The Instructional Outreach Dean is a new position.

B. Timing

The Instructional Outreach Dean position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from September 29, 2021 to June 30, 2022. As with all other full-time Administrator employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Administrator salary schedule.

Cindy Lenhart holds a Doctorate in Education from Oregon State University, a Master's degree in Education from Eastern Oregon University and a Bachelor's degree in Secondary Education from Eastern Oregon University. Cindy most recently served as the Vice President for Community College Relations and Senior Fellow at Achieving the Dream, Inc. Prior to that, Cindy was the Associate Vice President for Instruction at Cowley County Community College, a multi-campus institution in Arkansas City, Kansas. Cindy also spent 22 years at Blue Mountain Community College in Pendleton, Oregon, teaching developmental education, college success, critical thinking and reading.



Central Oregon Community College Board of Directors: Information Item

| | |
|---------------------------|---|
| Subject | Hiring of Shelly Griffin as Full-Time Temporary Faculty of English |
| Student Success | SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal. |
| Student Experience | SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online. |
| Prepared By | Naomi Roundtree, Director of Human Resources |

A. Background

The Full-Time Temporary Faculty of English position is a replacement position.

B. Timing

The **Full-Time Temporary Faculty of English** position is a 9-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from September 8, 2021 to June 11, 2022. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Full-Time Faculty salary schedule.

Shelly Griffin holds a Master's degree in English from La Sierra University and Bachelor's degree in English from Walla Walla University. Shelly has served as a part-time and adjunct instructor in COCC's Humanities department since 2007. Prior to this, Shelly taught writing courses at San Bernardino Valley Community College and La Sierra University.



Central Oregon Community College Board of Directors: Information Item

| | |
|---------------------------|---|
| Subject | Hiring of Lisa Feinics as Full-Time Assistant Professor of Psychology |
| Student Success | SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal. |
| Student Experience | SE-1: Develop and implement a comprehensive approach to academic offerings and student support services on all campuses and online. |
| Prepared By | Naomi Roundtree, Director of Human Resources |

A. Background

The Full-Time Assistant Professor of Psychology position is a replacement position.

B. Timing

The **Full-Time Assistant Professor of Psychology** position is a 9-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from September 8, 2021 to June 11, 2022. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Full-Time Faculty salary schedule.

Lisa Feinics holds a Ph.D. in Neurobiology and Behavior from the University of Washington and a Bachelor's degree in Psychology from Humboldt State University. Lisa conducted scientific research at several biomedical institutes, including The Scripps Research Institution and the Texas Biomedical Research Institute and held full-time faculty positions at the University of Michigan-Flint, University of the South Pacific, University of Aruba and adjunct positions at San Diego Community College, Portland Community College, Pacific Northwest College of Art and Oregon Institute of Technology-Wilsonville.



Central Oregon Community College Board of Directors: Information Item

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| Subject | Hiring of Grant Faulconer as Full-Time ABS (Adult Basic Skills) Instructor-Deer Ridge Correctional Institution |
| Student Success | SS-3: Enhance and promote the resources and support services available to help students overcome non-academic challenges. |
| Student Experience | SE-2: Increase access to academic programs and courses on all campuses and online. |
| Community Enrichment | CE-1: Build and strengthen partnerships with educational stakeholders, including PreK-12 and higher education. |
| Prepared By | Naomi Roundtree, Director of Human Resources |

A. Background

The Full-Time ABS Instructor-Deer Ridge Correctional Institution position is a replacement position.

B. Timing

The **Full-Time ABS Instructor-Deer Ridge Correctional Institution** position is a 1.0 FTE, 12-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from June 28, 2021 to June 30, 2022. As with all other full-time ABS Instructor positions, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Full-Time ABS salary schedule.

Grant Faulconer holds a Master's degree in Education from George Fox University and a Bachelor's degree in both History and Criminology from Eastern Oregon University. Grant taught and coached in the Redmond and Jefferson County School Districts for over 12 years and served as a Special Education Instructional Assistant in the Culver School District for two years.



Central Oregon Community College Board of Directors: Information Item

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| Subject | Hiring of Amy Bachman as Full-Time Temporary Faculty of Automotive. |
| Student Success | SS-2: Enhance and promote the resources and tools available to help students efficiently complete their academic goal. |
| Community Enrichment | CE-2: Advance positive regional economic development by assisting with educational and training needs of business, industry and workforce. |
| Prepared By | Naomi Roundtree, Director of Human Resources |

A. Background

The Full-Time Temporary Faculty of Automotive is a replacement position.

B. Timing

The **Full-Time Temporary Faculty of Automotive** position is a 9-month employment contract each fiscal year. For the 2021-22 fiscal year, the initial employment contract period will be from September 8, 2021 to June 11, 2022. As with all other full-time faculty employees, a new contract will be prepared for the next academic year that begins on July 1.

C. Budget Impact

This position is in the 2021-22 budget and conforms to the current approved Full-Time Faculty salary schedule.

Amy Bachman holds multiple short-term certificates and an Associate's degree in Automotive from COCC. Amy has been part of the Automotive program at COCC for years as a student, tool room attendant, outreach liaison and part-time instructor.



2021 Legislative Session
Summary of Bills Passed Impacting Community Colleges

| Bill Number | Summary | Effective Date(S) | New Requirements and Action Needed | Relevant Affinity Group(S) |
|------------------------|---|--------------------------|--|--|
| CAMPUS SAFETY | | | | |
| SB 554 | Securing Firearms – Requires person to secure firearm with trigger or cable lock, in locked container or in gun room except in specified circumstances. | September 25, 2021 | <p>Requires person to secure firearm with trigger or cable lock, in locked container or in gun room except in specified circumstances. In addition, the bill authorizes school district, community college, and public university governing boards to adopt policies prohibiting all firearms on campus, including firearms possessed by concealed handgun licensees. Persons who violate a college policy are guilty of a Class A misdemeanor if they are convicted of possessing a firearm in violation of the policy.</p> <p>Action: This bill does not require action from colleges or universities but authorizes institutional governing boards to adopt policies prohibiting firearms on campus including firearms possessed by concealed handgun licensees.</p> <p>If a college board of education adopts a policy as permitted by this bill, the college must post signs at all normal points of entry to college grounds and post a notice on the website identifying all campus areas subject to the policy.</p> | Board of Education members |
| CORRECTIONS | | | | |
| SB 234 | Adults in Custody Student Grants Study – Directs Higher Education Coordinating Commission to convene stakeholder group to study ways to best serve adults in custody who | June 15, 2021 | <p>Directs Higher Education Coordinating Commission to convene stakeholder group to study ways to best serve adults in custody who are recently eligible to receive student grants. This stakeholder group will be charged with studying Second Chance Pell.</p> <p>Action: Participate in stakeholder group to be convened by HECC/CCWD.</p> | Corrections Education & Training Directors |

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| | are recently eligible to receive student grants. | | | |
| DATA SYSTEMS | | | | |
| SB 564 | Student Parent Demographic Reporting – Requires Higher Education Coordinating Commission to design question or questions allowing each student to identify whether student is parent or person acting as parent or legal guardian. | January 1, 2022; Applies to forms created or updated for the 2022-2023 academic year. | Requires Higher Education Coordinating Commission to design question or questions allowing each student to identify whether student is parent or person acting as parent or legal guardian that may be placed on one or more forms used on annual basis to collect demographic information by public post-secondary institutions of education. Action: OCCA will monitor HECC development of the question to be inserted in forms and will disseminate to all community colleges via CSSA and OCCCIRS listservs as soon as it is available. Colleges must then include the new question on updated electronic and paper forms for next academic year, 2022-2023. The question will allow, but not require, students to report their status as a parent/guardian. | CSSA, OCCCIRS |
| EQUITY | | | | |
| SB 713 | Disclosure of Criminal Conviction – Prohibits public or private post-secondary institution of education from requiring prospective student to disclose whether prospective student has criminal conviction before institution makes final determination on whether to admit student. | June 15, 2021 | Prohibits public or private post-secondary institution of education from requiring prospective student to disclose whether prospective student has criminal conviction before institution makes final determination on whether to admit student. This bill applies only to general admission and not special admit programs (e.g.: Nursing) where criminal backgrounds preclude gainful employment in that field. Action: Review of general admission application and remove any reference/questions where the student must report past convictions. | Registrars |

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| HB 2835 | Benefits Navigator – Requires each community college and public university to hire a benefits navigator to assist students in determining eligibility and applying for federal, state and local benefits programs. | July 27, 2021 | Requires each community college and public university to hire a benefits navigator to assist students in determining eligibility and applying for federal, state and local benefits programs. This legislation provides funding for each college to hire a navigator or to fund positions currently doing that work. Action: Each college will receive \$85,000 from the HECC to hire a benefits navigator who will help students navigate the process of acquiring federal and other available benefits such as SNAP and STEP. Institutions are further required to provide training for navigators, participate in a statewide consortium of benefits navigators, provide culturally specific resources (including resources for non-English speakers), and create an internal process for student feedback. | Business Officers, CSSA |
| HB 2590 | Underrepresented Students Task Force – Establishes Task Force on Student Success for Underrepresented Students in Higher Education. | July 19, 2021 | Establishes Task Force on Student Success for Underrepresented Students in Higher Education. This bill is a higher education equivalent to the previously passed legislation that led to increased funding for K12. The bill calls for a taskforce of eight legislators (four from Oregon House of Representatives and four from Oregon Senate) to visit higher education institutions across the state with the purpose of meeting with students of color and their communities along with the organizations that support them. The intent of the bill is to develop policies and funding proposals for the 2023 Legislative Session. Action: OCCA is working with Rep. Teresa Alonso Leon’s office and will notify colleges as soon as the campus tour schedule is released. OCCA will then coordinate with campus-based groups (i.e., Campus Advocacy Coordinators) to mobilize students and other key stakeholders for participation in campus visits. | OPC, CACs |
| HB 3265 | Immigration Enforcement – Prohibits law enforcement agency or public body from denying services, benefits, privileges or opportunities to certain individuals on basis of federal civil immigration actions, inquiring about | July 19, 2021 | Prohibits law enforcement agency or public body from denying services, benefits, privileges, or opportunities to certain individuals on basis of federal civil immigration actions, inquiring about individual's citizenship status without connection to criminal investigation or providing information about individual in custody to federal immigration authority. Prohibits use of public resources to assist in federal immigration enforcement and specifies those prohibited actions. Requires a public body to decline any request or communication for assistance from federal immigration authority and to report the request or communication to the director or similar management personnel of the public body. Directs public body to submit information about request | OPC, Business Officers, Admin VPs |

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| | individual's citizenship status without connection to criminal investigation or providing information about individual in custody to federal immigration authority. | | to the Oregon Criminal Justice Commission (CJC) for publication on a website operated by the CJC. Action: Colleges must adopt an internal procedure to implement the requirements of the bill related to declining requests from federal immigration enforcement, reporting requests to the college president, and submitting information about the request to the Oregon Criminal Justice Commission. | |
| OPERATIONS | | | | |
| HB 2542 | Display of Mandatory Fees – Requires each public university and community college to prominently display mandatory fees charged. | January 1, 2022; 2021-2022 academic year | Requires each public university and community college to prominently display mandatory fees charged. Only those mandatory fees that impact every student (ex: technology fee) must be displayed. Action: Each college must prominently display mandatory fees that are paid by every student such as technology or transportation fees. This DOES NOT include course or specific program fees. It only includes fees paid by every enrolled student. Colleges must display the information on their websites or in other materials where it easy for students to locate when looking at costs of attendance. | Business Officers |
| HB 2560 | Remote Public Meeting Law – Requires governing body of public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of the general public to remotely submit oral and written testimony. | January 1, 2022 | Requires governing body of public body, to extent reasonably possible, to make all meetings accessible remotely through technological means and provide opportunity for members of the general public to remotely submit oral and written testimony. This bill requires public bodies to make public meetings more accessible to the public through telephone, video or other electronic or virtual means when possible. In addition, if oral or written public testimony is allowed, members of the general public must be allowed to provide testimony through electronic or virtual means. This continues practices adopted during the COVID-19 pandemic. Action: Provide an opportunity when reasonably possible for the public to access meetings of the Board of Education through phone, video, or other virtual or electronic means. This requirement does NOT apply to executive session. If written or oral public comment is permitted, the board must provide a way for public to do so in person, or | Board Secretaries, Executive Assistants |

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| | | | through virtual or other electronic means such a phone, video, email or other virtual technology. | |
| HB 2168 | Juneteenth – Establishes Juneteenth as legal state holiday. | September 25, 2021 | Establishes June 19 th (Juneteenth) as legal state holiday. On June 17 th , 2021, President Joe Biden signed a bill establishing Juneteenth as a federal holiday, effective immediately. Action: Update employee leave policies to reflect new state holiday. | HR Directors |
| PERSONNEL | | | | |
| SB 551 | Part-time Faculty Healthcare – Provides that part-time faculty member at public institution of higher education who qualifies for healthcare benefits will pay 10 percent of insurance premiums for employee coverage. | June 25, 2021 Applies to healthcare plans offered on or after October 1, 2021. | Provides employee-only healthcare benefits to part-time faculty member at public institutions of higher education who qualify by working at least half of a full-time equivalent employee at a single higher education institution or in aggregate at multiple institutions at least 3 of the previous 4 terms. Replaces current HB 2557 self-pay program administered by OEBB. Employee must pay 10% of insurance premiums for employee-only coverage. HECC must develop a process to reimburse institutions quarterly for the remaining 90% cost of premiums. Eligibility verification must occur semi-annually. Action: Colleges and universities are required to determine employee eligibility, determine continued eligibility semi-annually, collect premiums from eligible employees, and administer the program for part-time faculty who select the college as their home institution for purpose of health insurance coverage under the program. A work group of college and university benefits administrators, HECC and OEBB are working through implementation issues. | HR Directors, Business Officers |
| HB 3398 | Delayed Implementation of Paid Family Medical Leave – Delays implementation requirements for paid family and medical leave program. | September 25, 2021 January 1, 2023: Employer and employee contributions | Delays implementation requirements for paid family and medical leave program. The Employment Department is charged with implementing Oregon’s new insurance program passed by the Legislature in 2019 to fund paid family and medical leave. Due to COVID-related unemployment impacts, it was impossible for the Department to undertake the work necessary to implement the program by the effective date. This bill extends the deadlines in the original statute by one year. The start date for employer and employee contributions is delayed until January 1, 2023. The benefit payment start date is delayed until September 3, 2023. | HR Directors |

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| | | September 3, 2023: Benefit payment | Action: No action is required at this time. College representatives should participate in rulemaking process when initiated by the Employment Department. | |
| HB 3071 | Public Official and Mandatory Reporting – Modifies definition of "public or private official" with mandatory duty to report suspected abuse to include all state and local elected officials. | January 1, 2022 | Modifies definition of "public or private official" with mandatory duty to report suspected abuse to include all state and local elected officials. This bill adds elected community college board of education members as mandatory child and elder abuse reporters under state law. Action: Notify elected board of education members of this mandatory duty. The duty to report suspected or known abuse is personal to the board member alone. It exists regardless of college policy or procedure. Resources and training about the duties of mandatory reporters can be accessed here . Existing college training may also be utilized. | Board of Education Members, Executive Assistants |
| SB 496 | Unemployment Insurance Benefits – Removes prohibition on payment of unemployment insurance benefits to nonprofessional employees of educational institution providing school food services, early intervention services or pre-kindergarten services for weeks of unemployment commencing during period between two successive academic years or terms. | September 1, 2021 | Removes prohibition on payment of unemployment insurance benefits to nonprofessional employees of educational institution providing school food services, early intervention services or pre-kindergarten services for weeks of unemployment commencing during period between two successive academic years or terms. This bill creates an exception to current unemployment insurance (UI) laws and allow non-instructional food service and early intervention employees to receive unemployment insurance during the summer if they meet other UI eligibility criteria even if they have reasonable assurances of continuing employment. Action: Non-instructional food services and early intervention/pre-K college employees may be eligible for UI insurance during summer and breaks between terms if they meet UI eligibility criteria. Reasonable assurances of continuing employment will not impact eligibility. Consider and plan for potential budget impact of increased UI benefit eligibility for these employees. | HR Directors, Business Officers |
| HB 2026 | Preference for Eastern Oregon Economic Development Region – | July 19, 2021 | Requires public employers to give preferences to residents of Malheur County for civil service positions if majority of work of position will be performed within Eastern Oregon Border Economic Development Region. Preference is for Malheur County | TVCC HR Director |

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| | Requires public employers to give preferences to residents of Malheur County for civil service positions if majority of work of position will be performed within Eastern Oregon Border Economic Development Region. | | <p>residents in vacant positions, or promotion to positions with a higher maximum salary rate.</p> <p>Action: For Malheur County Employers (TVCC) ONLY: Update employment applications to state all of the following:</p> <ul style="list-style-type: none"> ● Malheur County residents receive 5% points of preference over non-resident applicants ● If hired, residents must continuously reside in Malheur Co. for five years after date of hire or will be terminated ● To be exempt from the five-year residency requirement, a resident applicant can elect to give up their 5% points of preference and must do so at the beginning of the application process. <ul style="list-style-type: none"> ○ Consider requiring applicant to make an active selection with a check box (e.g., “check here if you want resident preference points or check there if you DO NOT want resident preference points.”) ● Update applicant scoring rubric to reflect resident preference percentage points | |
| HB 2474 | Expansion of Family Medical Leave – Expands eligibility for protected leave under Oregon Family Leave Act to all employees of covered employer during public health emergency unless employee was employed for fewer than 30 days prior to commencing leave or worked average of less than 25 hours per week in 30 days prior to commencing leave. | January 1, 2022 | <p>Expands eligibility for protected leave under Oregon Family Leave Act to all employees of covered employer during public health emergency unless employee was employed for fewer than 30 days prior to commencing leave or worked average of less than 25 hours per week in 30 days prior to commencing leave.</p> <p>Action: These new provisions apply when the Governor has declared a public health emergency. Update HR and employee policies to reflect increased employee eligibility, and the expansion of family leave to an employee’s child who requires home care due to the closure of the child’s school or childcare provider when a public health emergency is declared.</p> | HR Directors |

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| SB 184 | Veterans Preference – Modifies laws relating to preference given to veterans in public employment. | January 1, 2022 | Modifies laws relating to preference given to veterans in public employment. Expands the definition of “veteran” for the purpose of veteran’s preference points on job applications for public employment to include military personnel who expect to be honorably discharged from the military within 120 days of certifying veteran status on a job application. Changes the term “preference points” to “percentage points”. Action: Update all employment application materials and job postings to include updated definition of “veteran.” Replace all instances of “preference points” to “percentage points” in reference to veteran job applicants. | HR Directors |
| SB 483 | (Prospective) Employee Harassment/Retaliation – Creates rebuttable presumption that person violated prohibition against retaliation or discrimination against employee or prospective employee if person takes certain action against employee or prospective employee within 60 days after employee or prospective employee has engaged in certain protected activities. | June 15, 2021 | If an employer fires or otherwise discriminates against an employee (or prospective employee) within 60 days after the employee reports or complaints about the employer’s violation of law, there is a rebuttable presumption that the employer has acted in retaliation. If the adverse action against an employee happens more than 60 days after an employee’s report or complaint, there is no presumption of retaliation and the burden of proof of retaliation is on the employee. Action: Inform all managers/supervisors of this new law. | HR Directors |
| PUBLIC CONTRACTING | | | | |
| HB 3082 | Public Contracting – Raises contract price at which public improvement contract solicitations are exempt from competitive | September 25, 2021 Applies to contracts entered into on | Raises contract price at which public improvement contract solicitations are exempt from competitive bidding requirement from \$5,000 to \$10,000. Action: Revise Community College Rules of Procurement (or local contracting rules if not CCRP member) to increase exemption from solicitation threshold for public improvement contracts from \$5,000 to \$10,000. Attorney General will revise Model Rules for institutions that follow the Model Rules. | Business Officers, Procurement Managers |

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| | bidding requirement from \$5,000 to \$10,000. | or after January 1, 2022 | | |
| SB 420 | Community Benefit Contracts – Permits contracting agency or local contract review board to enact or adopt, as appropriate, ordinance, resolution, rule, regulation or other legislative or administrative measure to designate certain public improvement contracts as community benefit contracts. | Applies to contracts advertised or entered into on or after January 1, 2022 | Permits contracting agency or local contract review board to enact or adopt, as appropriate, ordinance, resolution, rule, regulation or other legislative or administrative measure to designate certain public improvement contracts as community benefit contracts. Establishes that community benefit contracts may include terms and conditions such as a requirement that contractor qualify as apprentice training agent, employ apprentices to perform specified percentage of apprenticeable work hours, provide employer-paid family health insurance, and meet any other requirements adopted by the college. Action: College boards/local contract review boards may adopt by resolution a community benefit contract for certain public improvement projects. Contractors must agree to the terms of the contract to be considered in the lowest responsible bidder process. | Business Officers, Procurement Managers |
| STUDENTS | | | | |
| HB 2919 | Display of Estimated Costs of Required Course Materials – Requires each public university and community college to prominently display, or establish link to website that displays, estimated costs of all required course materials and directly related course fees for no less than 75 percent of total for-credit courses offered | January 1, 2022 2022-2023 academic year | Requires each public university and community college to prominently display, or establish link to website that displays, estimated costs of all required course materials and directly related course fees for no less than 75 percent of total for-credit courses offered by public university or community college. Many of our community colleges already have systems in place to provide students this information as there are federal laws requiring timely and accurate course material information and affordability. Action: Display be made no later than when course registration begins: <ul style="list-style-type: none"> • Must include the title and, if available, the International Standard Book Number (ISBN) for each book required for the course • Must appear in the published course schedule and on the campus bookstore’s course materials list These requirements apply only to courses for the next non-summer academic term. <ul style="list-style-type: none"> • HECC will consult with relevant stakeholders to adopt a list of incidental items that are not required to be prominently displayed. | CIA, CSSA |

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| | by public university or community college. | | <ul style="list-style-type: none"> • In deciding which courses to prioritize for prominent display of fees, schools shall prioritize not providing information for courses where the instructor has or will change, or for courses where the instructor determines that previous course materials are no longer effective and will select new materials. • Institutions will set deadlines by which instructors or departments must submit course material information to publish the required prominent display of fees by the required deadline. | |
| HB 3294 | Feminine Hygiene Products – Requires every public education provider to provide both tampons and sanitary pads at no cost to students. | July 27, 2021 | <p>Requires every public education provider to provide both tampons and sanitary pads at no cost to students. The bill gives authority to HECC to establish rules providing the number of dispensers that must be placed in each student bathroom, the types of products that must be available, and how payments will be distributed from the Community College Support Fund to each institution to cover the cost of this mandate. This requirement is phased in over two years. The first year requires products to be placed at no cost in at least 2 student bathrooms in every public education building. Starting on July 1, 2022, colleges are required to place no cost feminine products in every student bathroom.</p> <p>Action: HECC must adopt rules for community colleges and universities necessary to implement the requirement to provide no cost feminine hygiene products in student bathrooms. HECC rules will provide for: 1) the number of dispensers required in each student bathroom; 2) the types of products available in each student bathroom; and 3) payments to community colleges for costs incurred from the CCSF based on college student FTE.</p> | Facilities Managers, Business Officers, HR Directors |
| HB 2589 | Developmental Education and Placement Tests – Requires public institutions of higher education to have same developmental educational requirements and | January 1, 2022 2022-23 academic year | <p>Requires public institutions of higher education to have same developmental educational requirements and placement tests for incoming student who completes high school and institution determines is college-ready and incoming student who received certificate for passing approved high school equivalency test and received grade indicating student is college-ready.</p> <p>Action: The standard for “college ready” for high school diploma recipients is determined by the postsecondary institution. The standard for “college ready” for GED recipients is a score in the range designated “GED College Ready” (165-174) or higher.</p> | CSSA |

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| | <p>placement tests for incoming student who completes high school and institution determines is college-ready and incoming student who received certificate for passing approved high school equivalency test and received grade indicating student is college-ready.</p> | | <p>Colleges should ensure the GED score is captured on admission applications so students may be properly identified as “college ready” and review placement policies to confirm that the two student populations are treated the same regarding placement in developmental education courses.</p> | |
| TRANSFER | | | | |
| <p>SB 233</p> | <p>Common Course Numbering – Requires Higher Education Coordinating Commission to establish common course numbering system for introductory and lower-level courses with similar learning outcomes offered at accelerated college credit programs, public post-secondary institutions of education and participating non-public post-secondary institutions of education.</p> | <p>July 19, 2021</p> | <p>Requires Higher Education Coordinating Commission to establish common course numbering system for introductory and lower-division courses with similar learning outcomes offered at accelerated college credit programs, public post-secondary institutions of education and participating non-public post-secondary institutions of education.</p> <p>Action: HECC will establish the common course numbering system through the Transfer Council (a body created by this law), which will have 15 voting members appointed by HECC. The voting members must include, among others, a person employed by a community college who assists in student transfers to 4-year public universities, two community college faculty members, and a community college student. Colleges may be asked to have faculty or staff participate on the Transfer Council or one of its subcommittees. The Transfer Council will establish a list of initial courses for the common course numbering system that will first apply during the 2023-2024 academic year with full implementation of the common course numbering system by the 2025-2026 academic year.</p> | <p>CIA</p> |
| WORKFORCE | | | | |

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| SB 623 | <p>Establishment of Committee for Continuous Improvement – Directs State Workforce and Talent Development Board to establish Committee for Continuous Improvement to assess effectiveness of Oregon's public workforce development system.</p> | <p>June 11, 2021</p> | <p>Directs State Workforce and Talent Development Board to establish Committee for Continuous Improvement to assess effectiveness of Oregon's public workforce development system. The Committee is charged with assessing workforce programs in even numbered years. Costs of the assessment are shared between state and local workforce programs.</p> <p>Action: Connect with CCWD and OPC representative on the Oregon Workforce and Talent Development Board to stay informed on the WorkSource Oregon assessment and any recommendations/changes that could impact community colleges.</p> | <p>OPC</p> |
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GP 9: BOARD OPERATIONS

Approved: June 9, 1993

Revised: March 13, 1996; November 14, 2001; December 9, 2016; _____, 2021

The Board will operate in a consistent manner, following the policies detailed herein, and, unless otherwise noted and/or subject to applicable law, adhere to these operational proceedings:

1. The Board will meet on the second Wednesday of each month, normally at 5:45 p.m. in the Christiansen Board Room of the Boyle Education Center on the Bend campus. When the chair deems it necessary or advisable to reschedule the time or date of a regular meeting, the chair may do so, in consultation with the president and the remainder of the Board. Reasons for rescheduling may include, but are not limited to, assuring quorum, accommodating other College needs for the Board Room, and avoiding conflicts with holidays or community/College events. The chair may upon his or her own motion, or at the request of three members of the Board, by giving notice to all members of the Board and the public call for an emergency meeting or special meeting of the Board; provided, however, special meetings must be called and noticed at least 24 hours' prior to the holding of the special meeting. All meetings of the Board will be called, noticed, and held in accordance with the rules of the Board, ORS Chapter 341, and Oregon's Public Meetings Law.
2. To foster equitable participation by all Board members and to facilitate efficient and effective meetings, the Board shall generally follow Robert's Rules of Order in the conduct of meetings.
3. At the annual organization meeting, to be held as part of the regular July Board meeting, the Board shall elect a chair and a vice chair. The vice-chair will serve as chair-elect, with the expectation, but not the obligation, of becoming chair. No vice-chair is required to subsequently serve as chair, and the Board has no obligation to elect a former vice-chair as chair. The vice-chair shall fulfill the duties of the chair in the absence of the chair.
4. When a vacancy as specified under ORS 341.335(1)(a)-(d) occurs on the Board, the remaining Board members shall cause the College to publicly advertise the vacancy and seek applications from members of the public who reside within the zone represented by the vacancy. The Board shall prescribe the format in which applications to fill the vacancy are to be submitted. Time permitting, the Board may choose to convene a subcommittee of Board members to screen applications, and/or interview applicants, and make a recommendation to the Board. At a regular or special meeting, the Board shall then fill the vacancy with a qualified individual. The member so selected shall serve until the next Board election at which time the current Board member (or a successor) shall be formally elected to fill the remainder of the unexpired term, if applicable.

5. During the budget review process, the Board will convene the District Budget Committee, in accordance with ORS Chapter 294.
6. The Board Chair, with input from Board members and the President, will set the Board's meeting agendas. The Chair will seek to base agendas upon then-current issues for the College as well as upon the goals and issues agreed upon by the full board at a retreat.
7. To the extent permitted by Oregon law and College technology, Board members may participate in meetings via telephonic conference call or other electronic means of conferring and be considered present, provided all members of the Board and the public attending the meeting can reasonably hear the voice of the Board member and the Board member can reasonably hear the voices of the other members of the Board and the public attending the meeting. In accordance with applicable law, the College will provide electronic access or other means for the public to attend meetings of the Board.
8. The Board will give high priority to participation by members of the public and of the College community. The Board reserves the right to establish time limits for public comment, take partial testimony, to limit debate, or to take whatever actions are necessary to offer a fair hearing to an individual within the time necessary to complete the published agenda.
9. The naming of any campus, building, or significant spaces within Central Oregon Community College shall be at the discretion of the Board of Directors.
 - A. The Board may choose to name a building after a major geographical feature, facility function or after persons involved with the College or state of Oregon. The Board may use a naming committee to recommend names for particular campuses, buildings or significant spaces
 - B. The Board may choose to name smaller areas of the College, such as rooms or spaces, after persons living or deceased, or organizations which have given a major service or made major contributions to the College or College district.
 - C. The Board will consult with, and consider requests from, the president and the executive director of the COCC Foundation in exercising naming opportunities.
 - D. The Board may, as it deems appropriate, change the name of any campus, building, room, space, or area of the College.
10. When the Board finds it to be in the best interest of the College, the Board may disregard any of its policies and take action contrary to such policy(ies).



**Central Oregon Community College
Board of Directors: Resolution**

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| Subject | Indigenous People’s Day |
| Strategic Plan Connection | Vision: To achieve student success and community enrichment, COCC fosters student completion of academic goals, prepares students for employment, assists regional employers and promotes equitable achievement for the diverse students and communities we serve. Values – Diversity: COCC furthers its commitment to diversity through an ongoing atmosphere of mutual support and respect and fostering an awareness, acceptance and encouragement of different cultures, values and viewpoints. Student Experience Initiative 3: Promote diversity, inclusiveness and community on all campuses and online |
| Prepared By | Laurie Chesley, President Alicia Moore, Vice President of Student Affairs Christy Walker, Director of Diversity and Inclusion COCC Diversity Committee |

A. Background

The [Affiliated Tribes of Northwest Indians](#), representing 59 tribes from throughout the northwest, passed a resolution in 2011 supporting changing Columbus Day to Indigenous Peoples’ Day as a means of recognizing the impact Christopher Columbus’ landing had on the native peoples of the United States. In 2017, the State of Oregon adopted this same direction and over time, more than 14 U. S. states have done so.

In 2020, COCC formally adopted a land acknowledgement to recognize and pay respect to the original stewards of the land on which our campuses reside. To continue with this respect and support, COCC recommends that the Board of Directors formally recognize the second Monday in October as Indigenous Peoples’ Day. In addition to this recognition, COCC’s Office of Diversity and Inclusion, Native American Program and the COCC Diversity Committee, will grow its educational and social activities and events to create greater awareness and appreciation of indigenous peoples and their cultures.

B. Timing

The College recommends that the COCC Board of Directors approve this proposal at its September meeting, as this is in time for applying this new recognition in time for 2021 celebrations.

C. Budget Impact

No impact.

D. Proposed Resolution

In support of indigenous peoples across the COCC district, the state, region and nation, the COCC Board of Directors hereby recognizes the second Monday of October as Indigenous Peoples' Day.